



County of Santa Cruz

COUNTY ADMINISTRATIVE OFFICE

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SUSAN A. MAURIELLO, J.D., COUNTY ADMINISTRATIVE OFFICER

August 20, 1999

AGENDA: AUGUST 24, 1999

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

RECOMMENDATION FOR CANCELLATION OF SEPTEMBER 14, 1999 BOARD OF SUPERVISORS' MEETING

Dear Members of the Board:

The purpose of this letter is to recommend that the Board of Supervisors' meeting of September 14, 1999 be canceled due to various scheduling conflicts. As we informed your Board during the public proceedings at the August 17, 1999 Board of Supervisors' meeting, Chairperson Almquist has been requested to attend a State Board of Forestry meeting and Supervisor Beautz has a scheduling difficulty due to a personal commitment on that date. As your Board will recall, the September 14th meeting was previously scheduled to conclude at 11:30 AM to allow Board members to attend opening day at the Santa Cruz County Fair. Given the short schedule, cancellation does not appear to create any serious issues.

With regard to previously scheduled agenda items, we have consulted with the relevant County Departments and have determined that there will be no disadvantage to a one or two week deferral for any previously scheduled matters. To assist in expediting the previously scheduled bid openings, we are recommending that the bids be opened on September 14 by the appropriate departments with follow-up actions to be brought to your Board on September 21, 1999. With regard to the scheduled public hearing for the federal funds from the Bureau of Justice Assistance (BJA) and the State Supplemental Law Enforcement Funds (SLESF), we recommend this matter be continued for one week. All other items on the master calendar will return on either the 21st or the 28th meeting in order to ease the workload over two meetings rather than one.

As your Board is aware, the SEIU Memorandum of Understanding (MOU) is scheduled to expire on September 14, 1999. In order not to delay the implementation of the agreement, we are recommending that your Board establish that the effective date of the MOU would be September 14, 1999 if:

1. tentative agreement is reached with the County and the County has received written confirmation from SEIU that the proposed agreement was ratified by the membership by September 1, 1999; and
2. the proposed agreement is approved by the Board of Supervisors at their meeting on September 21, 1999.

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This schedule allows for the negotiations to reach conclusion without interruption in the MOU and represents the same schedule that would have been required if the Board meeting were held on September 14th. We have advised SEIU of this scheduling.

Also, given the Labor Day Holiday and the fact that the Board does not meet August 31, 1999 (the 5th Tuesday in August), we are requesting that Board members advise our office of their availability to meet in closed personnel session during the recess should the County negotiating team find it necessary to call a special meeting for the Board to address issues that may arise in the negotiations.

In order to provide notice to the public of the meeting cancellation, we will issue a press release and we will post a notice of the meeting cancellation on the County's **website**.

It is therefore Recommended that your Board:

- 1) Approve the cancellation of the September 14, 1999 Board of Supervisors' meeting;
- 2) Approve up to a two week deferral of all agenda items previously scheduled for September 14th;
- 3) Continue the Public Hearing on federal funds from the Bureau of Justice Assistance (BJA) and the State Supplemental Law Enforcement Funds (SLESF) until September 21, 1999;
- 4) Authorize General Services and the Department of Public Works to open previously scheduled bids on September 14, 1999 with appropriate follow-up actions by the Board on September 21, 1999;
- 5) Establish that the effective date of the SEIU MOU would be September 14, 1999 if a) tentative agreement is reached with the County and the County has received written confirmation from SEIU that the proposed agreement was ratified by the membership by September 1, 1999; and b) the proposed agreement is approved by the Board of Supervisors at their meeting on September 21, 1999; and
- 6) Direct the Clerk of the Board to issue a press release regarding the meeting cancellation and to post a notice on the County's **website**.

Very truly yours,


SUSAN A. MAURIELLO
County Administrative Officer

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cc. Each Department Head
SEIU

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