



HEALTH SERVICES AGENCY  
ADMINISTRATION

# COUNTY OF SANTA CRUZ<sup>17</sup>

## HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE  
SANTA CRUZ, CA 95061  
(408) 454-4066 FAX: (408) 454-4770  
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July 22, 1999

AGENDA: August 24, 1999

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA. 95060

**SUBJECT: Correction to HSA Administration Payroll Errors**

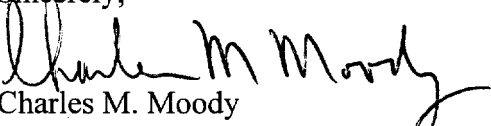
Dear Members of the Board:

HSA is requesting Board authorization to correct three administrative errors which have resulted in delayed pay adjustments. These include a late step increase for a Physician Assistant/Nurse Practitioner in the amount of \$184.76; a late step increase for a Mental Health Client Specialist in the amount of \$299.35; and a failure to provide a charge-nurse differential for a Detention Nurse totaling \$247.50. The Personnel Department concurs with these recommendations. HSA has taken steps to minimize the likelihood of a recurrence of these problems.

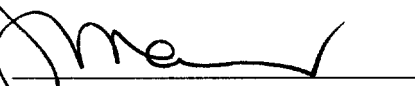
It is, therefore, RECOMMENDED that your Board:

Approve three gross pay adjustments in the amounts of \$184.76, \$299.35, and \$247.50.

Sincerely,

  
Charles M. Moody  
Health Services Agency Administrator

RECOMMENDED:

  
Susan A. Mauriello  
County Administrative Officer

cc: CAO Office  
County Counsel  
HSA Personnel

Central Personnel  
HSA Administration  
Mental Health Administration