



HEALTH SERVICES AGENCY
ADMINISTRATION

COUNTY OF SANTA CRUZ

HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061
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AGENDA: August 24, 1999

August 6, 1999

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95061

SUBJECT: APPROVAL OF SEPTEMBER, 1999 CONTRACT ADVANCE PAYMENTS AUTHORIZATION

Dear Members of the Board:

The Health Services Agency (HSA) for many years has contracted with the Santa Cruz Community Counseling Center, Inc., the Volunteer Center of Santa Cruz, and Front St., Inc. to provide a wide range of mental health services to residents of Santa Cruz County. Each year, HSA reviews service performance from prior years to determine performance and financial terms for the current year's contract. For most contracts, HSA and the contractors complete the review during August.

The process of negotiating final terms for these three contracts, however, is more complex. Because of their size and complexity, rates for the new year cannot be established until the prior year cost report is completed. This has the effect of delaying the entire process by at least one month. The cost report process is in its final stage and HSA expects to complete these agreements for your Board's approval in September, 1999.

In order to provide the three contractors sufficient cash flow to operate pending final review of their contracts, HSA requests that your Board authorize the Auditor-Controller to make advance payments on the three contracts for the month of September equal to the amounts advanced for August, 1999.

It is, therefore, RECOMMENDED that your Board:

1. Authorize the Auditor-Controller to make advance payments for September, 1999 on contracts with the Santa Cruz Community Counseling Center, Inc. (CO90129) in the amount of \$269,807, the Volunteer Center of Santa Cruz (CO90205) in the amount of \$52,275, and Front St., Inc. (CO90539) in the amount of \$236,217.

Sincerely,



Charles M. Moody
Health Services Administrator

CM:PS:ap

RECOMMENDED



Susan Mauriello
County Administrative Officer

cc: County Administrative Officer
Auditor Controller
County Counsel
HSA Administration
Community Mental Health Administration