



# county of Santa Cruz

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## HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060

(408) 4544130 OR 4544045 FAX: (408) 454-4642

September 7, 1999

Agenda: September 21, 1999

### BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

### APPROVE CABRILLO COLLEGE JOB TRAINING PARTNERSHIP ACT (JTPA) FAST TRACK TO WORK SERVICES CONTRACT FOR PY 1999-2000

Dear Members of the Board:

On May 27, 1999, the Interim Workforce Investment Board/Private Industry Council approved JTPA PY 1999-2000 funding recommendations including \$58,753 for the Cabrillo College Fast Track to Work services contract. The purpose of this letter is to seek your Board's approval of the contract with Cabrillo College and to authorize the Human Resources Agency Administrator to sign the contract.

Cabrillo College's Fast Track to Work program will provide JTPA CareerWorks adult program participants, ages 22 and above, and laid off workers, with professional and matriculation services that include, but are not limited to: early and priority registration assistance, individual and career guidance counseling, attendance tracking, academic progress reporting, and tutoring. For participant accessibility, Cabrillo College will maintain regular office hours at each of the Workforce Santa Cruz County Career Centers. The program is 100% federally funded; therefore, there is no County cost. A copy of the contract is on file with the Clerk of the Board.

IT IS THEREFORE RECOMMENDED that your Board:

1. Approve the Fast Track to Work contract with Cabrillo College for \$58,753 on file with the Clerk of the Board; and
2. Authorize the Human Resources Agency Administrator to sign the contract.

Very truly yours,

CECILIA ESPINOLA

Administrator

BOARD OF SUPERVISORS

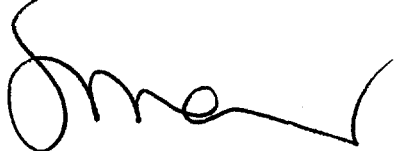
2

Agenda: September 14, 1999

Approve Cabrillo College Job Training Partnership Act (JTPA) Fast Track to Work Services

Contract for PY 1999-2000

RECOMMENDED:




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Susan A. Mauriello  
County Administrative Officer

cc: Auditor-Controller  
Cabrillo College  
HRA/CareerWorks

CE:KZ:DL:jn

## 327

FROM: Human Resources Agency / JTPA (Dept.)  
Paulina J. Boy - 8-2-89 (Signature) (Date)

1. Said agreement is between the Human Resources Agency /JTPA (Agency)  
and Cabrillo college, 6500 Sequel Drive, Aptos, CA 95003 (Name & Address)

2. The agreement will provide case management and registration assistance services for Title IIA and Title III JTPA participants enrolled at Cabrillo College by the Fast Track to Work program.

3. The agreement is needed because the county can not provide the services.

4. Period of the agreement is from August 18, 1999 to June 30, 2000  
\$57,000.00 (Not to exceed \$58,753.00) \$17,626. )

5. Anticipated cost is \$ 58,753.00 ( Title IIA \$41,127., Title III \$17,626. ) (Fixed amount; Monthly rate; Not to exceed)

6. Remarks: On the Continuing Agreements List for 1999/00. (The additional \$1,753.00 of Title III  
funds will be added to the encumbrances when carry-in funds are added to the current fiscal year

7. Appropriations are budgeted in 39600G (Index#) 5170 (Subobject)

Appropriations are available and have been encumbered. Contract No. C091495A Date 9/8/99  
are not will be  
GARY A. KNUTSON, Auditor - Controller  
By Donald J. Silver Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the \_\_\_\_\_ to execute the same on behalf of the \_\_\_\_\_

\_\_\_\_\_  
Remarks: \_\_\_\_\_  
\_\_\_\_\_ (Analyst) By EHS County Administrative Officer Date 9/18/95

Agreement approved as to form. Date 1/10/2018

Distribution:

Bd. of **Supv.** • White  
**Auditor-Controller** • Blue  
**County Counsel** • Green •  
Co. Admin. Officer • Canary  
Auditor-Controller • Pink  
Originating Dept. • Goldenrod

'To **Orig.** Dept. if rejected.

ADM - 29 (6/95)

State of California )  
County of Santa Cruz ) ss

I \_\_\_\_\_ ex-officio Clerk of the **Board of Supervisors** of the **County of Santa Cruz**, State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on \_\_\_\_\_ County Administrative Officer \_\_\_\_\_

\_\_\_\_\_, 19\_\_\_\_ By \_\_\_\_\_ Deputy Clerk \_\_\_\_\_

BY \_\_\_\_\_ Deputy Clerk