



# County of Santa Cruz 0099

## PROBATION DEPARTMENT

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**JOHN P. RHOADS**  
CHIEF PROBATION OFFICER

October 8, 1999

Agenda: October 19, 1999

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, California 95060

### Report on Juvenile Hall Facility Remodel Project

Dear Members of the Board:

On September 21, 1999, the Probation Department provided your Board with an update on the proposed plan for facility modifications for the Juvenile Hall. That report included a proposal to utilize consulting services for project development. Your Board requested that the Probation Department return with additional information on whether the projects could be initiated in a shorter time **frame** and without the use/expense of project development consulting services.

Staff **from** the County Administrative Office, General Services and the Probation Department met to review the list of proposed projects that were included in the Juvenile Hall Overcrowding Task Force (JHOTF) Report. The review included an evaluation of project complexity and priority, relationship to other projects, time **frame** for completion, including review by the JHOTF, the need for outside professional services, and preliminary cost estimates.

It was determined that some of the projects could proceed quickly utilizing General Services staff who would select various vendors and oversee their work. These projects include replacement of ceiling lighting fixtures and general lighting upgrades, replacement and abatement of asbestos floor coverings, modifications to individual room doors, the purchase of floor platform beds, and interior painting. These projects are less expensive and can be done independently of the other facility modifications. These would be initiated upon review and approval by JHOTF.

It was also determined that architectural design and engineering services which are required for the remaining projects could be secured through a Request for Proposal (RFP) developed by General Services and the Probation Department, eliminating the need for project development consulting services. It was also agreed that it may be advantageous to retain the Criminal Justice Research Foundation on a very limited basis for their expertise in detention compliance issues and to facilitate project review by the Board of Corrections.

The RFP for architectural design and engineering services would provide for two phases based on the estimated total project costs relative to the available budget. This will allow Phase One projects to proceed to bid in a timely manner since it is anticipated that the covered recreation

area, included in Phase Two, will require more complex design and engineering services. In addition, through discussions with General Services, it was determined that HVAC improvements would require replacement of windows throughout Juvenile Hall, and significant duct work, and therefore should not be included in the current facility modifications. Based upon current cost estimates, it is possible that the current budget will not fully finance all the projects identified by the JHOTF and additional funding may be required. Various outside funding sources will be researched by the Probation Department.

Phase One projects will include:

- Remodel and upgrade of restroom and shower facilities;
- Relocation of medical and mental health offices to bring medical examination room and work space into compliance with Title XV regulations, and to provide confidential offices for mental health counselors;
- Perimeter fencing and interior fencing modifications to allow for increased secure outdoor recreation space; and
- Remodel of juvenile hall living unit control areas.

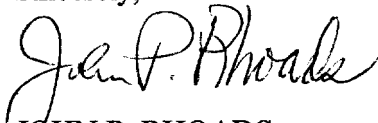
It is recommended that the RFP for architectural services be issued by General Services in early November, 1999 with responses due back in early December. The proposed agreement would be brought to your Board for approval in early January 2000, with plans and specifications completed in March 2000. Actual construction on these major projects could begin in May 2000.

In summary, we believe that the revised plan for Juvenile Hall facility modifications will provide a more cost efficient and expeditious approach to completion of the necessary facility improvements.

IT IS THEREFORE RECOMMENDED that your Board:

- 1) Accept and file this report on the status of the Juvenile Hall facility modifications; and
- 2) Direct the General Services Department and the Probation Department to return at the first meeting in January, 2000 with a recommended agreement for architect services for the Juvenile Hall facility modifications.

Sincerely,

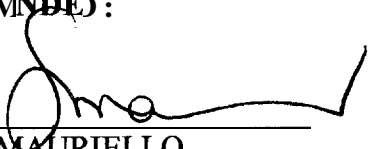


JOHN P. RHOADS  
Chief Probation Officer

JPR:FN

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**RECOMMENDED:**

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SUSAN A. MAURIELLO  
County Administrative Officer

cc: County Administrative Officer  
Auditor-Controller  
General Services  
Probation