



HEALTH SERVICES AGENCY
ADMINISTRATION

COUNTY OF SANTA CRUZ⁰³²³

HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061

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October 4, 1999

AGENDA: October 19, 1999

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95061

SUBJECT: APPROVAL OF OCTOBER, 1999 CONTRACT ADVANCE PAYMENT AUTHORIZATION

Dear Members of the Board:

The Health Services Agency (HSA) for many years has contracted with the Santa Cruz Community Counseling Center, Inc. to provide a wide range of mental health services to residents of Santa Cruz County. Each year, HSA reviews service performance from prior years to determine performance and financial terms for the current year's contract. For most contracts, HSA and the contractors complete the review within a month of the beginning of the new fiscal year.

The process of negotiating final terms for this contract, however, is particularly challenging. Because of the size and complexity of the Community Counseling Center program, rates for the new year cannot be established until the prior year cost report is completed. On August 24, 1999, HSA reported to your Board the status of this contract, as well as two others, and requested authorization to make September advance payments for those contractors. Since that time, HSA has completed negotiating terms with two of those vendors but is still working with Santa Cruz Community Counseling Center, Inc. to finalize contract terms. That activity is in its final stage and HSA expects to complete this agreement for your Board's approval in November 1999.

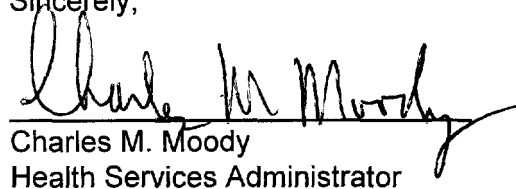
In order to provide this contractor sufficient cash flow to operate pending final review of their contract, HSA requests that your Board authorize the Auditor-Controller to make advance payments for the month of October equal to the amount advanced for August, 1999.

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It is, therefore, RECOMMENDED that your Board:

1. Authorize the Auditor-Controller to make an advance payment for October 1999 on the contract with the Santa Cruz Community Counseling Center, Inc. (CO90129) in the amount of \$269,807.

Sincerely,



Charles M. Moody
Health Services Administrator

CM:PS:ap
Attachments

RECOMMENDED



Susan Mauriello
County Administrative Officer

cc: County Administrative Officer
Auditor Controller
County Counsel
HSA Administration
Community Mental Health Administration