



HEALTH SERVICES AGENCY
ADMINISTRATION

COUNTY OF SANTA CRUZ

0091

HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061
(408) 454-4066 FAX: (408) 454-4770
TDD: (408) 454-4123

October 7, 1999

AGENDA: October 26, 1999

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA. 95060

SUBJECT: Correction to HSA Administration Payroll Errors

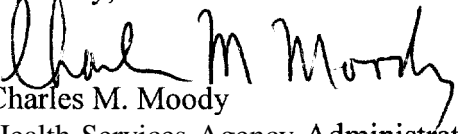
Dear Members of the Board:

HSA is requesting Board authorization to correct an administrative error which has resulted in a delayed pay adjustment. The adjustment is due to a late step increase and change of class for a Clinic Nurse II. The Personnel Department concurs with these recommendations. HSA has taken steps to minimize the likelihood of a recurrence of these problems.

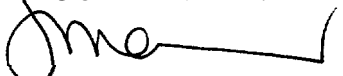
It is, therefore, RECOMMENDED that your Board:

Approve a gross pay adjustment in the amount of \$736.

Sincerely,


Charles M. Moody
Health Services Agency Administrator

RECOMMENDED:



Susan A. Mauriello
County Administrative Officer

cc: CAO Office
County Counsel
HSA Personnel

Central Personnel
HSA Administration
Mental Health Administration