



# county of santacruz

0077

## HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060

(408) 454-4130 OR 454-4045 FAX: (408) 454-4642

October 7, 1999

Agenda: November 2, 1999

### BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

### APPROVAL OF CONTRACT FOR RECEPTION SERVICES FOR WORKFORCE SANTA CRUZ COUNTY WATSONVILLE AND MID- COUNTY CAREER CENTERS

Dear Members of the Board:

As you may recall, your Board on February 10, 1998 approved a contract with the Employment Development Department (EDD), a partner in Workforce Santa Cruz County, to provide reception services at the Watsonville Career Center. EDD has agreed to continue to provide reception services at the Watsonville Career Center and to begin to provide reception services at the Mid-County Career Center. A contract with the Human Resources Agency CareerWorks Division for the period July 1, 1999 through June 30, 2000 in the amount of \$110,363 will finance both positions. The purpose of this letter is to request your Board's approval of the contract with EDD and to authorize the Human Resources Agency Administrator to sign the contract.

At the Watsonville Career Center EDD has been providing reception services since January 1998 for all the Centers' partners. The costs of the reception services will continue to be paid by the partners and programs in the Center. Mid-county Career Center reception costs will be funded by the Job Training Partnership Act (JTPA). There are no County costs associated with this contract. The contract is on file with the Clerk of the Board.

BOARD OF SUPERVISORS

2

Agenda: October 26, 1999

Approval of Contract for Reception Services for Workforce Santa Cruz County  
Watsonville and Mid-county Career Centers

IT IS THEREFORE RECOMMENDED that your Board:

1. Adopt the attached resolution to approve the contract between the County of Santa Cruz and the Employment Development Department for reception services at the Watsonville and Mid-County Career Centers;
2. Authorize the Human Resources Agency Administrator to sign the contract and
3. Authorize the Human Resources Agency Administrator to act on behalf of the County in all matters pertaining to the contract and to execute any minor amendments or modifications that do not affect cost or the term of the agreement and sign all necessary documents and agreements as appropriate.

Very truly yours,

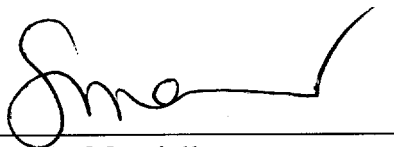
*Cecilia Espinola (ET)*

Cecilia Espinola  
Administrator

CE/KZ/DL:dl

N:\JD00\bos\BOS10-26-99.wpd

RECOMMENDED:



Susan A. Mauriello  
County Administrative Officer

cc: Auditor-Controller  
Santa Cruz EDD  
Sacramento EDD  
Career Works Division-HRA

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

0079

RESOLUTION NO: \_\_\_\_\_  
On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisors \_\_\_\_\_  
the following resolution is adopted.

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE SANTA CRUZ COUNTY  
HUMAN RESOURCES AGENCY CAREERWORKS AND THE STATE EMPLOYMENT  
DEVELOPMENT DEPARTMENT FOR RECEPTION SERVICES FOR THE WORKFORCE SANTA  
CRUZ COUNTY CAREER CENTERS IN WATSONVILLE AND MID-COUNTY.**

**WHEREAS**, the Board of Supervisors approves entering into an Agreement with the  
Employment Development Department for reception services at the Workforce Santa Cruz County Career  
Centers in Watsonville and Mid-county;

**NOW, THEREFORE, BE IT RESOLVED** that the Santa Cruz County Board of Supervisors  
hereby authorizes and directs the Human Resources Agency Administrator to act on the County's behalf in all  
matters pertaining to the Agreement for reception services at the Watsonville and Mid-county Career Centers;  
and to execute an agreement and any minor amendments or modifications that do not affect total cost or term  
of the agreement, and sign all necessary documents and agreements, as appropriate.

**PASSED AND ADOPTED** by the Board of Supervisors of the County of Santa Cruz on this  
\_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_, by the following vote:

AYES: SUPERSVISORS  
NOES: SUPERSVISORS  
ABSENT: SUPERSVISORS

BY: \_\_\_\_\_  
JEFF ALMQUIST, CHAIRPERSON OF SAID BOARD

ATTESTED: \_\_\_\_\_  
CLERK OF SAID BOARD

APPROVED AS TO FORM:

  
\_\_\_\_\_  
COUNTY COUNSEL

Distribution: County Administrative Office  
Human Resources Agency  
CareerWorks  
County Counsel  
Auditor-Controller

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

0080

FROM: Human Resources Agency/CareerWorks (Dept.)

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

Dorinda J. Caputo (Signature) 10-7-99 (Date)

rove the attached agreement and authorize the execution of the same.

The Board of Supervisors is hereby requested to app

1. Said agreement is between the Human Resources Agency, CareerWorks (JTPA) Division (Agency)  
and Employment Development Department (Name & Address)

2. The agreement will provide reception services to the Watsonville and Mid-County Career Centers.

3. The agreement is needed to expedite reception services for partners in the Centers.

4. Period of the agreement is from July 1, 1999 to June 30, 2000

\$ 50,000 (not-to-exceed \$ 102,349; contract amount \$ 110,363 minus

5. Anticipated cost is \$ EDDshare \$8,014 = 102,349 (Fixed Amount, Monthly Rate, Not to ex

6. Remarks: Encumber \$ 50,000 ( \$ 25,000 each Watsonville + Mid-County ). Additional \$ 52,349 will  
added to encumbrance when Rapid Response funds are added to current year budget.  
FY 99/00 contract: \$ 41,759 Watsonville; \$ 60,590 ( Title III Rapid Response ) = \$ 102,349

7. Appropriations are budgeted in 396000 (Index#) 5216 (Subob

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. C091587A Date 10/8/99  
are not will be

GARY A. KNUTSON, Auditor-Controller

By Ronald J. Silva Del

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
to execute the same on behalf of the

(Agency).

Remarks: County Administrative Officer

By W. Silva Date 10/15/99  
(Analyst)

Agreement approved as to form. Date

Distribution:

Bd. of Supv. • White  
Auditor-Controller • Blue  
County Counsel • Green \*  
Co. Admin. Officer • Canary  
Auditor-Controller • Pink  
Originating Dept. • Goldenrod

\*To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss

I, \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cru  
State of California, do hereby certify that the foregoing request for approval of agreement was approved  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly enter  
in the minutes of said Board on

\_\_\_\_\_ 19 \_\_\_\_\_

County Administrative Offic  
Deputy Cle