
SHERIFF-CORONER

MARK TRACY
SHERIFF-CORONER



COUNTY OF SANTA CRUZ

701 OCEAN STREET, ROOM 340, SANTA CRUZ, CALIFORNIA 95060
PHONE (408) 454-2440 FAX (408) 454-2353 TDD (408) 454-2123

November 3, 1999

Agenda: November 9, 1999

Board of Supervisors
County of Santa Cruz
701 ocean Street
Santa Cruz, CA 95060

**U.S. DEPARTMENT OF JUSTICE COPS MORE '98 GRANT AWARD FOR A
WIRELESS DATA COMMUNICATIONS SYSTEM**

Dear Members of the Board:

On June 9, 1998, your Board authorized the Sheriff-Coroner to submit a grant application to the U. S. Department of Justice for a wireless data communications system under the COPS MORE '98 Technology Grant Program.

On June 7, 1999, the **Office** of Community Oriented Policing Services (COPS) notified the Sheriff-Coroner that our proposal was not among those selected for funding. However, the letter further explained that our application was one, of approximately one hundred, that COPS was going to keep on file should additional funds be made available during the remainder of their current fiscal year.

On September 23, 1999, the Sheriff-Coroner received a letter from Mary Lou Leary, the Acting Director of COPS, announcing that the COPS **Office** had approved our agency's request for funding under the COPS MORE '98 program. As our application is over a year old, we have spent the time since notification of the grant award working to reidentify matching fund sources and communicating with the Department of Justice on grant requirements. This is a two-year grant running from September 1, 1999 to August 31, 2001.

The purpose of this highly competitive federal grant is to help law enforcement agencies become more efficient by providing funding for technology and equipment which would allow deputies to increase Community Oriented Policing efforts. Grant awards are for a maximum of seventy-five percent of program costs with a required minimum twenty-five percent local cash match. The

BOARD OF SUPERVISORS

Agenda: November 9, 1999

November 3, 1999

Page Two

amount of the grant award sets the commitment level of redeployed officers. The Sheriffs Department is confident it can meet all federal redeployment requirements and efficiency levels associated with a maximum grant request of \$489,190 representing 7 1% of estimated program costs.

In making these grant funds available, the Department of Justice recognizes the **benefits** and efficiencies of technology to law enforcement agencies. We also feel strongly that the safety of responding officers and the community at large depends upon the officers' access to accurate information in a reliable and timely manner. Officer safety is an issue, with officers frequently having to wait for air time, wait for routine data look-ups, often having to choose from proceeding without complete information or keeping the citizen waiting for service. Dispatching the closest available unit to the scene, checking information regarding license plates, drivers licenses, wants and warrants, as well as receiving timely site-and suspect-specific information are all necessary before an **officer** enters a home, stops a car or conducts a search. Officers need quick information when and where they need it for optimum response time to emergencies. We expect them to have the story straight before they respond, and we expect the fastest response possible. Unfortunately, this is not always the case. The current voice-only method of dispatch and mobile communication does not take advantage of the latest advancements in technology.

The Sheriffs office has determined that our own deputy response time would be greatly improved by using these technology grant funds to develop a **wireless-data communications system**, which would install Mobile Data Computers (MDC's) in each Sheriffs patrol car. The Sheriffs Department has been working with, and will continue to work closely with, the County Administrative Office, Information Services Department, General Services Radio Communications and Santa Cruz Consolidated Emergency Communications Center to develop this system. An Executive Summary of the grant proposal is attached.

The program cost of implementing an MDC system is estimated to be \$689,000, which includes hardware, software and interface programming to link local and national databases, dispatch and the county mainframe, to patrol officers out in the field. Due to our county's geography, additions will need to be made to our current infrastructure, including receivers, transmitters and base stations, to insure that coverage of our key regions is consistent with our current radio dispatch system, estimated to be about 95%. Initially, remote areas will experience limited access with the mobile data computers, and will continue to rely on voice-only dispatch. We intend to build upon this core system using future grant funds, to provide county-wide coverage consistent with the current voice-only mobile communications system over the next few years. Approximately 85 patrol personnel, Lieutenants, Sergeants, and Deputies will access these fixed mobile computers, in the Sheriffs patrol fleet of 30 cars.

BOARD OF SUPERVISORS

Agenda: November 9, 1999

November 3, 1999

Page Three

This grant requires a local cash match of at least 25%, and departments were encouraged to contribute local cash matches in excess of the minimum required for a more favorable consideration. The proposed local match amount for this wireless data communications system is \$199,810 or 29% of the total program. The match consists of a mixture of funds including unanticipated revenue from the State Mandated Cost Reimbursement program in the Sheriff's Office in the amount of \$75,000 and \$124,810 from funds identified by the CAO in the Technology Fund which was established by your Board during the past budget hearings.

On-going costs for this program would include equipment and infrastructure maintenance, which would be budgeted through the Sheriff's Office in future years and are not expected to be substantial. In addition, the CAO will work with the Emergency Communications Center to attempt to develop a mechanism to reduce dispatch costs in the future, which will result from this more efficient communication system.

The Sheriff's office is currently working to further define system details. The development of a wireless data communications system is a complex technical system. Some questions cannot be answered without an investment of resources and time. Technical answers cannot be defined until an initial commitment of funds is made and vendors and engineers are committed to the process.

Law enforcement agencies county-wide recognize the importance of providing coordinated emergency services to victims of crime. Watsonville Police Department outfitted their fleet of police cars in 1997 with mobile data computers (MDC) and Santa Cruz Police Department, who already is a recipient of a COPS MORE '98 award, plans to do so in the near future.

The Sheriff's Office relies heavily on radio communications, and embraces this opportunity to provide deputies with the technology and equipment it needs to provide increased safety and security to the community.

I will be returning to your Board to implement year two of this grant as part of the FY 00/01 budget process.

Therefore, it is RECOMMENDED that your Board:

1. Approve the acceptance of a grant award of \$489,190 from the U. S. Department of Justice for a wireless data communications system through the Federal Department of Justice COPS MORE '98 technology program and authorize the Sheriff to sign and implement the grant award agreement;

BOARD OF SUPERVISORS

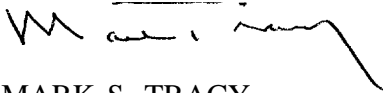
Agenda: November 9, 1999

November 3, 1999

Page Four

2. Approve the expenditure of \$199,810 in local matching funds over the next two fiscal years as required under the grant contractual agreement;
3. Adopt the attached resolution accepting and appropriating \$75,000 in unanticipated revenue into the Sheriffs budget to fund the first year local match requirement for FY 99/00; and
4. Approve the transfer of \$24,905 from the County's Technology Fund to the Sheriffs Office to fund the first year local match requirement for FY 99/00.

Very truly yours,



MARK S. TRACY
Sheriff-Coroner

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

- Attachments:
1. COPS MORE '98 Award
 2. Grant Application Package
 3. Executive Summary

c: Auditor Controller
County Administrative Office
Information Services Department
General Services Department
Santa Cruz Consolidated Emergency Communications Center
Sheriff-Coroner



U. S. Department of Justice
Office of Community Oriented Policing Services
COPS MORE 98 AWARD

Applicant Organization's Legal Name: Santa Cruz Sheriffs Department

Grunt #: 1999CMWX2986

ORI #: CA04400

Vendor #: 946000534

Law Enforcement Executive Name: Sheriff-Coroner Mark S. Tracy

Address: 701 Ocean Street

Room 340

City, State, Zip Code: Santa Cruz, CA 95060

Telephone: (408) 454-2985

Fax: (408) 454-2353

Government Executive Name: County Administrative Officer Susan A. Mauriello

Address: 701 Ocean Street

Room 520

City, State, Zip Code: Santa Cruz, CA 95060

Telephone: (408) 454-2 100

Fax: (408) 454-2353

Award Start Date: 9/1/1999

Award End Date: 8/31/2000

Award Amount: \$ 489,190.00

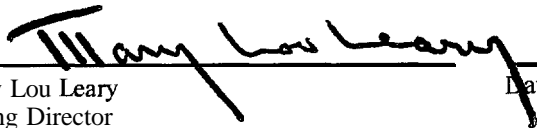
Number of Redeployed Officers: 19.60

Civilian Personnel Award: \$ 0.00

Number of Redeployed Officers: 0.0

Equipment/Technology Award: \$ 489,190.00

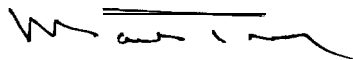
Number of Redeployed Officers: 19.6


Mary Lou Leary
Acting Director

Date

SEP 23 1999

By signing this award, the signatory officials are agreeing to abide by the Conditions of Grant Award found on the reverse side of this document:



Mark S. Tracy, Sheriff-Coroner

10/5/99

Signature of Law Enforcement Executive with the authority to accept this grant award.

Typed Name and Title of Law Enforcement Executive.

Date

Susan A. Mauriello,
County Administrative Officer

Signature of Government Executive with the authority to accept this grant award.

Typed Name and Title of Government Executive.

Date

CONDITIONS OF MORE '98 GRANT AWARD

1. **Grantees** which have been awarded funding for the procurement of an item in excess of **\$100,000** and have already identified a vendor must provide a written sole source justification to the COPS **Office** prior to obligating, expending or drawing down grant funds for that item.
2. The funding under this project is for the payment of costs approved by the COPS Office for support resources (including the salaries and benefits of non-sworn civilian personnel), equipment and technology, that have been approved by the COPS Office.
3. COPS MORE '98 grant funds must be used to hire one or more civilians beyond the number of civilians that would be hired or employed by the grantee in the absence of the grant, or must be used to purchase equipment or technology beyond that which the grantee is already obligated or funded to purchase.
4. Civilians, technology and equipment funded under this grant may only be involved in activities or perform services that exclusively benefit your agency and the population that it serves. If your agency provides police services through a contractual arrangement, your agency is responsible for ensuring that the utilization of civilians, technology and equipment is in compliance with the conditions of your grant.
5. The grantee acknowledges its agreement to comply with the assurances and certifications submitted with the COPS MORE '98 application.
6. In order to assist the COPS Office in the monitoring of the award, your agency will be responsible for submitting annual Progress Reports and quarterly Financial Status Reports. As those reports become due, your grant advisor and financial analyst will assist you with these forms and information necessary for compliance.
7. Requests for extensions of the grant award period that merely request additional time, not additional funding, **should** be submitted in writing to your grant advisor no earlier than July 1, 1999 and no later than August 1, 1999.
8. The COPS Office may conduct or sponsor national evaluations of the Community Oriented Policing Services Program (COPS) and the MORE '98 program. The grantee agrees to cooperate with the evaluators.
9. The grantee agrees to abide by the terms, conditions, and regulations as found in the COPS MORE '98 Grant Owner's Manual and the *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*, 28 C.F.R. Part 66.
10. For grants of \$500,000 or more (or **\$1,000,000** or more in grants over an eighteen month period), the grantee acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if grantee is required to submit one under C.F.R. 42.302) that is approved by the Office of Justice Programs, Office for Civil Rights, is a violation of its Assurances and may result in the suspension of the **drawdown** of funds. For grants under **\$500,000**, the grantee must submit a completed EEOP Certification form and return it to the Office of Justice Programs, **Office** for Civil Rights, within 120 days of the grant award.
11. The grantee agrees to complete and keep on **file**, as appropriate, an Immigration and Naturalization Service Employment Eligibility Verification Form (I-9). This form is to be used by the recipients of Federal funds to verify that persons are eligible to work in the United States.
12. The grantee agrees to monitor/track and exercise best efforts to maintain the level of redeployment of current sworn officers into community policing that is the direct result of COPS MORE '98 funding. The grantee will develop a plan to track officer time saved.
13. If any part of the funded project is subject to the requirements of the Criminal Intelligence Systems Operating regulation, 28 C.F.R. Part 23, the grantee agrees to comply with this federal regulation and submit a system operating manual to the COPS Office for approval.

22

6



COPTECH U. S. Department of Justice

Office of Community Oriented Policing Services
(COPS)
Grants Administration Division

1100 Vermont Avenue, NW
Washington, DC 20530

September 23, 1

Memorandum of COPS MORE 98 Items Funded

Jurisdiction: Santa Cruz Sheriffs Department

ORI: CA04400

The following figures have been compiled by the COPS Office based on a review of your COPS MORE 98 application. Award amounts are based on **financial review** by the Office of the Comptroller.

I Non-Sworn Civilians:

Total federal dollars awarded: \$ 0.00

Total Required FTE redeployment: 0.0 sworn officers

II Technology/Equipment:

Total federal dollars awarded: \$ 489,190.0

Total Required FTE redeployment: 19.6 sworn officers

30 laptops-wireless communication system

* The official award date of your COPS MORE 98 grant is 9/1/99. You will be reimbursed for any approved expenses incurred on or after 9/1/99 under your COPS MORE 98 grant. If your department requested a waiver of the local matching funds, information concerning this decision will be sent to you shortly under separate cover.



U.S. Department of Justice

Office of Justice Programs

Washington, D.C. 20531

DATE: September 15, 1999 Grant Award No: 1999-CM-WX-2986
Vendor No: 946000534

TO: Brian Guay, Grant Monitor, COPS Office

FROM: *B. Butler*
Bobbie Butler, Financial Analyst, COPS Branch,
Office of the Comptroller

SUBJECT: Financial Clearance: Application # 1999-1795-CA-CM, for the
Santa Cruz Sheriff's Department.

A financial analysis of budgeted costs has been completed. costs
appear reasonable, allowable and consistent with existing guide-
lines. Exceptions/Disallowed Costs are noted below.

<u>Cost</u> <u>Category</u>	<u>Equipment</u>
Equipment:	536,000
Contractual:	<u>153,000</u>
Total Costs:	689,000

***Disallowed Costs: 0

Grand Totals:

Federal Share:	489,190
Local Share:	<u>199,810</u>
Total Proj. Cost:	689,000

/BAB/0

22

8

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

Department: Sheriff Coroner

Date: 11/3/99

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following **transfer** of budget appropriations **and/or** funds in the fiscal year ending June 30, ~~19~~ 2000

AUDITORS USE ONLY				
DOCUMENT #	AMOUNT	L/N	T/C HASH	
JE 6, , , ,	, , , 1, 4, 9, 18, 1, 0, 0, 0	0, 2	, , , 0, 4, 3	

BATCH #	
DATE	Keyed By:

		T/C	INDEX	SUBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *
T R A N S F E R	T O	0 2	1 6 6 1 3 0 0	0 8 4 0 4	, , , , ,	2 4 9 0 5 0 0	Equipment
	F R O M	0 2 2	1 9 0 5 0 0	9 6 9 5	, , , , ,	2, 4 9, 05:00	Technology Fund

Explanation: Transfer of County Technology funds to the Sheriff's Office equipment to fund the required local match for the Federal COPS MORE '98 Technology grant.

Name Paul Crawford Title Administrative Services Mgr/

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by Ronald J. Silva, Deputy Date 11/4/99

County Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

County Administrative Officer Pat Burch Date 11.4.99

State of California }
County of Santa Cruz } ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

_____, 19____, By _____, Deputy Clerk

(A-C)* Desc: _____ # _____ - Budget Transfer

Distribution: BRD. NAME AGENDA DATE ITEM NO.
White-Board of Supervisors Green-County Administrative Officer Goldenrod-Departmental Control Copy
Yellow-Auditor-Controller Pink-Originating Department

A-C Review

BEFORE **THE BOARD OF SUPERVISORS**
OF THE **COUNTY OF SANTA CRUZ**, STATE OF **CALIFORNIA**

RESOLUTION No. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

RESOLUTION ACCEPTING **UNANTICIPATED** REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from State Mandated Cost Reimbursement for COPS MORE Technology program; and

WHEREAS, the County is recipient of funds in the amount of \$ 75,000 which are either in excess of **those anticipated** or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section **29130(c)/29064(b)**, such funds may be made available for specific appropriation by a four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that **the Santa Cruz County Auditor-Controller** accept **funds in** the amount of \$ 75,000 into

Department Sheriff-Coroner

<u>T/C</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	661300	0872	State Mandated Claims	\$75,000

and-that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
021	661300	8404		Equipment	\$75,000

DEPARTMENT **HEAD** I hereby certify that the fiscal provisions have been researched and that the **Revenue(s)** (has been) (will be) received within the current fiscal year.

By [Signature]
Department Head

Date 11-3-99

22

BL

Recommended to Board

19

SUPERVISORS

SUPERVISORS

SUPERVISORS

Chairperson of the Board

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

APPROVED AS TO ACCOUNTING DETAIL:

Ronald J. Siler 11/4/99
Auditor-Controller

Auditor-Controller

Distribution:

Auditor-Controlley

County Council

County Administrative Officer

Originating Department

22