



# County of Santa Cruz

0051

## BOARD OF SUPERVISORS

701 OCEAN STREET, SUITE 500, SANTA CRUZ, CA 95060-4069  
(831) 454-2200 FAX: (831) 454-3262 TDD: (831) 454-2123

JANET K. BEAUTZ  
FIRST DISTRICT

WALTER J. SYMONS  
SECOND DISTRICT

MARDI WORMHOUDT  
THIRD DISTRICT

TONY CAMPOS  
FOURTH DISTRICT

JEFF ALMQUIST  
FIFTH DISTRICT

AGENDA: 11/16/99

November 3, 1999

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

RE: 2000 BOARD MEETING SCHEDULE AND 2000 BUDGET SCHEDULE

Dear Members of the Board:

Last year, the Board of Supervisors established a 1999 meeting schedule which provided that the Board should meet on each Tuesday of the year, with the following exceptions:

1. No meetings were scheduled on the fifth Tuesday of any month which had five Tuesdays.
2. No meetings were scheduled on Tuesdays following a Monday that was a County holiday.
3. The Board scheduled a Spring recess.
4. The Board eliminated one meeting in May to allow for preparation of the County budget.
5. The Board scheduled a four week legislative recess in July, immediately following adoption of the budget.
6. In order to facilitate attendance at Opening Ceremonies of the Santa Cruz County Fair, the Board scheduled the meeting held on opening day to adjourn at 11:30 a.m.
7. The Board scheduled a legislative recess for the Tuesday immediately following the Thanksgiving holiday.
  - a. The Board scheduled a year end holiday recess.

- 9. The Board convened the first meeting of each month at 9:00 a.m. to consider the Consent Agenda, administrative business, routine public hearings, and any litigation matters. Upon completion of those matters, and if there were items of significant interest to the general public scheduled for an evening meeting, the Board recessed for the balance of the day and reconvened at 7:30 p.m.
- 10. The Board scheduled 33 meetings during the four most recent calendar years, and I would propose holding a comparable number of meetings during calendar year 2000.

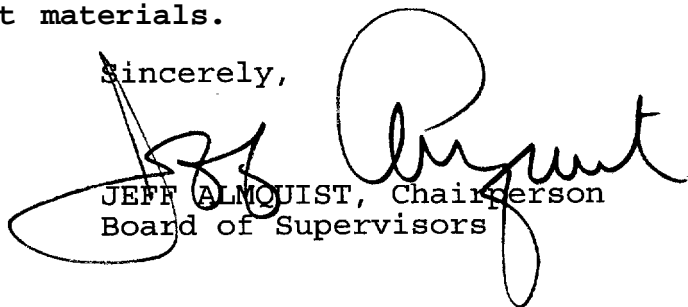
I believe that the Board should adopt a similar schedule for calendar year 2000 and, therefore, recommend a meeting schedule as follows:

- 1. With the exception of the dates indicated below, and with the exception of January 4, and March 28, the Board of Supervisors will meet regularly each Tuesday in calendar year 2000,
- 2. The Board will not schedule meetings on the fifth Tuesdays of the month. Therefore, the Board will not meet on the following dates: February 29, May 30, August 29, and October 31.
- 3. The Board will not schedule meetings on the following Tuesdays, which are Tuesdays that follow a Monday that is a holiday for County workers: January 18, February 22, May 30, September 5, October 10, and December 26.
- 4. To allow for a spring recess, the Board will not meet on April 18.
- 5. To allow for preparation of the County budget, the Board will not meet on May 16.
- 6. To allow for a four week legislative recess following the Board's budget sessions, the Board will not meet on July 4, July 11, July 1a, and July 25.
- 7. To allow for attendance at the opening of the Santa Cruz County Fair, the Board will recess at 11:30 a.m. on September 12.
- a. To allow for a one week legislative recess following the Thanksgiving holiday, the Board will not meet on November 28.
- 9. To allow for a year end holiday recess, the Board will not meet on December 19 and December 26.

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November 3, 1999  
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- 10. The Board will convene the first meeting of each month at 9:00 a.m. to consider the Consent Agenda, administrative business, routine public hearings and any litigation matters. Upon completion of those matters and if there are items of significant interest to the general public scheduled for an evening meeting, the Board will recess for the balance of the day and reconvene at 7:30 p.m.
- 11. The Board will schedule its 2000 budget sessions from Monday, June 19, through Tuesday, June 27. However, the Board will not meet on Monday, June 26, in order to allow Board members an opportunity to review supplemental budget materials.

Sincerely,



JEFF ALMQVIST, Chairperson  
Board of Supervisors

JA:ted

cc: Board Members  
 Clerk of the Board  
 County Administrative Officer  
 Department Heads

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# 2000

Jan 4 - Additional "no meeting" day  
 Jan 18 - Tues. after a Mnday holiday

Feb 22 - Tues. after a Mnday holiday  
 Feb 29 - Fifth Tuesday

Mar 28 - Additional "no meeting" day

Apr 18 - Spring Break

May 16 - No meeting/CAO budget prep.  
 May 30 - Tues. after a Mnday holiday

Jun 19-27 - Budget hearings. No meeting on June 26.

**JANUARY**

S	M	T	W	T	F	S
	2	3	4	5	6	7
	9	10	11	12	13	14
	16	17	18	19	20	21
	23	24	25	26	27	28
30	31					

**FEBRUARY**

S	M	T	W	T	F	S
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	6	7	8	9	10	11
	13	14	15	16	17	18
	20	21	22	23	24	25
27	28	29				

**MARCH**

S	M	T	W	T	F	S
			12	13	14	15
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	23	24	25	26	27	28
	29	30	31			

**APRIL**

S	M	T	W	T	F	S
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**MAY**

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**JUNE**

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25	26	27	28	29	30	

**IMPORTANT DATES**

JANUARY  
 1 New Year's Day  
 15 Martin Luther King, Jr.'s Birthday  
 17 Martin Luther King, Jr. Day

FEBRUARY  
 12 Lincoln's Birthday  
 14 Valentine's Day  
 21 Washington's Birthday - Obsvd.  
 22 Washington's Birthday

MARCH  
 8 Ash Wednesday  
 17 St. Patrick's Day

APRIL  
 2 Daylight Saving Time begins  
 16 Palm Sunday  
 20 Passover  
 21 Good Friday  
 23 Easter Sunday  
 26 Professional Secretaries Day@

MAY  
 14 Mothers Day  
 20 Armed Forces Day  
 22 Victoria Day (Canada)  
 29 Memorial Day - Obsvd.  
 30 Memorial Day

JUNE  
 14 Flag Day  
 18 Father's Day  
 24 St-Jean (Québec)

JULY  
 1 Canada Day (Canada)  
 4 Independence Day

SEPTEMBER  
 4 Labor Day  
 30 Rosh Hashanah\*

OCTOBER  
 9 Yom Kippur\*  
 9 Columbus Day - Obsvd.  
 9 Thanksgiving Day (Canada)  
 12 Columbus Day  
 16 National Boss Day  
 24 United Nations Day  
 29 Daylight Saving Time ends

NOVEMBER  
 7 Election Day  
 11 Veterans Day  
 11 Remembrance Day (Canada)  
 23 Thanksgiving Day

DECEMBER  
 22 Hanukkah\*  
 25 Christmas Day  
 26 Boxing Day (Canada)

**JULY**

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30	31					

**AUGUST**

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**SEPTEMBER**

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30	31					

**OCTOBER**

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	22	23	24	25	26	27
29	30	31				

**NOVEMBER**

S	M	T	W	T	F	S
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	24	25	26	27	28	29
30	31					

**DECEMBER**

S	M	T	W	T	F	S
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	17	18	19	20	21	22
	24	25	26	27	28	29
31						

July 4, 11, 18 and 25 - Legislative Recess

Aug 29 - Fifth Tuesday

Sep 5 - Tues. after a Mnday holiday  
 Sep 12 - Adjourn at 11:30 - Fair

Oct 10 - Tues. after a Mnday holiday  
 Oct 31 - Fifth Tuesday

Nov 28 - Recess after Thanksgiving

Dec 19 and 26 - Two week holiday recess

\* All Jewish holidays begin at sundown the day before they are listed here.

TOTAL MEETINGS IN CALENDAR YEAR 2000 - 33