



County of Santa Cruz

0033

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

(831) 454-2718 FAX: (831) 454-2710 TDD: (831) 454-2123

ROY HOLMBERG, DIRECTOR

December 23, 1999

AGENDA: January 11, 2000

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

Re: RECOMMENDATION OF AWARD FOR HVAC REPAIRS - BASEMENT
COURTROOM, 99C1- 004

Members of the Board:

At the December 14, 1999 Board meeting, bids were received for the HVAC Repairs-Basement Courtroom project. Your Board directed the General Services Department to review bids and return on or before January 11, 2000 with a recommendation for award.

As directed, the bids received have been reviewed and we believe that the lowest bidder, Geo. H. Wilson, Inc. with a bid of \$15,480 can accomplish the work to the County's satisfaction.

Sufficient funds are available in the Facilities Budget (Building Equipment), Index 333300, Sub Object 3405, User Code G10019 including a ten (10) per cent contingency by transferring \$1,628 from project savings in the Facilities Budget (Building Maintenance), Index 333100, Sub Object 3405.

It is therefore RECOMMENDED that your Board:

1. Award a contract to Geo. H. Wilson, Inc. in the amount of \$15,480 for the HVAC Repairs-Basement Courtroom project; and
2. Authorize the General Services Director to notify the contractor and sign the contract agreements and associated documents on behalf of your Board; and

HVAC Repairs - Basement Courtroom
January 11, 2000
page 2 of 2

3. Approve the transfer of funds in the amount of \$1,628 from Facility indexes, as detailed in the attached AUD74; and
4. Authorize the Director of General Services to approve change orders and appropriate \$1,548 in addition to the contract amount to cover change order expenditures, as required.

Sincerely,



ROY K. HOLMBERG
Director

Attachment ADM29, AUD74

RECOMMENDED:



Susan Mauriello
County Administrative Officer

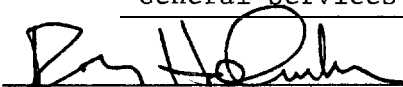
cc: County Administrative Office
County Counsel
Auditor Controller
General Services Department
Geo. H. Wilson, Inc.

H:\MyFiles\recommendation of award\ROA9904.wpd

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

0036

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: General Services (Dept.)
 (Signature) (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the County of Santa Cruz (Agency)
and Geo. H. Wilson, Inc., 250 Harvey West Blvd., Santa Cruz, CA 95060 (Name & Address)
2. The agreement will provide HVAC repairs in the basement courtroom - Project #99C1-004
3. The agreement is needed because the work can be performed most expeditiously by contract
4. Period of the agreement is from Board Approval to June 30, 2000
5. Anticipated cost is \$ 17,028 (Fixed amount; Monthly rate; Not to exceed)
6. Remarks: \$15,480 contract + \$1,548 contingency = \$17,028 Total
7. Appropriations are budgeted in 333300 G10019 (Index#) 3405 S u b o b j e c t)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered.
are not will be

Contract No. C092001 Date 12/27/99

GARY A. KNUTSON, Auditor - Controller

By Linda Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the
to execute the same on behalf of the
(Agency).

Remarks: (Analyst)
BY 36W County Administrative Officer Date 12-28-99

Agreement approved as to form. Date

Distribution:

Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel -
Co. Admin. Officer - Conory
Auditor-Controller - Pink
Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss

_____, ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on

1 9 - - -

BY _____ Deputy Clerk

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

0036

Department: General Services

Date: _____

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, ~~19~~ 2000

AUDITORS USE ONLY				
DOCUMENT #	AMOUNT	L/R	T/C HASH	
BD	3256100	0.2	043	

BATCH #	
DATE	

		T/C	INDEX	SUBJECT	PRJ/UCD	AMOUNT		DESCRIPTION
TRANSFER	TO	0, 2, 1	3, 3, 3, 3, 0, 0	3, 4, 0, 5		1	6, 2, 8, 0, 0	
	FROM	0, 2, 2	3, 3, 3, 1, 0, 0	3, 4, 0, 5		1	6, 2, 8, 0, 0	

Explanation: To reallocate savings from the Replacement of Penthouse Doors Project
(Index 333100, Sub Object 3405, User Code G10002) to fund the construction
of HVAC Repairs - Basement Courtroom, Project #99C1-004

Name Roy K. Holmberg Title Director of General Services

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by Linda Chow, Deputy Date 12/27/99

County Administrative Officer's Action: ☒ Recommended to Board ☒ Approved ☐ Not Recommended or Approved
County Administrative Officer BOW Date 12-28-99

State of California }
County of Santa Cruz } ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

_____, 19____, By _____, Deputy Clerk

Distribution:

1 - Board of Supervisors
1 - Auditor-Controller

Green-County Administrative Officer
Pink-Originating Department

Goldenrod-Departmental Control Copy