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# COUNTY OF SANTA CRUZ

## AUDITOR-CONTROLLER'S OFFICE

701 OCEAN STREET, ROOM 100  
SANTA CRUZ, CA 95060

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GARY A. KNUTSON, AUDITOR-CONTROLLER

Chief Deputy Auditor-Controllers  
Pam Silbaugh, Accounting  
Suzanne Young, Audit and Systems  
Kathleen Hammons, Budget and Tax

AGENDA: January 11, 2000

December 3, 1999

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

**SUBJECT: TREASURER QUARTERLY CASH COUNT**

Dear Members of the Board:

Attached is the statement of the count of money in the treasury at September 22, 1999. In accordance with Government Code Section 26920 et seq. this office counts the treasury cash quarterly. This cash count does not constitute an audit and does not include a review of internal controls in the Treasurer's Office. In addition to counting cash on hand, our quarterly procedures include:

- Verifying that cash balances reconcile to the accounting records,
- Periodic confirmations of balances and investments with depositories and the safekeeping agent, and
- Testing all investments for compliance with the Government Code Section 53600 and with the County's Investment Policy.

We found the Treasurer's records of cash and investments were in agreement with the accounting records in the Auditor-Controller's Office. Investments were in compliance with the investment restrictions set forth in the Government Code and the County's Investment Policy.

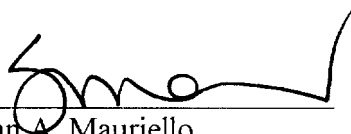
IT IS THEREFORE RECOMMENDED THAT YOUR BOARD ACCEPT AND FILE THIS REPORT.

Very truly yours,



GARY A. KNUTSON  
Auditor-Controller

RECOMMENDED:



Susan A. Mauriello  
County Administrative Officer

GK:ed  
Attachment

cc: Treasurer-Tax Collector  
County Counsel  
County Administrative Officer  
Auditor-Controller

## STATEMENT OF COUNT OF MONEY IN TREASURY

0060

TO WHOM IT MAY CONCERN:

I Gary A. Knutson, Auditor-Controller of the County of Santa Cruz, State of California, hereby certify that on the 23 rd day of September 1999, at 8:00 a.m., I counted the money in the Treasury of said County of Santa Cruz pursuant to the provisions of Section 26920 et seq of the Government Code of the State of California. I hereby make the following statement:

The money and receipts for bank deposits and investments in the Treasury on September 22, 1999 as shown by the books in my office should have been \$ 413,608,327.17

The amounts of money and receipts for bank deposits and investments in the Treasury actually were \$ 413,608,327.17

The amounts and kinds of money and the amounts of receipts for bank deposits and investments which were actually in the Treas are described in the following schedule:

Currency and coin on hand	\$	39,688.27	
Checks on hand		<u>433,812.93</u>	
Transactions after close of business	\$	473,501.20	
		<u>(138,977.83)</u>	
Checks, currency, and coin on hand at close of business	\$	334,523.37	
<u>Cash in banks</u>			
Active accounts			7,104,285.21
<u>Pooled investments</u>			
Commercial Paper			19,909,169.45
Medium Term Notes			102,313,490.17
Negotiable CDs			64,049,522.58
Repurchase agreements			18,658,347.77
Other investments			<u>201,238,988.62</u>
GRAND TOTAL	\$		<u><u>413,608,327.17</u></u>

FILED

DEC 03 1999

RICHARD W. BEDAL, CLERK

BY DEPUTY  
SANTA CRUZ COUNTY

Diana L. Rodriguez

I Gary A. Knutson, having been duly sworn, depose and say that the foregoing is a true statement of the count of money in the Treasury of the County of Santa Cruz taken by me or under my direction on September 23, 1999.

Gary A. Knutson  
GARY A. KNUTSON, AUDITOR-CONTROLLER

Richard W. Bedal  
RICHARD W. BEDAL, COUNTY CLERK

Sworn and subscribed to before me  
this 23 day of December 1999

cc: County Clerk  
Treasurer