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# County of Santa Cruz

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## PERSONNEL DEPARTMENT

701 OCEAN STREET, SUITE 310, SANTA CRUZ, CA 950604073

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DANIA TORRES WONG, DIRECTOR

January 12, 2000

Agenda: January 252000

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

### ADOPT RESOLUTION TO IMPLEMENT CLASSIFICATION ACTION IN THE COURTS AS RECOMMENDED BY THE PERSONNEL DIRECTOR

Dear Members of the Board:

As you are aware, the budgetary responsibility for the Courts, with the exception of facilities, lies with the State of California as a result of Trial Court Funding. However, any changes to Courts classification titles and salary that are currently under the County's salary structure must be approved by your Board in conformance with State law. There is a State mandated work group with representatives from various labor unions, the Judicial Council and Court Administrators who have formulated recommendations for adoption by the Legislature in this current legislative session. Until a decision is made on the status of Court employees, your Board must continue to approve title and salary changes.

The Personnel Department has completed a classification review of the Court Accounting Supervisor and has determined that the skills and abilities required are equivalent to the court Supervisor and Jury Commissioner.

Additionally, as part of the Courts' consolidation process, your Board previously authorized title changes to include a Court, designation for court-specific classifications. The Legal Process Clerk I/II/III was inadvertently left out of that action. There are no changes to the duties or qualifications. The Courts and the Union are in agreement with this action.

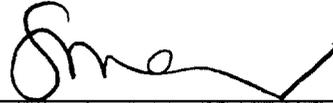
THEREFORE, the Personnel Department recommends that your Board adopt the attached amendment to Resolution 279-75 to change the salary range of the Court Accounting Supervisor range from \$15.49 - \$19.64 to \$16.01 - \$20.54 effective 12:01 a.m. on February 5, 2000 and establish a new classification of Legal Process Clerk - Courts I/II/III for Court positions currently designated as Legal Process Clerks I/II/III.

Very truly yours,



Dania Torres Wong  
Personnel Director

RECOMMENDED:



SUSAN A. MAURIELLO  
County Administrative Officer

cc: Cliff Tillman, Executive Director, SEIU; Christine Patton, Court Administrator; Personnel (3); Auditor, Auditor-Payroll.

0711

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO.

On the motion of Supervisor  
duly seconded by Supervisor  
the following resolution is adopted:

RESOLUTION AMENDING SALARY RESOLUTION NO. 279-75

BY \_\_\_\_\_  
(Amendment No. \_\_\_\_\_)

WHEREAS, this Board of Supervisors on June 25, 1975 adopted Resolution No. 279-75 establishing the compensation of County officers, deputies, assistants and employees; and

WHEREAS, the Personnel Director has recommended the establishment of a new class; and a change in a salary range; and

WHEREAS, it is now desirable and necessary to amend said resolution to effect said change.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that Resolution No. 279-75 be amended effective February 5, 2000, at 12:01 a.m., by:

1. adding a new class of Legal Process Clerk-Courts I/II/III at the same corresponding ranges as the Legal Process Clerks I/II/III (I Level at range EU; II Level at range FK; and III Level at range FL) range; and
2. change the salary range of the Courts Accounting Supervisor from range JL (\$15.49 - \$19.64) to range ME (\$16.01 - \$20.54).

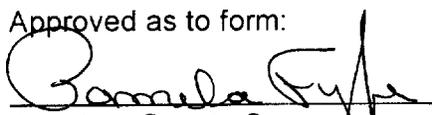
PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2000, by the following vote:

AYES:           SUPERVISORS  
NOES:           SUPERVISORS  
ABSENT:        SUPERVISORS

\_\_\_\_\_  
MARDI WORMHOUDT, Chairperson of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board

Approved as to form:

  
\_\_\_\_\_  
Assistant County Counsel

cc: Auditor-Payroll, Planning, Courts, Middle Management, Personnel (2)