



County of Santa Cruz

0027

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073
(831) 454-2718 FAX: (831) 454-2710 TDD: (831) 454-2123

ROY HOLMBERG, DIRECTOR

January 14, 2000

Agenda: February 1, 2000

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

REQUEST FOR RE-ALIGNMENT OF BUDGET APPROPRIATIONS

Dear Members of the Board:

During the 1999/2000 Budget process, your Board approved funding in the amount of \$3,090 for equipment to enable the General Services Equipment Division staff to accurately measure and adjust the air volume output of heating, ventilation, and air conditioning (HVAC) systems in County facilities.

The funds were initially appropriated into the small tools and instrument (Sub object 3825) in the belief that the equipment comprised a number of items that would be individually acquired. The flow measuring equipment exceeds the services and supply limit of \$1,500; therefore, the General Services Department is requesting a re-alignment of funds to accurately reflect the purchase as a fixed asset.

It is therefore recommended that your Board approve the attached AUD 74 to transfer appropriations from Index 333300, Sub object 3825 to Index 333300, Sub object 8404.

Very truly yours,

Roy K. Holmberg
Director

RKH:mmc

RECOMMENDED:

SUSAN A. MAURIELLO

cc: General Services - Fiscal
General Services - Facilities
Auditor-Controller
County Administrative Office

0028

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

Department: General Services

Date: January 18, 2000

T O : Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 18 2000

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T/C HASH
JE 6,	61,800.00	02	043

BATCH #	
DATE	Keyed By:

	T/C	INDEX	SUBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *
T R A N S F E R	0,2,1	3 3, 3, 3, 0, 0	8 4, 0, 4		3 0, 9 0 : 0, 0	Equipment
	0,2,2	3 3, 3, 3, 0, 0	3 8, 2 5	,,, I ,,, 3	0 9 0 : 0 0	Small Tools & Equipment

Explanation:

To realign funds to accurately reflect the purchase of a fixed asset from the General Services Building Equipment Index 33300, Sub object 3825 (Small tools) to Building Equipment Index 333300, Sub object 8404 (Equipment)

Name Roy K. Holmberg

Title Director of General Services

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by Ronald J. Sison, Deputy Date 1/18/00

County Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

County Administrative Officer Bob Date 1-21-00

State of California }
County of Santa Cruz } ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

_____, 19____, BY _____, Deputy Clerk

(A-C)* Desc: _____ Item : - Budget Transfer

A-C Review		

Distribution: BRD. NAME AGENDA DATE ITEM NO.
White-Board of Supervisors
Yellow-Auditor-Controller Green-County Administrative Officer Goldenrod-Departmental Control Copy
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