



HEALTH SERVICES AGENCY
ADMINISTRATION

COUNTY OF SANTA CRUZ⁰²⁷⁷

HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061

(408) 454-4066 FAX: (408) 454-4770
TDD: (408) 454-4123

January 18, 2000

AGENDA: February 1, 2000

BOARD OF SUPERVISORS

Santa Cruz County
701 Ocean Street
Santa Cruz, CA 95061

RE: AUTHORIZE ADDITIONAL POSITION FOR HSA CLINIC HEALTH CENTERS

Dear Board Members:

The Health Services Agency is requesting the addition of a 1 .0 FTE Departmental Administrative Analyst position for the Watsonville Primary Care Clinic. The position will serve as operations director for the clinic and will be funded by federal revenue received through the clinic's participation in the Federally Qualified Health Center (FQHC) program. Attached is the related resolution accepting \$21,068 in unanticipated FQHC revenue for this position.

The Health Services Agency operates two general medical clinics, one in Santa Cruz on the Emeline campus and the other in Watsonville at 9 Crestview. Currently, there is one Departmental Administrative Analyst who serves as operations coordinator for both clinics. The operations position is a key member of the clinic management team and is responsible for patient registration, medical records, daily facilities management, clinic supplies and other essential day-to-day clinic support functions. The present staffing arrangement does not adequately address the workload and supervisory issues associated with managing two separate clinic facilities, each open five days a week with laboratory, pharmacy and x-ray components. The proposed additional staffing will improve clinic efficiency and effectiveness by providing a full-time on-site manager in Santa Cruz and Watsonville to focus on the specific operational issues at each clinic and to handle problems as they arise.

Funding for this position is available via the FQHC program, which allows the County to bill the State for the actual cost of providing clinical services to Medi-Cal patients. The current adopted County budget reflects an anticipated 5% reduction in federal FQHC reimbursement from last year's amount, beginning in October 1999. This federal reduction required State legislation to become effective, which the State has elected not to enact. The attached resolution accepts and appropriates a portion of the restored FQHC revenue, amounting to \$21,068, sufficient to support the new position this year.

It is therefore RECOMMENDED that your Board:

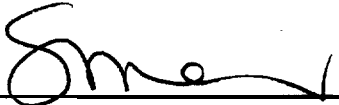
- 1) Authorize creation of a new 1.0 FTE Departmental Administrative Analyst position in Department 3610 and refer to County Personnel for classification.
- 2) Adopt the attached resolution accepting and appropriating \$21,068 in unanticipated FQHC revenue.

Sincerely,



Rama Khalsa, Ph.D., HSA Administrator

RECOMMENDED:



Susan A. Mauriello
County Administrative Officer

cc: County Administrative Office
Auditor-Controller
County Counsel
Central Personnel
HSA Personnel
HSA Administration
SEIU

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

0279

RESOLUTION NO. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from outpatient
clinic fees for HSA Clinic program: and

WHEREAS, the County is recipient of funds in the amount of \$ 21,068
which are either in excess of those anticipated or are not specifically set
forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c)/29064(b), such funds
may be made available for specific appropriation by a four-fifths vote of
the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County
Auditor-Controller accept funds in the amount of \$ 21,068 into

Department Health Services Agency

T/C	Index Number	Revenue Subobject Number	Account Name	Amount
001	361210	1674	Outpatient Clinic Fees'	21,068

and that such funds be and are hereby appropriated as follows:

T/C	Index Number	Expenditure Subobject Number	PRJ/UCD	Account Name	Amount
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-- SEE ATTACHED SHEET --

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been
researched and that the Revenue(s) (has been) (will be) received within the
current fiscal year.

BY Rama Khalsa/09
Department Head

Date 1/24/00

COUNTY ADMINISTRATIVE OFFICER



Recommended to Board

0280

Not Recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz,
State of California, this _____ day of _____ 19____
by the following vote (requires three-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

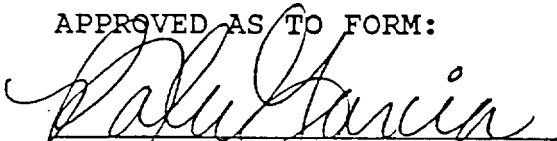
ABSENT: SUPERVISORS

CHAIR OF THE BOARD

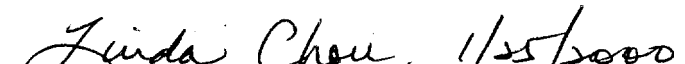
ATTEST:

Clerk of the Board

APPROVED AS TO FORM:


County Counsel

APPROVED AS TO ACCOUNTING DETAIL:


Auditor-Controller

Distribution:

Auditor-Controller
County Council
County Administrative, Officer
Originating Department

HEALTH SERVICES AGENCY
AUD60 ATTACHMENT
WATSONVILLE HEALTH CENTER

FISCAL YEAR 1999/00

ESTIMATED REVENUES:

T/C	Index Number	Revenue Subobject Number	Account Name	Amount
001	361210	1674	OUTPATIENT CLINIC FEES	\$ 21,068

Total \$ 21,068

APPROPRIATIONS:

T/C	Index Number	Expenditure Subobject Number	PRJ/UCD	Account Name	Amount
021	361240	3100		REGULAR PAY	\$ 8,055
021	361240	3150		FICA	616
021	361240	3155		PERS	1,051
021	361240	3160		INSURANCE	812
021	361340	3100		REGULAR PAY	8,055
021	361340	3150		FICA	616
021	361340	3155		PERS	1,051
021	361340	3160		INSURANCE	812

Total \$ 21,068