



JOHN A. FANTHAM
DIRECTOR OF PUBLIC WORKS

County of Santa Cruz 0401

DEPARTMENT OF PUBLIC WORKS

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AGENDA: MARCH 7, 2000

February 24, 2000

SANTA CRUZ COUNTY BOARD OF SUPERVISORS
701 Ocean Street
Santa Cruz, California 95060

SUBJECT: DISPOSAL FACILITY SITING STUDY

Members of the Board:

On February 15, 2000, your Board accepted and filed a report on a proposed disposal facilities siting study. This study would be conducted under the auspices of the Santa Cruz County Integrated Waste Management Local Task Force and would examine the potential for future disposal facilities within the county that could serve all five local jurisdictions. To define the relationship and responsibilities of the various jurisdictions participating in this study, the Local Task Force has worked with Public Works to prepare a Memorandum of Understanding (MOU), a copy of which is attached to this letter. This proposed MOU would define the purposes of the study, and the functions of a Task Force subcommittee to be established for the study. The MOU identifies not-to-exceed amounts for study participants' financial contributions toward study consultant expenses and the Task Force is recommending that the cost allocation for such work generally be on the basis of population.

The MOU also defines the makeup of the Task Force subcommittee which includes nominations made by your Board: a representative from the Sierra Club and from the Farm Bureau, plus one representative from each supervisorial district. The cities would **also** nominate representatives to the subcommittee, as defined in the MOU.

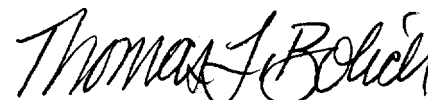
Public Works will assist in publicizing the subcommittee vacancies through newspaper press releases and display advertising. We anticipate that the time commitment for this project would involve two to four hours per month plus six to eight meetings per year over a two year period.

The Local Task Force has directed staff to now ask that your Board formally notify the mayor of each city in the county to request that each city schedule for its council's consideration and approval the attached MOU and subcommittee nominations. Assuming that such approvals can be scheduled before the end of April, we would return to your Board in May with recommendations for final Board approval of the MOU and the subcommittee nominations.

It is therefore recommended that the Board of Supervisors take the following actions:

1. Approve in concept the attached Memorandum of Understanding regarding solid waste disposal facilities siting study and direct the Clerk of the Board to announce the County vacancies for the Citizens Disposal Site Selection Advisory Group as a subcommittee to the Integrated Waste Management Local Task Force.
2. Direct the Chairperson of the Board to write to the mayor of each city to request that each City Council consider approval of the attached Memorandum of Understanding, solicit and make nominations for city representatives to the subcommittee and inform your Board of its actions no later than April 28, 2000.
3. Direct Public Works to report back to your Board on May 23, 2000, regarding approval of the Memorandum of Understanding and appointments to the Citizens Disposal Site Selection Advisory Group.

Yours truly,


for- JOHN A. FANTHAM
Director of Public Works

DdG:bbs

Attachment

RECOMMENDED FOR APPROVAL:



County Administrative Officer

copy to: Local Task Force Members
City Managers
Public Works Department

DFB

MEMORANDUM OF UNDERSTANDING

REGARDING COOPERATIVE PLANNING STUDY FOR SOLID WASTE DISPOSAL
FACILITY SITE SEARCH

This Memorandum of Understanding regarding cooperative planning for solid waste disposal facility site search is entered into this day of 2000, by and between the COUNTY OF SANTA CRUZ, THE CITY OF CAPITOLA, THE CITY OF SANTA CRUZ, THE CITY OF, SCOTTS VALLEY, AND THE CITY OF WATSONVILLE herein collectively referred to as "Participating Jurisdictions"

WITNESSETH:

WHEREAS, the County of Santa Cruz has identified a need to begin examination of its future solid waste disposal options, including locating a new landfill disposal site; and

WHEREAS, Objective 6.1 of the Santa Cruz County Countywide Integrated Waste Management Plan recommends evaluation of the costs and benefits of a consolidated landfill disposal site to serve all county residents; and

WHEREAS, Siting Element Policy 3.4 of the Santa Cruz County Countywide Integrated Waste Management Plan recommends beginning the solid waste disposal facility siting process no later than the year 2000; and

WHEREAS, the County of Santa Cruz, the City of Capitola, the City of Santa Cruz, the City of Scotts Valley and the City of Watsonville have determined that there will be mutual benefit to cooperatively engaging in a planning study to identify a site on which to locate a future solid waste disposal facility; and

WHEREAS, the County of Santa Cruz, the City of Capitola, the City of Santa Cruz, the City of Scotts Valley and the City of Watsonville, through the Santa Cruz County Integrated Waste Management Local Task Force, discuss issues of regional concern, including landfill capacity and future solid waste disposal options;

NOW THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The Santa Cruz County Integrated Waste Management Local Task Force (Local Task Force) is hereby authorized by action of the legislative bodies of the Participating Jurisdictions to carry out a solid waste disposal facility siting study on behalf of the Participating Jurisdictions.
2. The purpose of the study shall be to identify physical locations within Santa Cruz County at

which a solid waste disposal facility (sanitary landfill or transfer station) can be developed, which facility would have the capacity to serve the solid waste disposal needs of the Participating Jurisdictions. This study will also evaluate waste-to-energy and out-of-county disposal options

3. The Local Task Force will use the Santa Cruz County Countywide Siting Element to guide the site selection process, including the Landfill Siting Criteria contained therein and as clarified by the Local Task Force.

4. The Local Task Force will appoint a Citizens Disposal Site Selection Advisory Group (as a subcommittee) to assist with this study. The Participating Jurisdictions will make nominations to this subcommittee in conformance with the structure cited below. The function of this subcommittee will be to evaluate and rank potential sites and to recommend the top three candidate sites to the Local Task Force.

a. Nominations to the Citizens Disposal Site Selection Advisory Group shall be made on the following basis:

County Board of Supervisors

5 representatives of the unincorporated county

1 representative of the Sierra Club

1 representative of the Farm Bureau

City of Canitola

1 representative

City of Santa Cruz

2 representatives

City of Scotts Valley

1 representative

City of Watsonville

2 representatives

b. As a subcommittee, the Local Task Force shall appoint one of its members as a non-voting representative.

5. The County of Santa Cruz Department of Public Works will be the primary agency responsible for conducting the Siting Study and will retain the assistance of a qualified geotechnical / engineering consultant and a qualified biological consultant when such services are appropriate and recommended by the Local Task Force. The County of Santa Cruz will serve as the lead agency for administrative management of said consulting services, reporting to the Local Task Force, and for administrative management of the Local Task Force itself.

6. The Participating Jurisdictions hereby authorize the County to issue a Request for Proposals for



geotechnical/engineering and biological consulting services contingent on final review and approval of the RFP by the Local Task Force. No contract for said consulting services shall be awarded by the County without the prior review and approval by the City Manager of each Participating City Jurisdiction.

7. The Participating Jurisdictions will share in a not-to-exceed cost of \$150,000 to retain said geotechnical / engineering and biological consulting services based on the following allocation of not-to-exceed costs, which amounts are generally reflective of each jurisdiction's relative population: Capitola- \$5,000; Santa Cruz- \$33,000; Scotts Valley- \$6,000; Watsonville- \$22,000; County- \$84,000.

a. This cost allocation will only be used for purposes of distributing the cost of the geotechnical / engineering and biological consulting services referenced in this Memorandum of Understanding. This allocation will not be used as a precedent, or to bind Participating Jurisdictions in any way, in cost sharing arrangements for any future cooperative waste management activities.

b. County Service Area 9C will be used as the funding source for the County of Santa Cruz and City of Scotts Valley share of the cost of said geotechnical / engineering and biological consulting services. The County will invoice the City of Capitola, the City of Santa Cruz and the City of Watsonville for their share of this cost at the time of service.

8. The Local Task Force will serve as the vehicle for each party to this agreement to define its needs and limitations, present questions, seek information, and offer policy and/or process recommendations with regards to determining the course of action to be taken in the aforementioned disposal facility siting process.

9. Each Participating Jurisdiction will carry out its solid waste management (including recycling and composting) planning in cooperation with the other parties to this agreement through open and timely sharing of information about said planning activities, using the Local Task Force as the vehicle for this information exchange. Said information exchange shall not be construed as authorizing the Local Task Force to supervise, manage, control or otherwise participate in the current solid waste management programs and procedures of any participating jurisdiction.

10. At the conclusion of the study, the Local Task Force will present study results to the member agencies and make recommendations to the Participating Jurisdictions on subsequent actions to take. Nothing in this memorandum shall be construed to require participating jurisdictions to participate in development proposals, solid waste disposal or management programs, or other plans and programs, which may ultimately be proposed or recommended by the Local Task Force pursuant to the study called for by this memorandum.

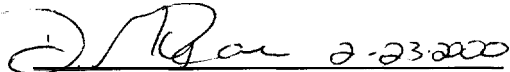
11. Any party to this Memorandum of Understanding agreement may withdraw its participation from this agreement with thirty (30) days written notice to the other parties.

IN WITNESS WHEREOF, the parties herein execute this Agreement as of the hereinafter stated dates.

DATED _____

BY: _____
County of Santa Cruz

APPROVED AS TO FORM:

 2-23-2000

Dwight Herr-
/+=&County Counsel

DATED _____

BY: _____
City of Capitola

APPROVED AS TO FORM:

Richard Manning
City Attorney

DATED _____

BY: _____
City of Santa Cruz

APPROVED AS TO FORM:

John Barisone
City Attorney

DATED _____

BY: _____
City of Scotts Valley

APPROVED AS TO FORM:

Robert Logan
City Attorney

DATED _____

BY: _____
City of Watsonville

APPROVED AS TO FORM:

Alan Smith
City Attorney