

Members of the Board:

As part of the 1999/2000 Plant Budget, your Board allocated funds to provide for a licensed contractor to install approximately 1200 sq. ft. of acoustic paneling in the existing building at the Simpkins Family Swim Center. Plans and specifications have been prepared by the Department of Parks, Open Space & Cultural Services and Teall Messer. These items and associated documents related to the project must be approved by your Board prior to solicitation of written proposals. Funds are available in the Redevelopment Agency budget. The cost of the project is estimated to be \$38,500.

It is therefore RECOMMENDED that your Board take the following actions:

- 1. Approve plans and specifications on file with the Clerk of the Board for the Simpkins Center-Acoustical Upgrade #99C1-008;
- 2. Direct the General Services Department to advertise for bids; and
- 3 . Set the bid opening for 10:45 a.m. on March 7, 2000.

Very truly yours,

ROY K. HOLMBERG Director

RKH:mmc

RECOMMENDED:

SUSAN A. MAURIELLO County Administrative Officer

cc: County Administrative Office County Counsel Auditor-Controller General Services Department Fiscal - GSD Parks, Open Spaces & Cultural Services Redevelopment Agency

