



County of Santa Cruz

PERSONNEL DEPARTMENT

701 OCEAN STREET, SUITE 310, SANTA CRUZ, CA 950604073

(831) 454-2600 FAX: (831) 454-2411 TDD: (831) 454-2123

DANIA TORRES WONG, DIRECTOR

March 8, 2000

Agenda: March 14, 2000

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

APPROVE A GROSS PAY ADJUSTMENT FOR ONE EMPLOYEE

Dear Chairperson Wormhoudt and Members of the Board:


This letter requests Board approval for a gross pay adjustment that will correct an administrative error by our department. A Victim Witness representative receiving bilingual pay was placed in a temporary assignment in a higher class. When the employee returned to her regular position, the bilingual differential was not reactivated.

THEREFORE, IT IS RECOMMENDED THAT YOUR BOARD authorize a gross pay adjustment in the amount of \$840.00 for bilingual differential for one employee in the District Attorney's Office.

Very truly yours,


Dania Torres Wong
Personnel Director

RECOMMENDED:


SUSAN A. MAURIELLO
County Administrative Officer

cc: Auditor (2); District Attorney's Office; Personnel Records (2)