



HEALTH SERVICES AGENCY
ADMINISTRATION

COUNTY OF SANTA CRUZ⁰⁰⁷⁷

HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061
(408) 454-4066 FAX: (408) 454-4770
TDD: (408) 454-4123

February 29, 2000

AGENDA: March 14, 2000

BOARD OF SUPERVISORS
Santa Cruz County
701 Ocean Street
Santa Cruz, CA 95061

RE: POSITION INCREASES IN THE CALIFORNIA CHILDREN'S SERVICES (CCS)
PROGRAM

Dear Board Members:

Background

California Children's Services provides medical services to children with severe disabilities. It is a State-mandated program linked to the schools.

The Medical Therapy Unit (MTU) provides occupational and physical therapy services to eligible children in the county. In recent years, the MTU has increased staffing to handle a growing caseload and to meet new State mandates for school-based services required by AB3632. HSA is requesting an increase in clerical staffing to support these expanded MTU program activities, A 0.70 FTE Typist Clerk II position and a 0.85 FTE Typist Clerk II position will each be increased to full-time, for a net increase of 0.45 FTE. The \$5,315 current year cost of this increase will be covered in part by \$4,040 salary savings in the CCS program. The \$1,275 balance will come from existing funds budgeted for medical treatment in the services and supplies account. A resolution transferring these funds is attached. The State has approved this staffing change, which will result in no new County costs.

HSA currently operates a full-service MTU in the south county area at the Duncan Holbert school and a small satellite location at Struck School. A full-service MTU provides patient evaluations, orthopedic clinics, and other services, with adequate space for client medical records and support staff. HSA anticipates opening another full-service MTU school site later this year as mandated by the State. This MTU will be located in North County. The State has approved and will provide funding for a new senior therapist position beginning in 2000-01 so that both full-service MTU locations will have on-site unit supervisors. As with other CCS therapy and treatment costs, the State and the County will share the cost of this position on a 50/50 basis. HSA is requesting the addition of 1.0 FTE "Sr. Therapist, Physically Handicapped", to the MTU. Any additional program cost will be managed within HSA's net County cost. The

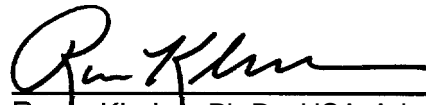
position is being requested now so that the therapist can participate as soon as possible in planning and start-up activities for the new MTU, once the new County budget is adopted. This action will facilitate the MTU's opening and allow the County to meet, in a timely manner, its legal obligations to provide services to medically eligible children

0078

It is therefore RECOMMENDED that your Board:

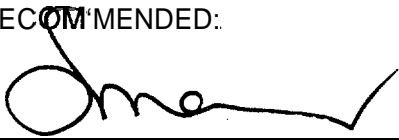
1. Authorize the following increase in authorized position in budget unit 3620: a 0.30 FTE increase in Typist Clerk II position (position code: BC5022NA) and a 0.15 FTE increase in Typist Clerk II position (position code: BC5010TA), for a net 0.45 FTE increase.
2. Approve the transfer of \$1,275 within the Children's Medical Services budget, AUD-74 attached.
3. Approve the creation of 1 .00 FTE "Sr. Therapist, Physically Handicapped" position in budget unit 3620 and refer to County Personnel for classification.

Sincerely,



Rama Khalsa, Ph.D., HSA Administrator

RECOMMENDED:



Susan A. Mauriello
County Administrative Officer

cc: County Administrative Office
Auditor-Controller
County Counsel
County Personnel
HSA Administration
HSA Personnel
SEIU

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

0079

Department: Health Services Agency

D a t e : 2/22/00

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 1900

AUDITORS USE ONLY				
DOCUMENT #	AMOUNT	L/N	T/C HASH	
JE 6, , , ,	25,500.00	4	8,5	

BATCH #	
DATE	Keyed By:

T/C	INDEX	SUBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *
0,2,1	3,6,2,5,0,3	3,1,0,0		11,290.00	Reg. Pay
0,2,1	3,6,2,5,0,3	3,1,5,0		720.00	FICA
0,2,1	3,6,2,5,0,3	3,1,5,5		740.00	PERS
0,2,2	3,6,2,5,0,3	4,3,4,6	III	2750.00	Outside Med. Expense

Explanation:

Move funds to personnel from services and supplies to support position increase.

Name Rama Chalsapag, HSA Administrator Title 3/2/00

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by Ramell J. Silva Deputy Date 3/2/00

County Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

County Administrative Officer G. Silva Date 3/02/00

State of California } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for
County of Santa Cruz } ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order
duly entered in the minutes of said Board on

_____, 19____ By _____, Deputy Clerk

(A-C)* Desc: _____ # _____ - Budget Transfer

Distribution:

White-Board of Supervisors
Yellow-Auditor-Controller

BRD. NAME

AGENDA DATE

ITEM NO.

Green-County Administrative Officer
Pink-Originating Department

Goldenrod-Departmental Control Copy

A-C Review

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