



JOHN A. FANTHAM
DIRECTOR OF PUBLIC WORKS

County of Santa Cruz ⁰²³³

DEPARTMENT OF PUBLIC WORKS

701 OCEAN STREET, ROOM 410, SANTA CRUZ, CA 95060
(831) 454-2160 FAX (831) 454-2385 TDD (831) 454-2123

AGENDA: MARCH 21, 2000

March 9, 2000

SANTA CRUZ COUNTY BOARD OF SUPERVISORS

701 Ocean Street
Santa Cruz, California 95060

SUBJECT: SAINT FRANCIS ASSESSMENT DISTRICT

Members of the Board:

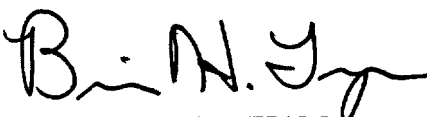
On August 12, 1997, your Board passed Resolution 324-97, which appointed the engineer, attorneys, and underwriter for the Saint Francis Assessment District. Since that time, **Ifland Engineers**, the Engineer of Work for the assessment district, has revised the project estimate a number of times to include costs that have been added to the project over the last two years. In addition, **Ifland Engineers** has also prepared numerous exhibits and attended several coordination meetings in order to facilitate the assessment district formation. All of this extra coordination and preparation time is extra work, which was not contemplated at the time the original \$60,000 contract was prepared.

Ifland Engineers is requesting a contract amendment in the amount of \$10,000 as additional compensation for engineering services to cover this unanticipated extra work. Attached is a letter dated February 1, 2000, from **Ifland Engineers, Inc.** with an itemization of the additional costs. The revised total for **Ifland's** not-to-exceed design services would be \$70,000. The request for additional compensation seems reasonable considering that the project was originally scheduled for construction in 1998 and that delays to that schedule were beyond **Ifland's** control. Also, as with the original contract, the engineering fees will be paid from bond proceeds if the assessment district is formed.

It is therefore recommended that the Board of Supervisors take the following action:

1. Approve amendment to agreement with **Ifland Engineers** to increase the engineering design services contract for the Saint Francis Assessment District by \$10,000 for a not-to-exceed total amount of \$70,000.00.
2. Authorize the Director of Public Works to sign the amendment to agreement on behalf of the County.


Yours truly,


for JOHN A. FANTHAM
Director of Public Works

DJH:mg

Attachments

RECOMMENDED FOR APPROVAL:



County Administrative Officer

copy to: Public Works
 Stephen Casaleggio, Jones Hall
 Ifland Engineers, Inc.

STAM

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

0235

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: PUBLIC WORKS (Dept.)
[Signature] (Signature) (3-6-00) (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the COUNTY OF SANTA CRUZ (Agency)
IFLAND ENGINEERS, INC.
and 1100 WATER STREET, SANTA CRUZ, CA 95062 (Name & Address)

2. The agreement will provide FOR ASSESSMENT ENGINEERING FOR THE SAINT FRANCIS ASSESSMENT DISTRICT

3. The agreement is needed. AS TEE WORK CAN BE DONE MOST EXPEDITIOUSLY BY CONTRACT

4. Period of the agreement is from BOARD APPROVAL to JUNE 30, 2000

5. Anticipated INCREASE AMOUNT \$ 0 (Fixed amount; Monthly rate; Not to exceed)
ORIGINAL CONTRACT \$10,750 PHASE I; \$40,250 PHASE II TOTAL CONTRACT NOT TO EXCEED

6. Remarks: \$60,000. AMENDED CONTRACT \$16,750 PHASE I; \$53,250 PHASE II; total contract not to EXCEED \$70,000. ENGINEERING COSTS WILL BE PAID FROM BOND PROCEEDS PER APPROVED ENGINEERS ESTIMATE.

7. Appropriations are budgeted in 601000 !63014! 3590 \$15,500
625140 !52628! 3590 \$ 1,250 (Index#) 3590 (Subobject)

60/105, 50/100 NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. C071519 Date 3/6/2000
are not available and will be encumbered.

Do not encumber. For reference only
Phase II was never put in Apr-29; payment
contingent upon Bond Sell; Per Julie McGowan
By Linda Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the DIRECTOR OF PUBLIC WORKS to execute the same on behalf of the PUBLIC WORKS DEPARTMENT

(Agency). County Administrative Officer

Remarks: _____ (Analyst) BY _____ Date _____

Agreement approved as to form. Date _____

DJH:mg

- Distribution:
- Bd. of Supv. • White
- Auditor-Controller • Blue
- County Counsel. Green •
- Co. Admin. Officer • Canary
- Auditor-Controller - Pink
- Originating Dept. • Goldenrod

*To orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss

ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____ County Administrative Officer
_____ 19 _____ By _____ Clerk

AMENDMENT TO AGREEMENT

The parties hereto agree to amend Contract Number 7 15 19, dated August 12, 1997, by and between the COUNTY OF SANTA CRUZ and IFLAND ENGINEERS to perform ⁰²³⁶ assessment engineering services for the Saint Francis Assessment District by increasing the total not-to-exceed amount by \$10,000 for contract total of \$70,000.

All other provisions of said contract shall remain the same.

DATED: _____

COUNTY OF SANTA CRUZ
DEPARTMENT OF PUBLIC WORKS

DIRECTOR OF PUBLIC WORKS

CONTRACTOR:
IFLAND ENGINEERS, INC.

BY: _____

ADDRESS: 1100 WATER STREET
SANTA CRUZ, CA 95062

TELEPHONE: 426-5 3 13

FAX: 426- 1763

E-MAIL: _____

Approved as to form:


Chief Assistant County Counsel

DISTRIBUTION: Auditor-Controller
Public Works
Contractor

DJH:mg

AMNDAGRE.DOC/STAM.
REV. 12/99



- Civil Engineering ■
- Structural Design ■
- land Surveying ■
- Development Planning ■

February 1, 2000

0237

#97120

Don Hill
Santa Cruz County Sanitation District
Public Works Department
701 Ocean Street
Santa Cruz, CA 95060

RE: St. Francis Assessment District

Dear Don:

Back in July of 1997 when we were engaged to provide engineering services for the subject project, we had expected to complete all plans, assessment diagrams and Engineers Reports by November of 1997. The first draft of the Engineer's Report was completed in October of 1997 with an estimated total assessment of \$616,210.00. The schedule was to complete all assessment proceedings by the Spring of 1998 and finish the construction by September of 1998. In other words, complete the project within 15 months.

It is now 31 months since the Board of Supervisors adopted the resolution to proceed with the project, and the total assessments have now reached an estimated \$1,251,056.60, or a 100% increase. As you well know, now we are faced with still more delays and more costs to resolve the easement issues with the Fairgrounds.

Our concern is that the project is getting too expensive and the time we are putting into resolving issues that were never anticipated, is pushing off the construction for possibly still another year. The results of all this is that we (including you and Diane) are putting much more time and effort into this project than we ever expected.

Our expenses to date total \$41,491.75 of which we have been paid \$16,575.83. If this project does not proceed, we will lose \$24,915.92. It was our intent to take the project far enough to be able to determine the costs so that the homeowners could vote for or against the project. The \$16,000 was to cover those initial costs. We have now used up all anticipated time on our contract except for items that involve the project construction.

Therefore, we are requesting that we amend our agreement to increase our fees by \$10,000 to cover the additional time put into the project to date and that will be needed up to the time of construction. Of course, if the homeowners refuse to pay the average assessment of \$33,800 and vote the project down, then all our efforts are for naught.


The requested fee breakdown is as follows:

Items	Original Estimate	Revised Estimate	Difference
1. Annexation Documents	\$4,500.00	\$4,500.00	\$0.00
2. Assessment Engineering	\$7,200.00	\$10,700.00	\$3,500.00
3. Aerial Topographic Mapping	\$7,850.00	\$7,850.00	\$0.00
4. Easements and Dedication Documents	\$5,450.00	\$7,950.00	\$2,500.00
5. Plans, Specifications, & Estimate (PS&E)	\$16,800.00	\$20,800.00	\$4,000.00
6. Construction Support	\$9,500.00	\$9,500.00	\$0.00
7. Construction Staking	\$6,700.00	\$6,700.00	\$0.00
8. Reimbursable Expenses (Estimate)	\$2,000.00	\$2,000.00	\$0.00
TOTALS	\$60,000.00	\$70,000.00	\$10,000.00

Once we know more about the costs of obtaining the required easements, let's discuss the revised schedule for the project and the costs.

Sincerely,

IFLAND ENGINEERS, INC.



Glen H. Ifland

GHI/jh