



**COUNTY OF SANTA CRUZ**  
**OFFICE OF THE TREASURER-TAX COLLECTOR**  
RICHARD W. BEDAL -TREASURER-TAX COLLECTOR  
DEBORAH LAUCHNER - ASSISTANT TREASURER-TAX COLLECTOR

---

TREASURY DIVISION    TELEPHONE (408) 454-2450    TDD (408) 454-2123  
OFFICE: 701 OCEAN STREET, ROOM 150, SANTA CRUZ CA 95060  
MAIL: POST OFFICE BOX 1817, SANTA CRUZ CA 95061

May 15, 2000

AGENDA DATE: May **23, 2000**

Board of Supervisors  
County of Santa Cruz  
701 Ocean St.  
Santa Cruz, CA 95060

RE: Realignment of Accounting Positions in the Treasurer-Tax Collector's Office

Dear Members of the Board:

During Budget Hearings, your Board approved the addition of 2.0 limited term collections officers and 1 .0 limited term accounting technician to the department as part of a plan for the Treasurer-Tax Collector to assume the management and revenue recovery of delinquent accounts for the Superior Court. These positions remain vacant awaiting the resolution of various technical issues associated with the electronic transfer of data between the Court and the Treasurer-Tax Collector. At the same time, also approved during Budget Hearings were 4.0 permanent Sr. Account Clerk positions, one of which remains vacant. During this year, an analysis of the work of the department suggests that the Court project would be better served by the Sr. Account Clerk position, and the department's general accounting projects associated with distribution of funds collected by central collections, tax collection and the management of the Department's investment portfolio would be better served by the accounting technician position.

It is therefore **RECOMMENDED** that Board authorize that the 1.0 limited term accounting technician be converted to a regular budgeted position, and that 1 .0 of the regular budgeted Sr. Account Clerk position be converted to a limited term position, associated with the Court collections project through June 30, 2000. A further report on this matter will be provided at budget hearings.

Sincerely,

Richard W. Bedal  
Treasurer-Tax Collector

Recommended:

Susan A. Mauriello  
County Administrative Officer

32