



# County of Santa Cruz

---

## COUNTY ADMINISTRATIVE OFFICE

701 OCEAN STREET, SUITE 520, SANTA CRUZ, CA 950604073

(831) 454-2100 FAX: (831) 454-3420 TDD: (831) 454-2123

SUSAN A. MAURIELLO, J.D., COUNTY ADMINISTRATIVE OFFICER

June 5, 2000

AGENDA: June 13, 2000

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, California 95060

### Agricultural Extension Agreement

Dear Members of the Board:

As your Board will recall, the Santa Cruz County Office of Cooperative Agricultural Extension has been jointly supported since 1917 through a Memorandum of Understanding between the County of Santa Cruz and the Regents of the University of California. Under the terms of the MOU, the County is responsible for funding automobile and travel expenses of Cooperative Extension staff. In the past, the County has customarily reimbursed Cooperative Extension staff at the same rate as county employees. However, the Auditor-Controller has determined that a revision to the MOU is required in order to continue reimbursing them at that same rate.

An amendment to the MOU is attached that specifies that Cooperative Extension employees are to be reimbursed for mileage at the same rate as county employees. In addition, it is recommended that your Board make this amendment effective July 1, 1999, in order to reimburse Cooperative Extension employees for travel claims they have submitted this year which were reimbursed at a rate lower than that received by County employees. These costs have been built into both the 1999-2000 and 2000-2001 year budgets, and no additional funds will be required.

IT IS THEREFORE RECOMMENDED THAT YOUR BOARD approve the attached amendment to the Memorandum of Understanding between the County and the Regents of the University of California, and that you request the Auditor-Controller to reimburse Cooperative Extension employees for any travel claims submitted this fiscal year which were reimbursed at a lower rate than received by County employees.

Very truly yours,  
  
 Susan A. Mauriello  
 County Administrative Officer

cc: Laura Tourte, Director  
Gary Knutson, Auditor-Controller

Amendment to  
Memorandum of Understanding

0022

Effective July 1, 1999, the Regents of the University of California and the County of Santa Cruz agree to amend the Memorandum Of Understanding executed the 2<sup>nd</sup> day of March 1999, by amending Section B. 1. b) as follows:

B. The COUNTY agrees to:

1. Provide annually for such funds as may be reasonably necessary for the support and maintenance of Cooperative Extension in the County, provided, however, that all such funding shall be subject to availability and annual appropriation by the Board of Supervisors.

The use of such funds shall include, but not be limited to, the following:

- b). . These funds shall be used for the usual operating, maintenance, and upkeep costs of County offices, equipment, and transportation of the County Cooperative Extension staff in their official duties. Among these items are office rent, if applicable; custodial services; office supplies and printing; automobile, travel, and subsistence expenses at the same rates as provided for County employees; public utilities; laboratory, field test, and demonstration materials; photographic supplies; freight and express; postage, and other maintenance and operation expenses.

All other provisions of the Memorandum of Understanding shall remain the same.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

BY: \_\_\_\_\_ : DATE: \_\_\_\_\_

Assistance Vice-President - Administration  
Division of Agricultural and Natural Resources

COUNTY OF SANTA CRUZ

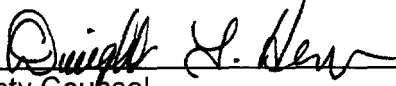
BY: \_\_\_\_\_ : DATE: \_\_\_\_\_

Mardi Wormhoudt, Chairperson  
Santa Cruz County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

  
\_\_\_\_\_  
County Counsel

APPROVED BY RISK MANAGEMENT:

\_\_\_\_\_  
Janet McKinley, Risk Manager