



County of Santa Cruz

0035

Sheriff-Coroner

701 Ocean Street, Suite 340, Santa Cruz, CA 95060
(831) 454-2985 FAX: (831) 454-2353

Mark Tracy
Sheriff-Coroner

May 25, 2000

Agenda: June 13, 2000

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

RENEWAL OF OFFICE OF CRIMINAL JUSTICE PLANNING SUPPRESSION OF DRUG ABUSE IN SCHOOLS PROGRAM GRANT

YEAR TWO OF THREE-YEAR FUNDING CYCLE SAN LORENZO VALLEY DRUG SUPPRESSION PROGRAM

Dear Members of the Board:

On April 20, 1999, your Board approved application by the Sheriff-Coroner to the Office of Criminal Justice Planning (OCJP) for grant funding for programs to suppress drug abuse on and around the campus shared by San Lorenzo Valley High School (SLVHS), San Lorenzo Valley Junior High School (SLVJH) and San Lorenzo Valley Elementary School (SLVES). The amount requested from OCJP was \$100,000 for Fiscal Year 1999-2000, with no cash or in-kind match required. At the time of application, OCJP announced that FY 1999-2000 would be the first year of a planned three-year funding cycle for this grant, that funding could be renewed in subsequent years, contingent each year upon passage of the state budget and successful performance of the local program during the previous year. On June 15, 1999, your Board approved a resolution accepting \$100,000 in unanticipated revenue, awarded by the OCJP to the Sheriff's Office for FY 1999-2000.

In mid-May of this year, our office received application materials from OCJP for the second year of funding, with no cash or in-kind match required and an application deadline of May 23. Given the short turnaround time for the grant application and in the interest of maintaining the momentum of the programs put in place during FY 1999-2000, the Sheriff's Office has submitted the attached application to OCJP. I am requesting your Board's approval of this application for \$100,000 in grant funding for FY 2000-2001, and asking that you adopt the attached resolution in support of this application, which is a key piece of the application documentation.

SAN LORENZO VALLEY DRUG SUPPRESSION PROGRAM – FY 1999-2000

During FY 1999-2000, with the support of the OCJP grant funds, the Sheriffs Office entered into a community partnership with San Lorenzo Valley High School, Valley Resource Center and TRIAD Community Services Counseling and Substance Abuse Treatment to create programs to address youth drug abuse issues in the San Lorenzo Valley. The Sheriffs Office holds the primary responsibility for the detection of and apprehension of drug trafficking on and around the school, including educating the local alcohol-selling establishments about laws regarding the sale of alcohol to minors. The principal of San Lorenzo Valley High School participates in establishing and maintaining effective communication between school staff and the Sheriffs Office School Resource Officer (SRO).

San Lorenzo Valley High School provides drug prevention classes to its students, and provides in-service training for school board members, teachers, school staff, law enforcement and others in recognizing the signs and symptoms of youth substance abuse and the need for comprehensive drug suppression programs.

The Valley Resource Center and TRIAD provide family-oriented activities relating to the development, maintenance and treatment of drug use problems in youth. These activities include family counseling, parenting classes, family communication and problem solving, and family support groups.

Together, the members of this collaborative are working to develop a coordinated intervention that identifies high-risk youth and facilitates their referral to an established school or community-based intervention and counseling program.

SAN LORENZO VALLEY DRUG SUPPRESSION PROGRAM – FY 2000-2001 PROPOSED PROGRAM ENHANCEMENTS

As detailed in Section 2. Project Plan of the attached grant application narrative, proposed enhancements to the San Lorenzo Valley Drug Suppression Program for FY 2000-2001 include the following:

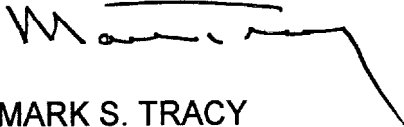
- Increased participation of the San Lorenzo Valley Sheriffs Service Center;
- More time spent by the School Resource Officer on the junior high school and the elementary school campuses;
- Expansion of the Drug Abuse Resistance Education (DARE) curriculum in school grades seven through nine;
- Expanded parent support and counseling;

- Establishment of on-campus outreach services for parents of identified at-risk students; and
- Establishment of a special Sheriffs **Office** response protocol for off-campus unsupervised teen alcohol and drug parties.

It is, therefore, recommended, that your Board:

1. Approve application by the Sheriff-Coroner to the **Office** of Criminal Justice Planning for \$100,000 in grant funds for continued support of the San Lorenzo Valley Drug Suppression Program in FY 2000-2001.
2. Adopt the attached resolution documenting your Board's support of the Sheriff-Coroner's application for grant funding from OCJP for continued support of the San Lorenzo Valley Drug Suppression Program in FY 2000-2001.

Very truly yours,



MARK S. TRACY
Sheriff-Coroner

Recommended:



SUSAN A. MAURIELLO
County Administrative Officer

MST/ssrf

- Attachments:
1. Resolution of the Board of Supervisors of Santa Cruz County – Suppression of Drug Abuse in Schools Program Grant (1 page)
 2. San Lorenzo Valley Drug Suppression Program
OCJP Grant Application Packet (63 pages)



RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ
Office of Criminal Justice Planning
Suppression of Drug Abuse in Schools Program Grant

0038

Resolution Number _____
On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

WHEREAS, the Santa Cruz County Sheriffs Office desires to undertake the San Lorenzo Valley Drug Suppression Program, to be funded in part from funds made available through the Suppression of Drug Abuse in Schools Program administered by the **Office** of Criminal Justice Planning (hereafter referred to as OCJP).

NOW, THEREFORE, BE IT RESOLVED that the Sheriff-Coroner of the County of Santa Cruz is authorized to sign and approve on behalf of the Board of Supervisors of the County of Santa Cruz the attached Grant Award Agreement, including any extensions or amendments thereof.

IT IS AGREED that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OCJP disclaim responsibility for any such liability.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Board of Supervisors of the County of Santa Cruz in a meeting thereof held on June 13, 2000, by the following:

Vote:

Ayes:

Noes:

Absent:

Signature: _____ Date: _____

Typed Name and Title: Chairperson of the Board of Supervisors

ATTEST: Signature: _____ Date: _____

Typed Name and Title: Clerk of the Board of Supervisors

APPROVED AS TO FORM:

Dan A. Oberhelman III
County Counsel

SHERIFF-CORONER

MARK TRACY
SHERIFF-CORONER

COUNTY OF SANTA CRUZ

701 OCEAN STREET, ROOM 340, SANTA CRUZ, CALIFORNIA 95060
PHONE (831) 454-2440 FAX (831) 454-2353 TDD (831) 454-2123

Office of Criminal Justice Planning
1130 K Street, Suite LL60
Sacramento, CA 95814

To whom it may concern:

This letter is to clarify and explain why this current application for Drug Suppression in Schools Grant does not contain a Board of Supervisors Resolution as required per the grant instructions.

At the time our agency received this current grant application the Santa Cruz County Board of Supervisors were in the middle of budget hearings for the 2000-2001 fiscal year. Given the time restraints to complete the grant it was not feasible for the Sheriffs Office to have the matter calendared and a completed resolution before the due date of the grant.

I can assure you that the matter is in the process of being calendared for a future board meeting. In the past our Drug Suppression in Schools Grant was well received by our Board of Supervisors. I do not anticipate any problems that would prevent us from obtaining the resolution.

Once we obtain the resolution it will be forwarded to your agency to be included in our grant application.

Sincerely,

Mark Tracy, Sheriff-Coroner
Santa Cruz County Sheriffs Office

OFFICE OF CRIMINAL JUSTICE PLANNING
GRANT AWARD FACE SHEET

(OCJP A301)

0040

The Office of Criminal Justice Planning, hereafter designated OCJP, hereby makes a grant award of funds to the following Administrative Agency (1) Santa Cruz Sheriff-Coroner's Office

hereafter designated Grantee, in the amount and for the purpose and duration set forth in this grant award.

(2) Implementing Agency Name Santa Cruz Sheriff-Coroner's Office

Contact Sgt. Rob Payne SLV Service Center Address 6060 Graham Hill Rd., Felton, CA 95018

Telephone (831) 461-7400

<p>(3) Project Title (60 characters maximum) <u>San Lorenzo Valley Drug Suppression Progm</u></p>	<p>(6) Award No. <u>DS00010440</u></p>
<p>(4) Project Director (Name, Title, Address, Telephone) (four lines maximum) <u>Mark Tracy, Sheriff-Coroner</u> <u>701 Ocean St., Rm. 340</u> <u>Santa Cruz, CA 95060</u> <u>(831) 454-2985</u></p>	<p>(7) Grant Period <u>July 1, 2000 - June 30, 2001</u></p>
<p>(5) Financial Officer (Name, Title, Address, Telephone) (four lines maximum) <u>Paul Crawford, Sr. Dept. Admin. Analyst</u> <u>701 Ocean St., Rm. 340</u> <u>Santa Cruz, CA 95060</u> <u>(831) 454-2414</u></p>	<p>(8) Federal Amount <u>N/A</u></p>
<p>(5) Financial Officer (Name, Title, Address, Telephone) (four lines maximum) <u>Paul Crawford, Sr. Dept. Admin. Analyst</u> <u>701 Ocean St., Rm. 340</u> <u>Santa Cruz, CA 95060</u> <u>(831) 454-2414</u></p>	<p>(9) State Amount <u>\$100,000</u></p>
<p>(5) Financial Officer (Name, Title, Address, Telephone) (four lines maximum) <u>Paul Crawford, Sr. Dept. Admin. Analyst</u> <u>701 Ocean St., Rm. 340</u> <u>Santa Cruz, CA 95060</u> <u>(831) 454-2414</u></p>	<p>(10) Cash Match <u>N/A</u></p>
<p>(5) Financial Officer (Name, Title, Address, Telephone) (four lines maximum) <u>Paul Crawford, Sr. Dept. Admin. Analyst</u> <u>701 Ocean St., Rm. 340</u> <u>Santa Cruz, CA 95060</u> <u>(831) 454-2414</u></p>	<p>(11) In-Kind Match <u>N/A</u></p>
<p>(5) Financial Officer (Name, Title, Address, Telephone) (four lines maximum) <u>Paul Crawford, Sr. Dept. Admin. Analyst</u> <u>701 Ocean St., Rm. 340</u> <u>Santa Cruz, CA 95060</u> <u>(831) 454-2414</u></p>	<p>(12) Total Project Cost <u>\$100,000</u></p>

This grant award consists of this title page, the proposal for the grant which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Program Guidelines, this Request for Application (RFA) and the OCJP Grantee Handbook. The Grant recipient further agrees to all legal conditions and terms incorporated by reference in the Program Guidelines, this RFA, and the OCJP Grantee Handbook.

FOR OCJP USE ONLY

Item:

Chapter:

PCA No.:

Components No.:

Project No.:

Amount:

Split Fund:

Split Encumber:

Year:

Fed. Cat. #:

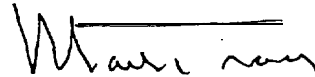
Match Requirement:

Fund:

Program:

Region:

(13) Official Authorized to Sign for
Applicant/Grant recipient



Name: Mark Tracy

Title: Sheriff-Coroner

Address: 701 Ocean St., Rm. 340
Santa Cruz, CA 95060

Telephone: (831) 454-2985

Date: May 15, 2000

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Fiscal Officer, OCJP Date

Executive Director, OCJP Date

(Rev. 5/97)

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PROJECT SERVICE AREA INFORMATION

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1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the principal office of the project is located.

Santa Cruz County California
* County Government Center
701 Ocean Street, #340
Santa Cruz, CA 95060

2. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) **which** the project serves. Put an asterisk for the district where the principal of the project is located

* 15th Congressional District
701 Ocean Street, #318
Santa Cruz, CA 95060

3. POPULATION OF SERVICE AREA: Enter the total population of the service area served by the project.

252,800

PROJECT CONTACT INFORMATION

0044

Applicant: Santa Cruz County Sheriff's Office

Implementing Agency (if applicable): Santa Cruz County Sheriff's Office

Project Title: Drug Suppression in School

Grant Number (to be added by OCJP): _____

Provide the name title, address, telephone number, and e-mail address for the project contact persons named below. If section does not apply to your project, enter "N/A"

- I. The person having day-to-day responsibility for the project:

Name: Bob Payne

Title: Sergeant

Address: 6060 Graham Hill Road, Suite D, Felton CA 95018

Telephone Number: (831) 461-7409

Fax Number: (831) 461-7419

E-Mail Address: shf102@co.santa-cruz.ca.us

2. The person to whom the person listed in #1 is accountable:

Name: Don Hutchison

Title: Lieutenant

Address: 701 Ocean Street, Room 340 Santa Cruz, CA 95060

Telephone Number: (831) 454-2966

Fax Number: (831) 454-2353

E-Mail Address: shf489@co.santa-cruz.ca.us

3. The executive director of a nonprofit organization or the chief executive officer (e.g., chief of police, superintendent of schools) of the implementing agency:

Name: Mark Tracy

Title: Sheriff-Coroner

Address: 701 Ocean Street, Room 340 Santa Cruz, CA 95060

Telephone Number: (831) 454-2985

Fax Number: (831) 454-2353

E-Mail Address: Shf001@co.santa-cruz.ca.us

4. The chair for the governing body of the implementing agency: (Provide address and telephone number other than that of the implementing agency.)

Name: Mardi Wourmhoudt

Title: County Supervisor Chair

Address: 701 Ocean Street, Room 340 Santa Cruz, CA 95060

Telephone Number: (831) 454-2966

Fax Number: (831) 454-2353

E-Mail Address: bds030@co.santa-cruz.ca.us

5. The person responsible for the project form the applicant agency, if different than # 1:

Name: N/A

Title:

Address:

Telephone Number:

Fax Number:

E-Mail Address:

CERTIFICATION OF ASSURANCE OF COMPLIANCE

0045

***Note:** There are **different** requirements for state and federal funds. (Those affecting only federally funded projects are identified)*

I, Mark Tracy, Sheriff-Coroner, hereby certify that:
(official authorized to sign grant award; same person as line 13 on Grant Award Face Sheet)

GRANTEE: Santa Cruz County Sheriff's Office

IMPLEMENTING AGENCY: Santa Cruz County Sheriff's Office

PROJECT TITLE San Lorenzo Valley Drug Suppression Program

will adhere to all of the Grant Award Agreement requirements (state and/or federal) as directed by the Office of Criminal Justice Planning including; but not limited to, the following areas:

- I. Equal Employment Opportunity
- II. Drug-Free Workplace Act of 1990
- III. California Environmental Quality Act (CEQA)
- IV. Lobbying
- V. Debarment, Suspension, and Other Responsibility Matters
- VI. Other OCJP Certifications as Applicable

I. EQUAL EMPLOYMENT OPPORTUNITY (EEO)

A. General EEO Rules and Regulations (state and federal)

The applicant selected for funding acknowledges awareness of, and the responsibility to comply with, the following Equal Employment Opportunity requirements by signing the Grant Award Face Sheet (OCJP A301), including this Certification of Assurance of Compliance, and submitting the application to the Office of Criminal Justice Planning (OCJP).

- 1. California Fair Employment and Housing Act (FEHA) and Implementing Regulations, California Administrative Code, Title 2, Division 4, Fair Employment and Housing Commission.
- 2. California Government Code Article 9.5, Sections 11135-11139.5 and Implementing Regulations, California Administrative Code, Title 22, Sections 98000-98413.
- 3. Title VI of the Civil Rights Act of 1964.

4. Title V, Section 504 of the Rehabilitation Act of 1973 (29 USCS Section 974) and Federal Department Regulations on its implementation; Government Code Section 4450, et. seq.
5. Subtitle A, Title II of the Americans with Disabilities Act (ADA), 42 USC Sections 12131-12134 and U.S. Department of Justice implementing regulations, 28 CFR, Part 35.
6. U.S. Department of Justice Regulations, 28 CFR, Part 42, Equal Employment Opportunity, Policies and Procedures -- **applies to federally funded grants only.**

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Federal and state agencies have the legal right to seek enforcement of the above items of this assurance of compliance.

All appropriate documentation must be maintained on file by the project and available for OCJP or public scrutiny upon request. Violation of these provisions may result in withholding of grant funds by OCJP.

- B. The following apply to federally funded grants only:

Effective Fiscal Year 1992/93, the Federal criteria and requirements apply to the "implementing agency" responsible for the day-to-day operation of the project (e.g., Probation Department, District Attorney, Sheriff).

1. Criteria for Federal EEO Program Requirements for Grants in the Amount of \$25,000-\$499,999. (Does not apply to community-based organizations).

Federal regulations require qualified recipient agencies of federal financial assistance to prepare an Equal Employment Opportunity Program (EEOP) upon meeting all of the following criteria:

- a. Grantee has 50 or more employees.
- b. Grantee has received a total of \$25,000 or more in grants or subgrants since 1968.
- c. Grantee has a service population of 3% minority representation (If less than 3% minority population, the EEOP must be prepared to focus on women).

The EEOP must be developed for the implementing agency responsible for the day-to-day operations of the program.

2. Assurance of EEOP for Federal Grants of \$25,000-\$499,999

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This implementing agency has formulated, or will formulate, implement, and maintain an EEOP within 60 calendar days of the date the Grant Award Face Sheet (OCJP A301) is signed by the Executive Director of OCJP. I also certify that the EEOP is/will be on file in the following Affirmative Action (A.A.) Office:

A.A. Officer: Ana Ventura Phares

Title: Equal Employment Officer

Address: 701 Ocean Street, Room 310 Santa Cruz, CA 95060

Phone: (831) 454-2958

The EEOP is available for review or audit by officials of OCJP or the Federal Government, as required by relevant laws and regulations.

Additionally, I agree to submit a copy of said EEOP to OCJP (Attention: EEO Compliance Officer) within 60 calendar days of the Executive Director's signature on the OCJP A30 1.

3. Federal Grants of \$500,000 and Above

All applicants for federal grant funds of \$500,000 or more will submit a copy of their EEOP (developed for the implementing agency), or federal letter of compliance, to OCJP with the second stage application forms.

4. EEOP Updates for Continuing Federal Grants

Projects that have previously received a total of \$25,000 or more in federal grants, or a single award, in the amount of \$500,000 or more, and have an approved EEOP on file with OCJP, are required to submit an annual update of their EEOP if funds are continued. The timeframe for EEOP updates are the same as identified in Section B, 2 and 3 above.

C. The following apply to all OCJP grantees:

1. In addition to this Certification, all OCJP grantees must have a current. EEO Policy Statement, established by their agency, **posted** in a prominent place accessible to employees and applicants; and
2. The poster entitled "**Harassment or Discrimination in Employment is Prohibited by Law**" also must be posted in a conspicuous location accessible to employees and applicants. This poster may be obtained from the local **office** of the Department of Fair Employment and Housing.

**II. CALIFORNIA DRUG-FREE WORKPLACE ACT OF 1990 AND FEDERAL
DRUG-FREE WORKPLACE ACT OF 1988 REQUIREMENTS**

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The above-named organization(s) will comply with the California Drug-Free Workplace Act of 1990 of California Government Code Section 8355, et. seq., and the Federal Drug-Free Workplace Act of 1988, and implemented as 28 CFR, Part 67, Subpart F, for grantees, as defined in 28 CFR, Part 67, Sections 67.615 and 67.620 by:

- A. Publishing a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required in Government Code Section 8355(a),
- B. Establishing a Drug-Free Awareness Program as required by Government Code Section 8355(b), to inform employees about all of the following:
 - 1. The dangers of drug abuse in the workplace;
 - 2. The organization's policy of maintaining a drug-free workplace;
 - 3. Any available counseling, rehabilitation and employee assistance programs; and
 - 4. Penalties that may be imposed upon employees for drug abuse violations,
- C. Providing as required by Government Code Section 8355(c) that every employee who works on the proposed grant:
 - 1. Will receive a copy of the company's drug-free policy statement; and
 - 2. Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.
- D. Notifying the employee in the statement required that, as a condition of employment under the grant, the employee will:
 - 1. Abide by the terms of the statement;
 - 2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.
- E. Notifying the agency, in writing, within ten (10) calendar days after receiving notice as required above from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, and title to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, DC 2053 1. Notice shall include the identification number(s) of each affected grant.

- F. Taking one of the following actions, within 30 calendar days of receiving notice, with respect to any employee who is so convicted:

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1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended;
2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

- G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of the above requirements.

III. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

The above-named organization(s)/individual(s) will comply with the California Environmental Quality Act (CEQA) requirements as stated in the Public Resources Code, Division 13, Section 21000 et. seq. and all other applicable rules and regulations.

All appropriate documentation will be maintained on file by the project and available for OCJP or public review upon request.

N. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented as 28 CFR, Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR, Part 69, the applicant certifies that:

- A. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement..
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

- C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers [including subgrants, contracts under grants and cooperative agreements and subcontract(s)] and that all subrecipients shall certify and disclose accordingly.

**V. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS
(applies to federally funded grants only)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR, Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR, Part 67, Section 67.5 10, the applicant certifies that it and its principals:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency.
- B. Have not, within a three-year period preceding this application, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- C. Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with, commission of any of the offenses enumerated above.
- D. Have not, within a three-year period preceding this application, had one or more public transactions (federal, state, or local) terminated for cause or default.

Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

VI. OTHER OCJP CERTIFICATIONS AS APPLICABLE

Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the grantee may be ineligible for award of any future grants if the Office of Criminal Justice Planning (OCJP) determines that any of the following has occurred: (1) the grantee has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

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CERTIFICATION

I, the official named below, am the same individual, authorized to sign the Grant Award Agreement [line 13 on Grant Award Face Sheet]; **and** hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Official's Signature:

W. Mark Tracy

Official's Typed Name: Mark Tracy

Official's Title: Sheriff-Coroner

Date Executed: May 17, 2000

Federal ID Number: 944000534

Executed in the County of: Santa Cruz

1. Problem Statement

Description of Target Area

The San Lorenzo Valley (SLV) is a steep mountainous community located in northern Santa Cruz County. The community, with a population of approximately 30,000, is set along the winding, steep-walled valley of the San Lorenzo River. It includes a series of unincorporated towns-Felton, Ben Lomond, Brookdale, Boulder Creek-as well as the more remote regions of Lompico and Zayante. The City of Santa Cruz lies twelve miles to the south of San Lorenzo Valley, and is the seat of county government and center for most county and non-profit human services. Through the mountains and across the county line to the north lies the metropolitan area of San Jose and the Silicon Valley.

Unlike other areas of the county with incorporated cities and urban **infrastructure**, SLV has few public resources. Volunteer fire departments are the rule here, and what few parks exist are often ones built by the community for itself. The San Lorenzo Valley Unified School District (SLWSD) is the largest public entity in the Valley. It is comprised of four elementary schools, one junior high school, a comprehensive high school, an alternative high school, and growing independent studies and home school programs. Four thousand students make up the K- 12 population. Of special importance to the proposed project, the junior high, the high school, and one of the elementary schools are contiguous, forming a single large campus located near the mid-point of the Valley. This three-school campus comprises the project's specific target sites.

The community consists of residents with widely divergent backgrounds and lifestyles that trace back to a history of successive waves of newcomers. The sons and daughters of wealthy San Franciscans joined early lumbermen and **lime** industry workers in the 1900's, as tourism and summer homes rose in importance. The 1960's brought communities of hippies, bikers, and other counter-cultural groups drawn by rural isolation and freedom from "the establishment."

Since the 1980's SLV has become home to thousands of commuters who work "over the hill" in Silicon Valley's service and technology industries.

The demographic makeup of the Valley indicates a community in transition **from** ethnic isolation to multiculturalism. The 1990 Census shows a population of 93% White, 5% Hispanic, and 2% Black, Asian, or Native American residents. A more recent 1998 survey shows that only 86% of parents and 78% of students identify themselves as White. Rumors of the Klan persist in SLV, and community groups have recently begun speaking out against racism and intolerance.

Hidden from one another by the rough terrain, rich and poor live side by side in SLV. While the community boasts a per capita income above the county's average, there remain pockets of **poverty** so extreme that the area has been referred to by past welfare workers as "Little Appalachia." Children from families without running water or electricity come to school poorly nourished and clothed, ill prepared academically and emotionally to succeed. County Mental Health ranks the area as number one in the county for children with severe emotional disturbance (SED). Law enforcement points to the Valley as a prime growing region that provides up to **one-**tenth of the California marijuana crop. In recent years its remoteness has fueled a revival of the methamphetamine labs that proliferated here in the late 1960's.

The area has been officially declared a disaster area nine times in the last twelve years due to earthquake, fire, a **freeze**, and five major floods and mud slides. Each year weather threatens the Valley, especially those families "living on the edge" in substandard housing without water or electricity.

For many years geographic isolation, limited public transit, and challenging terrain made it **difficult** for county and nonprofit agencies to provide human services to the Valley. The residents' blend of rugged individualism and suspicion towards outsiders-especially government **workers—convinced** many providers that their services were better directed to other

areas of the county. Valley residents, for their part, retreated into self-sufficiency and informal networks of mutual support.

In recent years this trend has reversed as grassroots efforts have uncovered the extent of unmet needs in the areas of housing, child welfare, substance abuse, and teen delinquency. Backed with evidence of the need and a community mobilized for change, the County has identified the Valley as a priority for new services. In 1997 the County of Santa Cruz released *Identification of At-Risk Communities*, a report which ranked the San Lorenzo Valley as one of the two highest need areas in the county, citing numerous environmental stressors which place SLV youth at risk for delinquency and substance abuse, including high rates of poverty, adult substance abuse, single parent families, unemployment, child abuse/neglect, public assistance households, and low academic achievement. The collaboration represented in this proposal reflects this new level of interest and countywide commitment to serving the youth and families of SLV.

Problem to be Addressed

Adolescents in the San Lorenzo Valley use drugs at a dramatically high rate, higher than national, state, and county comparison numbers, resulting in serious consequences for the entire community. The use of alcohol and other drugs in and around school is consistently high in the San Lorenzo Valley than elsewhere in the county (Table 1). Yet the number of students who are apprehended or referred to intervention services is lower than ever before. The proposed project aims at both an overall reduction in student substance abuse and a decrease in use and sales among students while at school.

Table 1. Lifetime Use of Substances
From the 1997 County of Santa Cruz Report *Identification of At-Risk Communities*

Drug Category	SLV 11th Grade (Santa Cruz Youth Survey)	County 11th Grade (Santa Cruz Youth Survey)	National 12th Grade (Monitoring the Future)
Alcohol	93%	87%	82%
Been Drunk	67%	62%	64%
Marijuana	73%	61%	50%
Cigarettes	66%	56%	65%
Hallucinogens	30%	18%	15%

‘Fourteen percent of 11th graders--one in seven students-report using marijuana on a daily basis. Ninety-seven percent described marijuana as “fairly easy” or “very easy” to obtain. Among 8th graders this number drops to 72%. Amazingly, only 27% of the SLV 11th graders believe that regular use of marijuana will lead to “a lot” of harm. Ninety-nine percent of SLV 11th graders describe alcohol as “fairly easy” or “very easy” to obtain, compared to 96% of 9th graders, 85% of 8th graders, and 57% of 6th graders. Forty percent of 11th graders report having passed out drunk.

In spite of these statistics and the tragedies that have accompanied them, the level of awareness of the problem and commitment to prevention and suppression was remarkably low in the San Lorenzo Valley prior to Grant Year 1. This was due in part to the Valley’s prevailing culture of isolation, individualism, and counter-culturalism, and also reflected the enormous, hidden economic and social influence of marijuana cultivation and drug manufacture in SLV. In recent years the physical quantity of marijuana plants seized in this area has placed Santa Cruz in the top three counties statewide for marijuana cultivation. The adult community is generally very ambivalent regarding prevention goals and efforts. An informal community survey completed in

1997 found that only half of adults in the Valley believe that **furnishing** alcohol to minors is **unacceptable**, while the rest ranged **from** mixed feelings to outright approval.

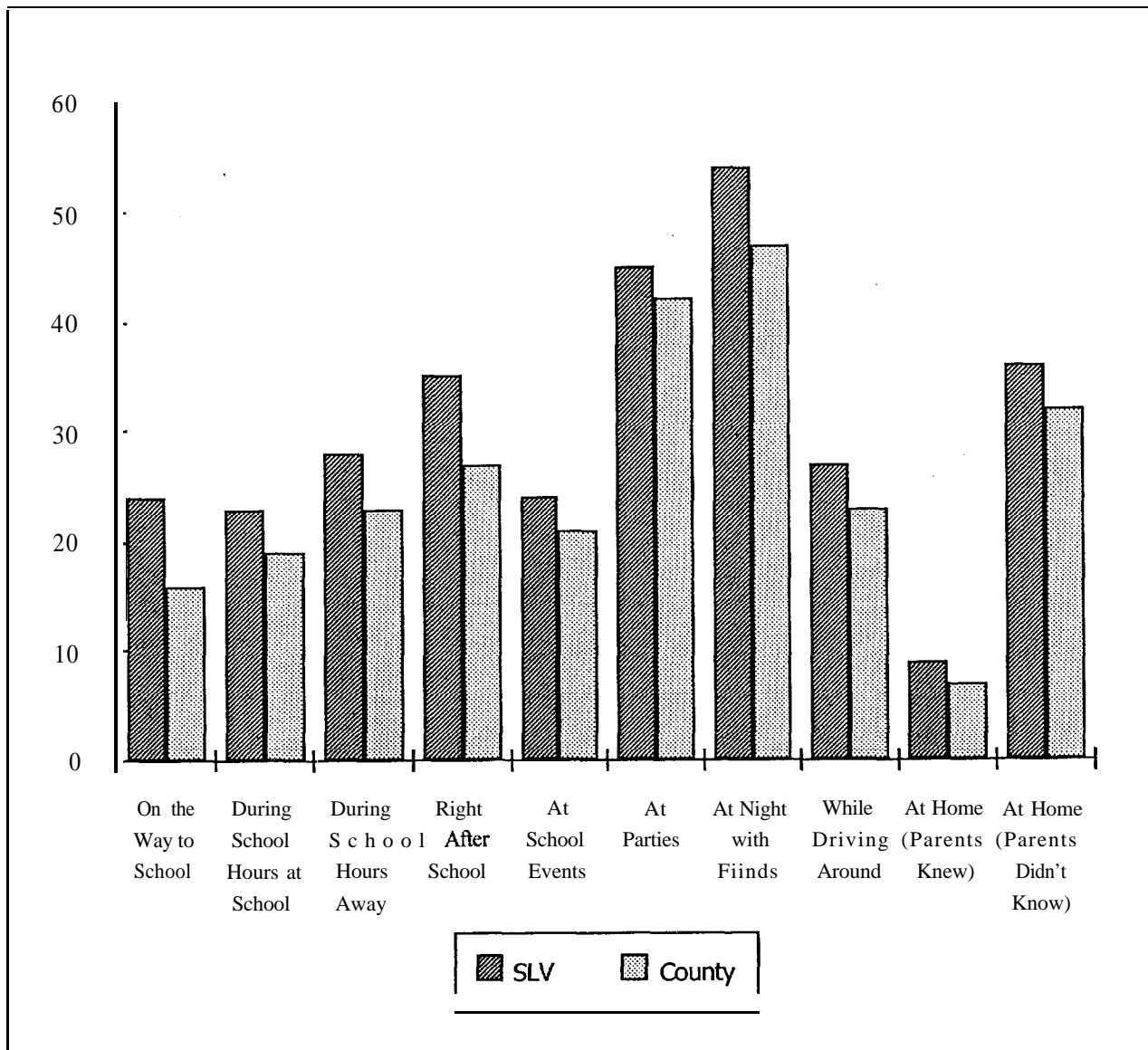
The physical environment and character of the Valley exacerbates the problem of adolescent drug use. The region is heavily forested and even where homes are close together, the landscape provides a great **deal** of privacy and screening. Dozens of secluded locations are situated within an easy walk of Highway 9 where teens gather to use and sell drugs. At the same time, the lack of positive recreation opportunities, minimal public transportation, and significant numbers of latchkey youth make alcohol and drug use a primary social magnet.

The number of students referred to drug intervention services has decreased over the last five years. Given the extent of use and sales, the number of arrests was unusually low during the last 'year prior to the grant award: only 37 students were arrested for possession and 2 for sales on or near campus.' Yet nearly a quarter of 11th grade students self-report having used drugs on the way to school, during school hours on campus or away from school, or at school events. More than a third use drugs right **after** school. Fewer students report using alcohol (which is less easily concealed) at school, but 15% of students report use during school hours at or away from campus. Illustration 1 shows where San Lorenzo Valley 11th grade students used drugs during 1997, compared to county figures for the same year.

Unsupervised parties are another element in SLV youth substance abuse. These parties, with up to 200 teens, are commonplace in the Valley during the spring and early summer months. Youth typically hold these parties in the homes of students whose parents are out of town. Often these students intend to invite a small number of friends, but the news travels quickly by word of mouth, telephone calls, and even printed fliers posted along Highway 9. Students bring alcohol, marijuana, and other drugs in quantity, the party grows out of control, fights start, and the homes **often** end up ransacked.

¹ During the first six months of the grant period, arrests for possession and sales increased by 47% (28 arrests) and 50% (3 arrests), respectively.

Illustration 1. Where SLV and County 11th Grade Students Used Drugs During 1997
From the 1997 County of Santa Cruz Report *Identification of At-Risk Communities*



Law enforcement and school officials keep a careful watch for advance news of these parties, and are able to head some off early in the day. Others go undetected until neighbors complain about noise and vandalism: since many of the homes are isolated from each other, parties may go for hours before neighbors contact the authorities. Because of the large number of teens involved and the challenge of finding responsible adults, it has been difficult for one or two

regular deputies to do more than pour out the alcohol (other drugs are usually hidden as soon as the officers arrive) and send the teens home. In many cases the teens simply regroup later at a new location to continue their party.

Inadequacy of Existing Resources

Clearly, both the overall problem of youth substance abuse as well as the problem of student drug use and sales on campus merit attention. Some efforts are still in place: some grade levels receive drug prevention curricula, though it is fragmented and taught in isolation. A School Resource Officer has been stationed at the high school through **funding** offset by a COPS Ahead grant that expired one year ago. Community organizing efforts have **successfully** advocated for alcohol sales policies, and the community has supported positive alternative events for youth and families.

There has been little coordination among these efforts, however, and they have faced significant barriers: the physical environment, lack of transportation **and** supervised recreation, easy availability of alcohol and drugs, and prevailing community norms and attitudes favorable to drug use. Yet the will among many community members to find a solution has been growing in the last two years as a series of tragedies has uncovered the extent of alcohol and drug **use** by minors in SLV. The community reeled in shock **after** three popular young men were killed while driving intoxicated on the winding back roads in the hills. Even some community members who have stood up for drug legalization have begun to rethink drugs' impact on young people.

The proposed project will take advantage of this opportunity to begin rebuilding the **infrastructure** for prevention that has eroded over the last **fifteen** years. The school district faces serious **funding** shortages, and the few community-based organizations working in the valley find it more and more difficult to survive financially. Funding for the proposed project will enable the community to form a coordinated, comprehensive strategy to reverse adolescent drug use trends, and dramatically reduce the sales and possession of drugs on campus.

2. Project Plan

The Valley Drug Suppression Program incorporates the six DSP goals of the OCJP model into a coordinated system of interconnected and mutually reinforcing activities to reduce adolescent substance abuse, with a special focus on the elimination of possession and sales of drugs on campus. In addition to the local Sheriff's Center and the local school district, two other agencies will also participate in this project: the Valley Resource Center and Triad Community Services. Both of these agencies enjoyed long-standing relationships with the Sheriff's Center and the school district prior to Grant Year 1, and have long been the only local community service agencies providing youth and family services in the areas of alcohol, drug, and tobacco prevention, intervention, education, and counseling. Table 2 summarizes the six DSP goals, and shows which of the four agencies will participate in meeting each goal. A detailed description and narrative of each goal follows in this section.

Table 2. Overview of DSP Goals and Participating Agencies

DSP Goal	Participating Agencies
1. Establish a Suppression of Drug Abuse in Schools Local Advisory Committee	<ul style="list-style-type: none"> • SLV Sheriffs Center • SLV Unified School District ●Valley Resource Center • Triad Community Services
2. Implement a Drug Traffic Intervention and Suppression Program	<ul style="list-style-type: none"> • SLV Sheriff's Center
3. Provide Classroom Prevention Curriculum to Students, and Training in Curriculum Delivery to Teachers and Officers	<ul style="list-style-type: none"> • SLV Unified School District *Valley Resource Center • Triad Community Services
4. Implement Family-Oriented Programs	<ul style="list-style-type: none"> ● Valley Resource Center • Local Advisory Committee
5. Provide Training for School Personnel and Law Enforcement Staff in Recognizing Drug-Related Problems	<ul style="list-style-type: none"> ● Valley Resource Center
6. Develop and Coordinated Intervention System that Identifies High-Risk Youth and Facilitates their Referral to an Established School or Community-Based Intervention and Counseling Program	<ul style="list-style-type: none"> *Valley Resource Center • Triad Community Services

Goal 1. Establish a Suppression of Drug Abuse in Schools Local Advisory Committee

Mandatory Objectives

Objective 1.1 The Suppression of Drug Abuse in Schools Local Advisory Committee (LAC) will meet five (5) times in the grant year.

- Activities: 1.1 .a Schedule all LAC meetings, arrange for meeting facilities, and mail notices to members.
- 1.1 .b Conduct LAC meetings, including program reports, progress assessment, interagency coordination, project policy development and oversight.
- 1.1.c Maintain records and minutes for all meetings.

Project Specific Objectives

Objective 1.2 The LAC will be integrated as a formal subcommittee of the San Lorenzo Valley Community Collaborative.

- Activities: 1.2.a Deliver regular progress reports to the full collaborative, including information about trainings available to agency and community representatives.
- 1.2.b Participate in annual planning for comprehensive services to youth and families.

Objective 1.3 Project staff will represent the LAC and the proposed project at countywide interagency meetings to report on DSP activities and take part in long-range planning efforts.

- Activities: 1.3.a Attend and make announcements to the bi-monthly meetings of the Santa Cruz County Children's Network
- 1.3 .b Attend and make announcements to the monthly meetings of the Together for Youth/Unidos Para Nuestros Jovenes Coalition

Narrative Description of Goal 1**0061**

A Local Advisory Committee (LAC) for the proposed project has been delegated with authority to oversee the proposed project. Table 3 shows the representative members and their agency/affiliation:

Table 3. Suppression of Drug Abuse in Schools Local Advisory Committee Members

Agency/Affiliation	Members
Law Enforcement	Sgt. Bob Payne, SLV Community Service Center; Steve Fitzgerald, School Resource Officer
School District	Mary Bevernick, Director of Special Services
School Site Staff	Ray Shurson, Assistant Principal, SLVHS; Michelle McKinny, Principal, SLVJHS; Chuck Estes, SLVHS Healthy Start Advocate
Parents	t.b.a; (w total from junior high school and/or high school)
Students	t.b.a. (2 from high school, 2 from junior high school)
County Drug Program	Bill Manov, Director of Drug and Alcohol Programs
Prevention and Intervention Programs	Alan Sherer, Executive Director, Triad Community Services; Robin Lopez-Lysne, Prevention Coordinator, Valley Resource Center

This LAC grows out of an existing group, the Alcohol and Drug Subcommittee (ADS) of the San Lorenzo Valley Community Collaborative, which has met monthly for the last year to promote planning and coordination between the school, law enforcement, and non-profit agencies. The LAC has additional members and will take on an expanded role in oversight and coordination of the proposed project. This responsibility will include the development of **specific** interagency protocols for collaboration and information sharing, as well as planning for sustainability through local and private foundation support for project activities at the end of OCJP funding. The Valley Resource Center's Prevention Coordinator will staff the LAC, which will meet five times each year (one annual planning meeting and four quarterly meetings). The ADS will continue to meet during months with no LAC meeting scheduled.

The LAC will report as a formal committee to the San Lorenzo Valley Community Collaborative (SLVCC). This group includes over **fifty** members representing the school district, local and regional agencies, elected officials, business leaders, teachers, and students and parents from elementary through high school level. The SLVCC was originally formed to direct two State Department of Education Healthy Start grant programs in the Valley. In 1998 the collaborative expanded to its current role of networking, planning and coordinating all human service efforts in SLV. As a formal subcommittee, the LAC will report monthly to the full SLVCC regarding DSP activities. This relationship will integrate the activities of the proposed project with the broader services and initiatives available in the community.

In addition to reporting to the SLVCC, project staff will attend countywide meetings related to substance abuse prevention and interagency coordination. This will include the Santa Cruz County Children's Network, the formal 997 Interagency Coordinating Council established by the Board of Supervisors. Staff will make regular announcements regarding DSP activities and will take part in long-range planning efforts related to drug suppression.

Project staff will also attend monthly meetings of the Together for Youth/Unidos Para Nuestros Jovenes coalition. Under the leadership of the local United Way, this group has developed a coordinated, research-based strategy for countywide alcohol, tobacco, and other drug abuse prevention and intervention. Over one hundred agencies and organizations take part as members of Together for Youth, with the common goal of reducing youth alcohol and other drug use rates to a level at or below the national comparison. Staff **from** the proposed project will work to integrate DSP activities with the countywide plan with a special focus on sustainability through countywide fund raising and grant writing efforts.

Goal 2. Implement a Drug Traffic Intervention and Suppression Program

0063

Mandatory Objectives

Objective 2.1 Juvenile arrests for the possession of drugs on or near all target area schools will increase 10 percent (from 48 to 53) by the end of the Grant Year 2.

- Activities: 2.1 .a Conduct regular campus patrols of combined campus area, with special emphasis on remote and/or densely vegetated areas that provide screening and privacy for drug and alcohol activity.
- 2.1 .b Provide information regarding adolescent drug use patterns to teachers, parents, and other community members.
- 2.1.c Provide central collection point for information and referrals to on-campus counseling and substance abuse intervention services.
- 2.1 .d Maintain information sharing with Santa Cruz City PD and Scotts Valley PD.
- 2.1.e Initiate a community problem-solving effort, utilizing the SARA model to encourage all stakeholders and guardians to play an active role in prevention and intervention of student drug use.

Objective 2.2 Juvenile arrests for the sale of drugs on or near all target area schools will increase 250 percent (from 2 to 5) by the end of the grant year.

Activities: Note: activities under Objective 2.2 are identical to those under Objective 2.1

Objective 2.3 An officer will be present on the school campuses a minimum of 40 hours per week, excluding classroom time.

Activities: Note: activities under Objective 2.3 are identical to those under Objective 2.1

Project Specific Objectives

Objective 2.4 A special response team with a total of 274 hours of officer overtime will intervene in unsupervised teen parties on popular weekend nights in the Spring and Summer, and other social events where the use of alcohol and drugs historically take place.

- Activities: 2.4.a Identify and train volunteer overtime response team officers.
- 2.4.b Work with school officials and other community members to schedule appropriate dates.

- 2.4.c Publicize team activities and encourage residents to report unsupervised teen parties.
- 2.4.d Investigate reported situations where alcohol and drugs are present, including detaining and recording names of unsupervised minors for tracking by the School Resource Officer (SRO).
- 2.4.e Meet with parents and homeowners to hold them accountable and offer referrals to project counseling, education, and support services.

Narrative Description of Goal 2

The project's specific target sites include San Lorenzo Valley High School (SLVHS), San Lorenzo Valley Junior High School (SLVJHS), and San Lorenzo Valley Elementary School (SLVES). These three schools share a single, contiguous campus area immediately adjacent to Highway 9 just north of the town of Felton. The total student population for these three schools is 2,352, divided among the grades as follows: Elementary (K-6) - 491; Junior High (7-8) - 576; High School (9-12) - 1,285. The district operates three other elementary school sites, an alternative high school, and independent studies and home school programs.

In 1996 the Sheriff's Office placed one full-time **School Resource Officer** (SRO) at SLVHS, funded by offset staffing provided by a Community Oriented Policing grant from the U.S. Department of Justice. The duties of this position included on-campus patrol at the High School, and response to campus discipline issues and criminal reports. Although the school district originally intended to pay for half of this position at the end of grant funding, the district is unable at this time to allocate funds for this purpose due to budget shortages. The Sheriff's Office will continue to fund one half of the officer's salary and benefits, reducing this to a half-time position in the next school year. As a part of implementing a drug traffic intervention and suppression program in this high-using population, the proposed project will take this opportunity to return the SRO to a full-time position and to expand the SRO's leadership role in addressing the critical problem of student substance abuse.

Under the proposed project, the SRO will expand operations to include all three of the target schools. The officer will continue patrol and response duties, with a special emphasis on the many hidden and remote areas adjacent to the campus where students use and sell drugs. As noted in the problem statement above, strong evidence suggests that the level of arrests for drug use and sales on and around the combined campus greatly underestimates the prevalence of student substance abuse activity. SLV students report remarkably high levels of use just before, during, and after school; nearly a quarter of 11th graders report using drugs on campus during school hours. According to student surveys, this school-related drug use has been steadily rising for the last five years. Targeted patrol and interception of drug activity is essential to reverse this trend.

In addition to patrol, the SRO will take leadership to raise the awareness of school staff, students, and parents and encourage them to play a more active role in prevention and suppression efforts. This will include extensive meetings with and presentations to faculty and parents, providing up-to-date information and answering questions. Feedback from teachers and parents has made it clear that they lack the information they need to identify adolescent drug use patterns. They are unfamiliar with the types of drugs being used, the characteristics of adolescent drug users, and the extent and consequences of the problem. The SRO will equip them to identify warning signs and to intervene through law enforcement and counseling referrals for youth who are initiating drug use.

The intention of this goal goes beyond simply increasing the number of arrests, however. This goal will focus on early apprehension and referral to the expanded intervention and counseling system described under Goal 6, below. The SRO will serve as a central point of information for tracking students who may be in need of drug abuse intervention and treatment. This will include systematically monitoring school discipline cases, referrals from faculty, parents and other students, as well as information from other Sheriff's Deputies, including narcotics teams, Santa Cruz County Narcotics Enforcement Team (SC-WET), or other special teams (see

below). In addition, the SRO will work to establish information sharing with the records departments of the Santa Cruz City Police Department and the Scotts Valley Police Department. These local law enforcement agencies will forward to the SRO names of minors that they apprehend for possession or sales in their jurisdictions; the SRO will make contact and referral to intervention services as available and appropriate.

The SRO will also initiate a community problem-solving effort, mobilizing concerned teachers, parents and students. The SARA model will be utilized: Scanning - Analysis - Response - Assessment. This effort focuses on identifying “guardians” in the school environment that have influence over the problem. This can include people, such as nearby businesses and homeowners; physical features, such as plants and buildings; or policies and practices, such as an open campus or lunchtime activities. Over time, one or more problem-solving groups will work on **specific** components of the issue, eliminating factors that allow and encourage school-related drug use and safes.

A second element to drug traffic intervention and suppression program **will** be a **special response team** of regular Sheriffs Deputies working on popular weekend nights to contain the spreading problem of large, unsupervised teen alcohol and drug parties. Two or more Deputies will be paid for overtime hours to join with regular beat officers in responding to these parties more aggressively than ever before. A larger number of officers will enable the team to go beyond dispersing the party: where possible, the team will detain all minors, contact their parents or legal guardians, and have them physically come to the site to take them home. They will record the names of all minors on special field interview cards noting whether the minor was under the influence. These “party cards” will be forwarded to the SRO or the SLV Community Deputy² for tracking repeat partygoers who are in need of substance abuse intervention.

² The Community Deputy position is made possible by the Universal Hiring Program, and his duties include: 1) addressing **teen** alcohol and drug issues; 2) addressing neighborhood issues and problems such as crime prevention and conflict resolution; 3) acting as liaison for curfew violators; and 4) attending local committee meetings that address community issues and problems.

Valley Resource Center's Youth Advocate/Tracker will talk with parents of the minors, making referrals to the proposed project's parent education and support services (Goal 4, below). Minors and their parents will be held accountable for any damage done to the home and the surrounding neighborhood. The owners of the houses where the parties are held will be contacted and advised of their legal liability.

0067

These parties have become an accepted, **familiar** part of the local culture. In addition to the significant immediate threat they pose to the youth involved, they also perpetuate the use and sales of drugs among students both on and off campus. This more aggressive strategy aims to dramatically reduce this dangerous Valley "tradition," while at the same time moving more youth substance abusers and their families toward intervention and support.

Goal 3. Provide Classroom Prevention Curriculum to Students, and Training in Curriculum Delivery to Teachers and Officers

Mandatory Objectives

- Objective 3.1 Provide a substance abuse education program to a total of 1,036 students in grades 5 through 9, consisting of a 3-17 week curriculum, 1-5 hours per week (see Table 4 below).

Table 4. Overview of Substance Abuse Prevention Education Program

Grade Levels	Number of Students	Curriculum Name	Administering Agency	Number of weeks	Hours per week
5 - 6	164	D.A.R.E	SLV Sheriff	17	1
7	266	D.A.R.E	SLV Sheriff	17	1
8	293	Life Skills	SLVUSD	3	5
9	313	Life Skills	SLVUSD	3	5

Activities: 3.1 .a Purchase and circulate to 9th grade *Life Skills* curriculum to teachers.

3.1 .b Schedule and deliver D.A.R.E and *Life Skills* curricula to students.

- 3.1.c Purchase and circulate additional teaching materials (videos, models, software, posters, etc.) identified by faculty to supplement existing curricula. 0068
- 3.1.d Schedule and conduct reinforcement activities for the High School student body on the consequences of alcohol, tobacco, and other drug use.

Objective 3.2 Sixty-four (64) hours of training in drug prevention curriculum will be provided to eight (8) curriculum presenters.³

Narrative Description of Goal 3

Prior to Grant Year 1, The San Lorenzo Valley Unified School District delivered the same alcohol, tobacco, and other drug prevention curriculum for many years, although youth substance abuse issues continued to change with the times. The district has seen both a loss of State and Federal funding support, as well as sharply increased competition for class time from a variety of social issues and a heightened focus on academic standards and testing. The result is a patchwork that includes a strong D.A.R.E. component in grades 5 through 7, and a drug prevention curriculum for freshmen at the high school that was no longer addressing all current issues facing this population.

The proposed project will expand the number of students in grades 7 through 9 who receive the curriculum, the amount of classroom time devoted to the curriculum and, most significantly, it will increase the curriculum's effectiveness by updating it and establishing a coordinated, comprehensive plan for prevention education across the grade levels. Grant funding will purchase *Life Skills* curriculum for the 9th grade (curriculum for grades 8 through 9 was purchased during Grant Year 1), which will be circulated to trained teachers throughout the school year. In addition, curriculum trained teachers will identify specific educational materials to supplement the D.A.R.E. and *Life Skills* curricula: these materials will be available to all teachers to encourage the infusion of alcohol and other drug prevention within a broad spectrum

³ Completed during Grant Year I.

of subjects and classes. Finally, Triad Community Services will conduct a series of presentations designed to raise student awareness and reinforce the curriculum.

During Grant Year 1, the project provided significant training and curriculum planning to revitalize prevention education at the junior high and high school, with a special focus on high-risk students in alternative academic programs. Teachers included high school health, science, and social studies teachers, teachers from independent and home school programs, and science and opportunity program teachers at the junior high school. During Grant Year 2, the project will provide training for teachers who deliver the 9th grade curriculum. Eight teachers will participate in full, two-day *Life Skills* teacher trainings, including curriculum overview, lesson plan development, and skills practice.

Goal 4. Implement Family-Oriented Programs

Mandatory Objectives

Objective 4.1 Conduct six (6) parent education programs to increase an understanding of drugs and their effects to at least 160 participants.

- Activities: 4.1 .a Identity presenters and schedule parent education programs and groups.
- 4.1 .b Publicize parent education programs through newspapers, fliers, and articles in school newsletters.
- 4.1.c Recruit parents of high-risk youth through the Healthy Start Program Triad on Campus (see goal 6, below) and the School Resource Officer.
- 4.1 .d Participate in one large-scale evening panel presentation on topics of concern to parents.
- 4.1.e As-needed, facilitate small parent support groups guided by a licensed counselor.

Project Specific Objectives

Objective 4.2 Conduct six (6) youth programs to support 25-100 young people in understanding the effects of drugs and alcohol on their lives.

- Activities: 4.2.a Sponsor two girls groups at 6 sessions, one each at the elementary school and junior high school.
- 4.2.b. Sponsor two boys groups at 6 sessions, one each at the elementary school and junior high school.
- Objective 4.3 Print and distribute 1,800 informational brochures and pamphlets with information for parents and youth about preventing, identifying, and intervening in adolescent drug abuse.
- Activities: 4.3 .a Work with substance abuse professionals and parents, including parents of high-risk youth and youth already drug-involved, to develop the content and format of informational materials.
- 4.3.b Print and distribute informational materials to parents through parent education events and other components of the proposed project.

Narrative Description of Goal 4

Family-oriented programs will respond to the stated interests and needs of parents in the areas of family management, drug abuse signs and symptoms, and DSP activities and resources. The Valley Resource Center (VRC) will implement two levels of parent education programming: a single session, large scale evening event for 50 - 75 participants, and smaller parent support groups. During Grant Year 1, parents expressed great interest in the information presented at large, single session events, and often met independently to further discuss the issues raised at those events. During Grant Year 2, the project will respond to parents' needs and interests by providing--on an as-needed or by-request basis—licensed counselors to facilitate parent support groups. VRC will promote both the large scale event and small support groups through a variety of media as well as the Valley's most powerful mode of communication: word of mouth.

Special outreach to parents of high-risk youth will be accomplished through the Healthy Start program, also administered by the VRC. The VRC Prevention Training Coordinator will work with Healthy Start family advocates to identify and work individually with these parents to encourage their participation. At least one of the parent support groups will be geared specifically for Healthy Start families.

The Triad On Campus program will recruit other parents of high-risk students, and will offer intervention counseling and referral for alcohol- and drug-involved students as a part of the proposed project (Goal 6, below). The SRO will identify additional parents, with information gathered from the special response team, information sharing from other law enforcement agencies, and referrals from faculty and students.

The large-scale parent event will be presented in a panel or key speaker format, featuring local experts in the area of family management skills and adolescent substance abuse. This will include intervention counselors, law enforcement officers, and school staff. The content of this presentation will include:

- Recognizing signs and symptoms of adolescent substance abuse
- Risk and protective factors in the family setting
- Current drugs in use by SLV students
- Family management and communication skills
- Community resources and referrals
- Peer support networks for parents of Valley teens

Licensed counselors contracted by VRC will facilitate the parent support groups. These groups will meet on an as-needed or by-request basis, and are intended to provide specialized assistance in addressing and dealing with the complex behavioral, emotional, and social issues that the large family-oriented events often bring to light.

As a complement to the parent education programs, the VRC Prevention Training Coordinator will conduct two levels of youth education programs designed to aid young people in developing an understanding of the effects of drugs and alcohol on their lives: 1) a girls group and boys group-one each at the elementary and junior high school-and; 2) two large scale presentations or events.

In addition, the proposed project will develop, print, and distribute written materials such as pamphlets and **resource** lists offering critical information for parents and youth regarding adolescent drug abuse and the **harmful** physical effects of alcohol and various, illicit street- and popular recreational drugs. The Prevention Training Coordinator will work with parents and substance abuse professionals to determine the most **useful** content and format for these materials, and will distribute them through all parent education events and classes, as well as other parent and community groups, counselors and school staff.

0072

Goal 5. Provide Training for School Personnel and Law Enforcement Staff in the Recognition of Drug-Related Problems

Mandatory Objectives

- Objective 5.1 Provide 4 hours of in-service training to 200 school administrators, school board members, teachers, sports coaches, school staff, law enforcement, and others in DSP-related activities, recognizing the signs and symptoms of youth substance abuse and the need for a comprehensive drug suppression program.
- Activities: 5.1 .a Identify trainers and presenters, including law enforcement and intervention professionals.
- 5.1 .b Produce four (4) half-hour trainings: two (2) to be delivered at the high school; and two (2) to be delivered at the junior high school.

Project Specific Objectives

- Objective 5.2 Provide 3 hours of community-wide training in DSP-related activities, recognizing the signs and symptoms of youth substance abuse and the need for a comprehensive drug suppression program.
- Activities: 5.2.a Identify trainers and presenters, including law enforcement and intervention professionals.
- 5.2.b Produce one (1) three-hour training open to the community.
- Objective 5.3 Distribute 200 brochures or other written materials to teachers and other professionals working with youth in the San Lorenzo Valley with specific information regarding adolescent drug use and sales.
- Activities: 5.3 .a Develop **and** print materials.
- 5.3.b Distribute materials at trainings, faculty meetings, and in person.

Narrative Description of Goal 5

0073

The activities under this objective are essential to the success of the proposed project. As noted in the Problem Statement, SLV lacks the level of awareness and commitment needed to initiate and sustain community-wide prevention and suppression efforts. The VRC's Prevention Training Coordinator will produce four half-hour trainings for school administrators, teachers, sports coaches, campus security staff, parent volunteers, staff, personnel, and key community representatives, covering the following topics:

- Adolescent alcohol, tobacco, and other drug use and its consequences in the San Lorenzo Valley, including statistics from the Student Drug Survey, law enforcement, and school administration;
- Recognition of the signs and symptoms of adolescent drug abuse, the nature of chemical addiction and recovery, and opportunities for intervention;
- Policies and practices that reduce risk factors for delinquency and substance abuse; and
- The need for comprehensive prevention and suppression efforts, the objectives and activities of the proposed DSP project, and specific actions participants can take to take an active role in achieving a solution.

Potential presenter will participate in planning these trainings to increase buy-in and attendance. School personnel-particularly teachers--are often unable to attend trainings offered off-campus during school hours; therefore, the trainings will take place at faculty and staff meetings already scheduled by the school district in order to maximize attendance and participation, and law enforcement and key community representatives will be encouraged to attend. A special effort will be made to involve coaches from school sports teams.

In addition to the training provided for school personnel and law enforcement, VRC will produce one three-hour, community-wide training that will cover the same topics as the school personnel and law enforcement trainings, and that is designed to reach those school personnel, law

enforcement representatives, key community representatives, and parents who may not have attended other outreach or education events.

Under this goal the proposed project will also provide teachers and other professionals with written information regarding DSP activities and strategies for drug prevention and suppression. The Prevention Training Coordinator will work with teachers and others to identify the best content and format, and will print and distribute materials at faculty and staff meetings, training events, and in personal contacts.

Goal 6. Develop a Coordinated Intervention System That Identifies High-Risk Youth and Facilitates Their Referral to an Established School or Community-based Intervention and Counseling Program

Mandatory Objectives

Objective 6.1 A minimum of 60 students in grades 6 through 12 identified as high-risk will be referred through the established intervention system each year.

- Activities: 6.1 .a Reconfirm referral protocol and network for the Triad On Campus (TOC) program, **including** administrators, teachers, parents, and law enforcement officials.
- 6.1 .b Provide in-service training and technical assistance to school site staff in making appropriate referrals to TOC.
- 6.1.c Expand scheduled counseling hours at the junior high and high school site, including securing adequate confidential office space.
- 6.1 .d Maintain a simple system for making and following up on referrals, utilizing observable behavior report forms.
- 6.1.e Link the TOC referral system with the information gathered by the SRO regarding students in need of intervention.

Objective 6.2 95 percent of the referred students will make contact with a school-based or community treatment agency.

- Activities: 6.2.a TOC counseling staff will **make** contact with referred students and will schedule screening appointments on campus during the school day.

- 6.2.b A Youth Advocate/Tracker will make contact with hard-to-reach youth and their families-as identified through school referrals, counseling referrals, or Healthy Start advocates--by conducting street and home visits.

Objective 6.3 Of those students who make contact, 75 percent will complete the program.

Activities: 6.3.a TOC counselors will track attendance and participation and will assess rates of compliance and completion of services.

- 6.3.b School administrators will review program completion of students mandated to counseling for alcohol, tobacco, or other drug violations.

Narrative Description of Goal 6

Triad On Campus (TOC) is a student assistance counseling program at the junior high school and high school. TOC was one of the first student assistance programs in the county, and was originally funded as a drug abuse intervention program. Over the years, however, the program lost a significant portion of its funding, and its focus was expanded to include behavioral and emotional problems of all kinds. Currently the program places a counselor at the high school for four days each week, and for three days each week at the junior high school. The junior high school program closes one month before the end of the school year, because there is not enough funding to maintain the program through the entire year,. The program currently serves 190 students each year; only 25% of junior high and 50% of high school students are specifically referred for alcohol and other drug use.

The proposed project will revitalize the TOC program, increasing the number of students referred specifically for alcohol and other drug involvement; increasing the ability of the program to contact and retain hard-to-reach, high-risk students; and increasing the total number of counselor hours available to meet these new referrals. The proposed project **will** increase the total number of students served each year to 250: a minimum of 35% of junior high and 65% of high school students will be referred for alcohol and other drug use.

Increased drug-related referrals to the program will come from the expanded role of the SRO, who will refer on the basis of information collected from patrol beat deputies, the special response deputies, and other jurisdictions. As a result of trainings provided by the proposed project, the number of faculty and other staff who are aware of the signs and symptoms of adolescent drug involvement, and who will make drug-related referrals to TOC, will greatly increase.

In addition to increased referrals and counselor hours, the proposed project will pilot a special staff position through the Valley Resource Center: a Youth Advocate/Tracker responsible for contacting and working with hard-to-reach students. Some families in the Valley live so remotely, and some are so hostile to “professional help,” that most social service providers long ago gave up on trying to reach them. When students referred to TOC and their families resist counseling services, this Youth Advocate will act as a “Tracker,” seeking out the student, building a relationship of trust with them and their family, and making the bridge to TOC counseling services. This position will be piloted at 25% time and, with the expectation that these cases will require relatively large amounts of individual time and attention, is expected to maintain a caseload of 5 to 10 students throughout the year. The “Tracker” will work in close coordination with TOC counselors, school administrators, and Healthy Start family advocates.

TOC staff will increase their involvement in collaborative case management and information sharing. One counselor will attend monthly Multi-Disciplinary Team meetings with staff from schools, the probation department, County Mental Health, CPS, and other service providers. These meetings are for the purpose of complex case management and coordination of efforts to reduce duplication of services. TOC staff will also participate actively in informational presentations to teachers, parents, and community members produced by the proposed project.

Project Staffing

The proposed project will include the following roles and positions:

Project Director (Match): Mark Tracy, Sheriff-Coroner of Santa Cruz County. Responsible for overall program direction and oversight.

Financial Officer (Match): Paul Crawford, Senior Departmental Administrative Analyst. Responsible for fiscal management and contract compliance.

Project Coordinator (Match): Sgt. Bob Payne, Coordinator, SLV Sheriff's Center. Responsible for day-to-day program operations, interagency liaison, data collection and subcontract monitoring, and supervision of SRO activities under Goal 2.

School Resource Officer (0.50 FTE): Deputy Steve Fitzgerald, SLV Sheriff's Center. Responsible for on-campus suppression, information gathering, and staff training under Goal 2. Will participate in promotion of parenting activities and other trainings, and will serve as an informational speaker for school and community trainings.

Special Response Team Deputies (274 hours): t.b.a. Responsible for officer backup to intervene in large unsupervised teen parties, including recording names of minors, contacting parents and the home owner, and conducting follow-up visits as indicated.

Prevention Training Coordinator (0.25 FTE): Robin Lopez-Lysne, Prevention Coordinator, Valley Resource Center. Responsible for staffing and coordination of LAC; producing parent education programs under Goal 4; and producing school and community trainings under Goal 5.

Triad On Campus Counselor (772 hours): t.b.a. Responsible for maintaining school-based referral system; screening students; developing treatment/intervention plans; conducting insight classes, and individual, group, and family counseling; maintaining contact with teachers and other referral sources; promoting and participating as a presenter in parent education, school, and community trainings.

Youth Advocate/Tracker (0.25 FTE): P.J. Warner, Youth Advocate, Valley Resource Center.

Responsible for contact and case management of hard-to-reach youth referred to the proposed project for intervention services.

Local Advisory Committee Members (Match): See attached list. Responsible for project policy and maintaining effective interagency working relationships; annual evaluation of project accomplishments and review of objectives and activities.

Valley Resource Center Executive Director (0.05 FTE): Evelyn Hengeveld-Bidmon.

Responsible for supervising of Prevention Training Coordinator and Youth Advocate/Tracker; acting as project liaison with local and county-wide interagency coalitions.

Triad Community Services Executive Director (0.06 FTE): Alan Sherer. Responsible for supervising Triad On Campus Counselors; promoting and participating as a presenter in parent education events, school and community trainings, and school assemblies.

SLVUSD Director of Special Services (Match): Mary Bevernick. Responsible for implementing curriculum planning and training activities under Goal 3.

Classroom Teachers (26 days release time): t.b.a. Responsible for participating in trainings; developing coordinated scope and sequence plan for drug prevention curriculum across the grades; delivering classroom prevention curricula.

Timeline of Activities

Tables 5a through 5f **give** the start and end dates for major project activities under Goals 1 through 6 during Grant Year 2. The LAC will review progress and accomplishments of these activities annually, **and** will update objectives and activities based on this program review. The following abbreviations are used for project staff:

PD	-	Project Director
PC	-	Project Coordinator
TOCC	-	Triad On Campus Counselor(s)
PTC	-	Prevention Training Coordinator (VRC)
LACM	-	Local Advisory Committee Members
TCSED	-	Triad Community Services Executive Director
VRCED	-	Valley Resource Center Executive Director
SRO	-	School Resource Officer
SLVCD	-	San Lorenzo Valley Community Deputy
YA/T	-	Youth Advocate/Tracker (VRC)
DSS	-	SLVUSD Director of Special Services
CT	-	Classroom Teachers

Table 5a. Timeline of Activities under Goal 1
Establish a Suppression of Drug Abuse in Schools Local Advisory Committee

Activity	Person Responsible	J	A	S	O	N	D	J	F	M	A	M	J
1.1.a - Schedule LAC meetings, arrange meeting facilities, mail notices	PTC	X			X			X			X		
1.1.b - Conduct LAC meetings	TCSED	X			X			X			X		
1.1.c - Maintain LAC records	PTC	x	x	x	x	x	x	x	x	x	x	x	x
1.2.a – Deliver progress report	VRCED		x	x	x	x	x	x	x	x	x	x	x
1.2. b – Participate in annual planning	LAC, VRCED								x	x			
1.3.a - Liaison to County Children’s Network	VRCED	x		x		x		x		x		x	
1.3.b - Liaison to Together for Youth Coalition	VRCED	x	x	x	x	x	x	x	x	x	x	x	x

**Table 5b. Timeline of Activities Under Goal 2
Implement A Drug Traffic Intervention and Suppression Program**

0080

Activity	Person Responsible	J	A	S	O	N	D	J	F	M	A	M	J
2.1.a - Conduct campus patrol	SRO			X	X	X	X	X	X	X	X	X	X
2.1.b - Provide law enforcement information to school community	SRO			X	X	X	X	X	X	X	X	X	X
2.1.c - Collect information for referrals to Triad On Campus	SRO/SLVCD			X	X	X	X	X	X	X	X	X	X
2.1.d - Maintain information sharing with other law enforcement jurisdictions	SRO/SLVCD			X	X	X	X	X	X	X	X	X	X
2.1.e - Initiate community problem-solving effort regarding campus drug issues .	SRO/SLVCD							X	X	X			
2.4.a - Identify and train Special Response Deputies	PC	X	X	X	X	X	X	X	X	X	X	X	X
2.4.b - Identify and schedule nights for Special Response Deputies	SRO, PC	X	X	X	X	X	X	X	X	X	X	X	X
2.4.c - Publicize Special Response Deputies	SRO, PC	X	X	X	X	X	X	X	X	X	X	X	X
2.4.d - Investigate and intervene in unsupervised teen parties	SRO/SLVCD			X	X					X		X	X
2.4.e - Meet with parents and homeowners, make program referrals	YA/T			X	X					X		X	X

Table 5c. Timeline of Activities Under Goal 3
Provide Classroom Prevention Curriculum to Students, and Training in Curriculum Delivery to Teachers and Officers

Activity	Person Responsible	J	A	S	O	N	D	J	F	M	A	M	J
3.1.a – Purchase and circulate <i>Life Skills</i> curriculum to teachers	DSS			X									
3.1.b - Schedule and deliver D.A.R.E. and <i>Life Skills</i> drug prevention curricula	CT				X	X	X			X	X	X	
3.1.c - Purchase and circulate curriculum support materials	DSS, CT				X	X	X			X	X	X	
3.1.d - Conduct reinforcement activities at high school	TCSED						X				X		

Table 5d. Timeline of Activities Under Goal 4
Implement Family-Oriented Programs

Activity	Person Responsible	J	A	S	O	N	D	J	F	M	A	M	J
4.1.a - Identify parent education presenters, schedule groups	PTC			X	X								
4.1.b - Publicize and promote parenting programs	PTC			X	X	X	X	X	X	X			
4.1.c - Recruit parents of high-risk students	PTC, LAC			X		X		X		X			
4.1.d – Participate in one large-scale evening presentation	PTC								X				
4.1.e - Facilitate small, parent support groups guided by a licensed counselor	PTC	X	X	X	X	X	X	X	X	X	X	X	X
4.2.a – Sponsor two girls groups (6 sessions)	PTC			X	X			X	X				
4.2.b – Sponsor two boys groups (6 sessions)	PTC			X	X			X	X				
4.3.a - Develop parent and youth information materials	PTC							X					
4.3.b - Print and distribute parent information materials	PTC								X				

Table Se. Timeline of Activities Under Goal 5
Provide Training for School Personnel and Law Enforcement Staff in the
Recognition of Drug-Related Problems

0082

Activity	Person Responsible	J	A	S	O	N	D	J	F	M	A	M	J
5.1.a - Identify trainers	PTC				X								
5.1.b - Produce school trainings	PTC				X					X			
5.2.a - Identify trainers and presenters, including law enforcement and intervention professionals	PTC												
5.2.b - Produce one three-hour community training	PTC								X				
5.3.a - Develop and print materials	PTC					X							
5.3.b - Distribute materials to teachers and others	PTC					x	x	x	x	x			

Table 5f. Timeline of Activities Under Goal 6
Develop a Coordinated Intervention System that Identifies High-Risk Youth and
Facilitates their Referral to an Established School or Community-Based
Intervention and Counseling Program

Activity	Person Responsible	J	A	S	O	N	D	J	F	M	A	M	J
6.1.a - Confirm referral process	TOCC		X										
6.1.b - Provide training and t.a. to school staff to make appropriate referrals	TOCC		x	x									
6.1.c - Deliver expanded counseling services	TOCC			X	X	X	X	X	X	X	X	X	X
6.1.d - Maintain referral system	TOCC	X	X	X	X	X	X	X	X	X	X	X	X
6.1.e - Link TOC referral system to information gathered by SRO	TOCC			X	X								
6.2.a - Contact students, conduct screening and schedule counseling appointments	TOCC			X	X	X	X	X	X	X	X	X	X

Table 5f. Timeline of Activities Under Goal 6
(continued)

0083

Activity	Person Responsible	J	A	S	O	N	D	J	F	M	A	M	J
6.2.b - Contact hard-to-reach students referred for intervention	YA/T			x	x	x	x	x	x	x	x	x	x
6.3.a - Track TOC attendance and completion of services	TOCC					x	x	x	x	x	x	x	x
6.3.b - Review TOC completion of mandated students	TOCC					x	x	x	x	x	x	x	x

3. Implementation

0084

Working Relationships with Other Agencies

The Santa Cruz County Sheriff-Coroner has an excellent track record in managing grants and contracts of this type. The Department has successfully managed Marijuana Suppression Program (MSP) grants from OCJP since 1993 with no audit exceptions. The Department has also managed grant programs including the Cannabis Eradication Program (CEP) and the Career Criminal Apprehension Program (CCAP). All of the partner agencies have similarly excellent reputations among government and private funding sources.

The project will integrate with efforts of other agencies and organizations through coordination at several levels. Participation in the SLV Multi-Disciplinary Team will bring the direct service staff in direct communication regarding complex, shared cases. Agencies that regularly attend the MDT include the Juvenile Probation Department, Child Protective Services, County Health Services, Children's Mental Health, the Healthy Start Program, and the County Human Resources Agency.

At the level of community planning **and** information sharing, the SLV Community Collaborative will Link the program with over fifty agencies and organizations, including churches, county agencies, youth groups, neighborhood associations, schools and businesses. The LAC will be recognized as a formal subcommittee of the Collaborative, and its goals and objectives will be integrated within long-range planning efforts in SLV. Staff will be able to disseminate information and to maintain contact with new initiatives and programs. Every effort will be made to link the direct service delivery components of the proposed project with the work of other agencies and organizations working in the Valley.

At the level of broader county-wide **planning** and policy development, the proposed project will be represented at the official 997 Coordinating Council, the Santa Cruz County Children's

Network. This body has been the center for interagency coordination and policy review since its inception in 1986. Every major County department is represented, along with over 40 non-profit service agencies. Project staff will participate in the information sharing, planning, and policy work of the Network to maintain effective working relationships with other agencies. 0085

In addition, the proposed project will be represented on the Together For Youth/Unidos Para Nuestros Jovenes Coalition. This group was formed in 1998 to develop long-range planning and initiatives to reduce adolescent substance abuse county-wide. The Coalition has been a significant force in educating the community about the need for comprehensive, research-based prevention and intervention activities. One of the major goals of the Coalition is to enhance the ability and commitment of local communities to mount effective prevention efforts. The proposed project will be incorporated into the county-wide plan and will play a leadership role in school/law enforcement partnerships.

Coordination with Other Funded Projects

Staff from the proposed project will link to other projects and activities at each of the four partner agencies. The SRO will remain in contact with the SC-CNET and MSP teams: when these teams catch drug manufacturers and dealers, the SRO will determine whether there are school-age children in the family who could benefit from crisis counseling or intervention. The Youth Advocate and Prevention Training Coordinator will be integrated with the VRC's four Healthy Start projects, funded by the California Department of Education. Healthy Start works with families and youth in high-risk situations due to poverty, drug use, and other factors. Through these relationships the program will be able, for example, to successfully recruit families of high-risk students for parent education and support services.

In addition to their role in the proposed project, Triad Community Services provides a spectrum of counseling and treatment services, which will be available to students and their families in the Triad On Campus Program. They have years of experience working in the area of addiction and

treatment, and have solid relationships with all existing treatment providers and resources in the region.

The school district and the individual school sites operate multiple projects, from district-wide health services to special projects by individual teachers. The proposed project will bring together teachers, administrators, and other staff who are working in isolation around drug prevention and intervention. Through a coordinated planning process, all teachers will be encouraged to play a role in preventing student drug use and identifying students who are in need of intervention services.

Description of Appendix

The appendix contains the following documents:

- Certification of Co-application between San Lorenzo Valley Sheriff's Center and San Lorenzo Valley Unified School District.
- Certification of Suppression of Drug Abuse in Schools Local Advisory Committee.
- Certification by County Drug Administrator for: 1) San Lorenzo Valley Unified School District; 2) Valley Resource Center; and 3) Triad Community Services.
- Operational Agreements between the Santa Cruz County Sheriff-Coroner (applicant agency) and the San Lorenzo Valley Unified School District, the Valley Resource Center, and Triad Community Services, Inc. Each agreement specifies the common goal of the project and the **level** of commitment by the partners. New Operational Agreements will be signed in each year of grant funding.
- Sole source justification for: 1) Valley Resource Center; and 2) Triad Community Services.

Budget Narrative

The budget for the proposed project totals \$100,000, with \$95,238 in direct costs and \$4,762 in indirect costs. The budget includes sub-contracts for services with three organizations having specific expertise and access to the intended target audience: the San Lorenzo Valley Unified School District, which will provide curriculum instruction and teacher training; the Valley Resource Center, which will staff the Local Advisory Committee, produce parent education events and classes, and produce school and community trainings on adolescent drug abuse; and Triad Community Services, which will provide intervention counseling for students involved with alcohol tobacco and other drugs. The budget will include the following amounts:

Santa Cruz County Sheriff-Coroner	\$38,751
San Lorenzo Valley Unified School District	7,111
Valley Resource Center	26,227
Triad Community Services	<u>23,149</u>
Total Direct	95,238
Indirect	<u>4,762</u>
Total Cost	\$100,000

Although the grant program requires no local matching funds, significant local resources will contribute to the operation of the proposed project. Local funds are allocated to cover administrative costs so that grant funds primarily support direct services. The Sheriff-Coroner's Office will be responsible for program administration and reporting, including the positions of Project Director, Financial Officer, and Project Coordinator.

Personnel costs amount to \$85,173. Names and duties of staff supported by grant funds can be found on page 22 of the proposal narrative under "Project Staffing." Operating expenses total \$14,827 and include training and educational materials directly supporting project goals and objectives along with limited facilities for the Prevention Training Coordinator (office space, utilities, telephone, office supplies, postage and local travel).

BUDGET CATEGORY AND LINE-ITEM DETAIL	COST	
Personnel Services - Salaries/Employee Benefits		
<p>San Lorenzo Valley Sheriffs Department: \$37,819</p> <p><i>School Resource Officer (SRO): Appointment of the SRO will provide a continuous presence on the 3-school campus necessary to reverse the rising trend of school-related drug use. This includes patrol and response, services referral, information tracking, stakeholder training, information sharing, and problem solving.</i></p> <p><u>Personnel:</u> g-month appointment at 0.50 FTE, at an annual projected salary of \$59,305 (\$28.08/hr).</p> <p><u>Benefits:</u> Retirement @ 4.167% (\$927); Medical Insurance 50% of fixed \$6,232 (\$3,116)</p> <p><i>overtime hours necessary to contain the spreading problem of large, unsupervised teen alcohol and drug parties.</i></p> <p><u>Personnel:</u> 274 hours at \$42.12/hour (incl. career and shift differential + overtime).</p> <p><u>Benefits:</u> N/A</p>	<p>\$22,239.00</p> <p>\$4,043 .00</p> <p>\$11,537.00</p>	
<p>San Lorenzo Valley Unified School District: \$2,080</p> <p><i>Teacher Release Time: Teacher release time will provide the opportunity for 6 to 8 faculty to attend curriculum training and planning under Goal 3.</i></p> <p><u>Personnel:</u> 26 days @ \$80.00/day.</p> <p><u>Benefits:</u> N/A</p>	<p>\$2,080.00</p>	
<p>alley Resource Center: \$22,125</p> <p><i>Executive Director: The purpose of this allocation is to: provide the supervision duties for the Prevention Training Coordinator and Youth Advocate Tracker; and to provide project liaison with local and county-wide interagency coalitions, which is essential for maintaining the level of community commitment that this project requires.</i></p> <p><u>Personnel:</u> 0.05 FTE at an annual salary base of \$42,000.</p> <p><u>Benefits:</u> 25% at a base of \$2,100.</p> <p><i>Prevention Training Coordinator: The purpose of this personnel allocation is to: prevent drug abuse by producing parent education programs that increase understanding of drugs and their effects, and producing school and community trainings that identify the signs and symptoms of youth substance abuse; and staff and coordinate the project's local advisory committee, who has the authority to plan and coordinate the project.</i></p> <p><u>Personnel:</u> 0.25 FTE at an annual salary base of \$33,280.</p> <p><u>Benefits:</u> 25% at a base of \$8,320.</p>	<p>\$2,100.00</p> <p>\$525.00</p> <p>\$8,320.00</p> <p>\$2,080.00</p>	
OTAL	(continued)	

BUDGET CATEGORY AND LINE-ITEM DETAIL	COST	0089
A. Personnel Services - Salaries/Employee Benefits		
Valley Resource Center (continued)		
<i>Youth Advocate/Tracker: This personnel allocation will enable contact with students who live remotely and are hard to reach, and who therefore do not receive most social services.</i>		
<u>Personnel:</u> 0.25 FTE at an annual salary base of \$29,120.	\$7,280.00	
<u>Benefits:</u> 25% at a base of \$7,280.	\$1,820.00	
Triad Community Services: \$23,149		
<i>Executive Director: The purpose of this allocation is to: supervise and take programmatic responsibility for Triad On Campus counselors (see Operating Expenses Line-Item Budget) who will contribute to the project's goals by increasing drug counseling efforts; promote education events and community trainings to ensure sufficient interest and attendance for the project's success; and participate as presenter in such events.</i>		
<u>Personnel:</u> 0.06 FTE at an annual salary base of \$56,160	\$3,609.00	
<u>Benefits:</u> N/A		
<i>Triad On Campus Counselors: The purpose of this allocation is to supplement Triad's on-campus counselor allocation so that counseling services may be provided full-time for the entire school year.</i>		
Counseling services include 772 hours @ \$25.00/hour for Triad On Campus Counselors. Counselor hours at the high school will be increased by one 6-hour day per week for the 38-week school year (228 hours), making counseling services available every school day. Similarly, counselor hours at the junior high school will be increased by two 6-hour days per week for the 38-week school year, making counseling services available every school day (456 hours). Currently, the junior high school offers a 17-hour per week counseling program for 34 weeks of the 38-week school year; the grant will extend those services for 4 weeks, making counseling services available all year (68 hours). Finally, one counselor will attend ten monthly 2-hour meetings of the Multi-Disciplinary Team (20 hours).		
<i>School Assembly Presenter: This allocation will provide for 4 school assemblies designed to raise student awareness of drug related issues, and to reinforce the drug prevention curriculum carried out under Goal 3.</i>		
<u>Personnel:</u> 8 hours at \$30.00/hour.	\$240.00	
<u>Benefits:</u> N/A		
Total Personnel	\$76,705.00	
Total Benefits	\$8,468.00	
TOTAL	\$85,173.00	

BUDGET CATEGORY AND LINE-ITEM DETAIL	
B. Operating Expenses	COST 0090
San Lorenzo Valley Sheriffs Department Travel and Conference Expenses for Mandatory OCJP Training Conference: Registration for 2 staff @ \$200 each (\$400); Hotel and Per Diem for 2 staff @ \$116 each (\$232); Airfare for 2 staff @ \$150 each (\$300).	\$932.00
San Lorenzo Valley Unified School District Travel and Conference Expenses for Mandatory OCJP Training Conference: Registration for 2 staff @ \$200 each (\$400); Hotel and Per Diem for 2 staff @ \$116 each (\$232); Airfare for 2 staff @ \$150 each (\$300). Total Travel = \$932. Operating Expenses include: <i>Life Skills</i> curriculum for 9th grade: additional curriculum materials such as videos, models, software, and posters; and training for youth in team building skills.	\$5,031.00
Valley Resource Center Travel and Conference Expenses for Mandatory OCJP Training Conference: Registration for 1 staff (\$200); Hotel and Per Diem for 1 staff (\$116); Airfare for 1 staff (\$150). Total Travel = \$466 Facilitator services include licensed counselors/facilitators to lead small parent support groups. Facilitator services will be provided on an as-needed basis; therefore, a fixed amount of counseling hours is not indicated as a line-item under this category. <i>Note: this item is not listed as a personnel expense because the counselors are not paid directly from the award; rather, VRC provides facilitators at their own cost, then invoices the grant award to recover the expense.</i> Operating Expenses include local mileage, office supplies, facility rental, utilities and facility maintenance, telephone, postage, training materials, and parent education materials/drug information for teachers.	\$4,102.00
Triad Community Services <i>Note: Overhead expenses are included in the Triad Counselors' hourly rate.</i>	\$0.00
Total Operating Expenses	\$10,065.00
Indirect Costs	
Santa Cruz County Sheriff-Coroner's Office 3% of Total Direct Cost (\$95,238)	\$4,762.00
TOTAL	\$14,827.00

PROPOSAL APPENDIX


- **Certification of Co-Application**
- **Certification of Suppression of Drug Abuse in Schools Local Advisory Committee**
- **Certification by County Drug Administrator**
- **Sole Source Justification: San Lorenzo Valley Resource Center**
- **Sole Source Justification: Triad Community Services Inc**
- **Operational Agreement: San Lorenzo Valley Unified School District**
- **Operational Agreement: San Lorenzo Valley Resource Center**
- **Operational Agreement: Triad Community Services Inc.**

**OFFICE OF CRIMINAL JUSTICE PLANNING
SUPPRESSION OF DRUG ABUSE SCHOOLS PROGRAM**

Certification of Co-Application

Penal Code Section 13861 (b) mandates a co-application process for DSP Applications must be signed by both the chief law enforcement officer and the superintendent of the school district or county office of education,

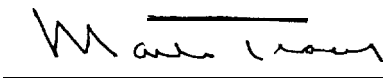
As the chief law enforcement officer and the schools superintendent, we hereby certify that this application is being submitted jointly.



Dr. Andrew Meyer, Superintendent
San Lorenzo Valley Unified School District

5-17-00

Date



Mark Tracy, Sheriff-Coroner
Santa Cruz County Sheriffs Office

5-17-00

Date

**CERTIFICATION OF
SUPPRESSION OF DRUG ABUSE IN SCHOOLS
LOCAL ADVISORY COMMITTEE**

0093

COMMITTEE AND ORGANIZATION MEMBERSHIP

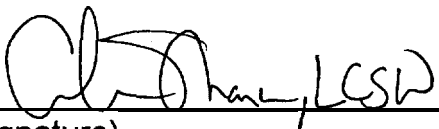
The Board of Supervisors established the Local Suppression of Drug Abuse in Schools Advisory Committee.

The representatives are as follows:

- A. Local law enforcement- Bob Payne, Sheriffs Office Sergeant.
- B. School district personnel- Mary Bevernick, Director of Special Services.
- C. School Site Staff- Ray Shurson, Assistant Principal, SLVHS; Michelle McKinney, Principal, SLVJH; Chuck Estes, SLVHS Healthy Start Advocate.
- D. Parents- 2 from students enrolled at the High School and/or Junior High School.
- E. Students- 2 from High School and 2 from Junior High School
- F. School Resource Officer- Steve Fitzgerald, Deputy Sheriff
- G. County Drug Program Administrator- Bill Manov, Director Drug & Alcohol Programs.
- H. Drug prevention program- Alan Sherer, Executive Director, Triad

Robin Lopez-Lysne, Prevention coordinator for the Valley Resource Center will staff this committee.

I, Alan Sherer, Chair of the Santa Cruz County Advisory Committee on Suppression of Drug Abuse in Schools (San Lorenzo Valley Unified), certify that this application jointly submitted by San Lorenzo Valley Unified School District and Santa Cruz County Sheriffs Office law enforcement agency has been reviewed and approved by this committee on May 17, 2000.



(Signature)

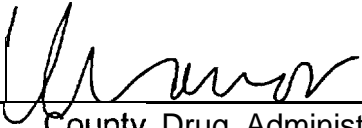
5/17/00
(Date)

Executive Director
5271 Scotts Valley Drive, Suite 200
Scotts Valley, CA 95066

**OFFICE OF CRIMINAL JUSTICE PLANNING
SUPPRESSION OF DRUG ABUSE SCHOOLS PROGRAM**

Penal Code Section 13860 requires that all funded projects be joint efforts between local law enforcement agencies and local school districts in cooperation with county drug program offices.

As the county drug administrator, I have reviewed the services provided in this proposal as it relates to the drug problem in this county. Additionally the activities complement and coordinate with the County Master Plan.



County Drug Administrator

5/17/00

Date

**OFFICE OF CRIMINAL JUSTICE PLANNING
SUPPRESSION OF DRUG ABUSE SCHOOLS PROGRAM**

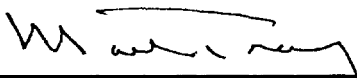
Sole Source Justification -San Lorenzo Valley Resource Center.

The San Lorenzo Valley Drug Suppression Grant is requesting that the San Lorenzo Valley Resource Center as the primary contract provider of training coordination, youth advocacy, and family & community related activities described within the grant.

The San Lorenzo Valley Resource Center started as a grass roots organization in this relatively small community to provide and develop programs using individual and community resources to address community and individual needs that are not regularly addressed through any other public or private agency. VRC promotes a healthy exchange between public and private non-profit organizations and encourages communication to improve the health and human services throughout the San Lorenzo Valley.

The Valley Resource Center currently runs the "Healthy Start" program at all the district four Elementary Schools, Junior High School, and High School. The Valley Resource Center has continually been involved in drug education, prevention and treatment activities since their formation in the community.

The Prevention Training Coordinator & Youth Advocate positions would expand the activities that these personnel were participating with in the San Lorenzo Valley and direct them at the target youth and families described within the grant.



Mark Tracy, Sheriff-Coroner
Santa Cruz County Sheriffs Office

5-17-00
Date

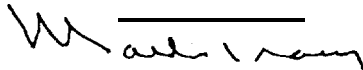
**OFFICE OF CRIMINAL JUSTICE PLANNING
SUPPRESSION OF DRUG ABUSE SCHOOLS PROGRAM**

Sole Source Justification -Triad Community Services Inc.

The San Lorenzo Valley Drug Suppression Grant is requesting that Triad Community Services Inc. as the primary contract provider of on-campus youth counseling services. The youth counseling services component of the grant is to expand the existing services at the San Lorenzo Valley High School and the San Lorenzo Valley Junior High School.

The justification for solely utilizing Triad is based on the fact they are the current contract provider with the San Lorenzo Valley Unified School District for both the High School and Junior High for counseling services. The Drug Suppression Program grant allows expansion of the current services provided to the school district.

The San Lorenzo Valley Unified School District has retained Triad Community Services Inc. based on their past performance and has an established working relationship with the district. By expanding the services and retaining Triad as the primary provider the grant will have consistency in the counseling provided to the target youth described within the grant.



Mark Tracy, Sheriff-Coroner
Santa Cruz County Sheriff's Office


s - 17 - -
Date

OPERATIONAL AGREEMENT

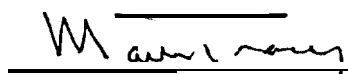
This Operational Agreement stands as evidence that the Santa Cruz County Sheriff's Office and the San Lorenzo Valley Unified School District intend to work together toward the mutual goal of preventing and suppressing drug use and sales on and around the school campuses. Both agencies believe that the implementation of the project, as described herein, will further this goal. To this end, each agency agrees to participate in the program if re-selected for funding, by coordinating/providing services as outlined below:

1. Regular attendance and participation by administrative staff at five (5) annual meetings of the Local Advisory Committee (LAC) convened to oversee and coordinate project activities.
2. Attendance and participation by administrative and teaching staff at all project trainings and workshops, including on mandatory OCJP-sponsored training session.
3. SLVUSD will purchase and inventory curriculum materials, including Life *Skills* curriculum for use in the 7th, 8th & 9th grades in the 2000-2001 school year.
4. Teaching staff from the Junior High School and High School will attend curriculum trainings and workshops for the Life *Skills* curriculum for classroom and school presentations. 6-8 Faculty members will attend these training and workshop sessions.
5. SLVUSD will provide office space for the Sheriff's School Resource Officer (SRO) to be stationed at the High School campus. Administrative and campus security staff will coordinate information and activities with the SRO.
6. SLVUSD will work with Triad Community Services, Inc. to establish and maintain a system of referral for students identified as being at-risk for or involved with alcohol, tobacco and other drugs, for the purpose of insight classes, counseling, treatment and other case management activities.
7. SLVUSD will make available facilities for the production of parent education activities to be produced by the Valley Resource Center, and will assist in publicity and promotion of these events.

We the undersigned, as authorized representatives of the Santa Cruz County Sheriff's Office and the San Lorenzo Valley Unified School District, do hereby approve this document.


 Dr. Andrew Meyer, Superintendent
 San Lorenzo Valley Unified School District

5-17-00
 Date


 Mark Tracy, Sheriff-Coroner
 Santa Cruz County Sheriff's Office

5-17-00
 Date

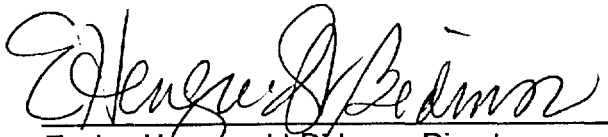
OPERATIONAL AGREEMENT

0098

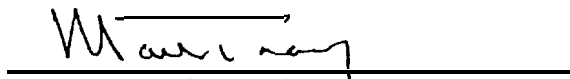
This Operational Agreement stands as evidence that the Santa Cruz County Sheriffs Office and the San Lorenzo Valley Resource Center (VRC) intend to work together toward the mutual goal of preventing and suppressing drug use and sales on and around the school campuses. Both agencies believe that the implementation of the project, as described herein, will further this goal. To this end, each agency agrees to participate in the program if re-selected for funding, by coordinating/providing services as outlined below:

1. Regular attendance and participation by administrative staff at five (5) annual meetings of the Local Advisory Committee (LAC) convened to oversee and coordinate project activities.
2. Attendance and participation by VRC administrative and direct service staff at all project trainings and workshops. In addition, a minimum of one VRC staff or volunteer will attend one mandatory OCJP-sponsored training session.
3. VRC will provide a Prevention Training Coordinator, at 0.25 F.T.E., to staff the LAC; produce seven (7) trainings for school staff and other community professionals; produce one (1) parent education panels presentation, and on an as needed basis facilitate some parent groups with a licensed counselor; and develop, print and distribute 1,800 pieces- of informational materials as described in the grant proposal.
4. VRC will provide on Youth Advocate, at 0.25 F.T.E., to conduct outreach and tracking of up to 40 hard to reach youth identified for referral to the Triad On Campus counseling.
5. VRC administrative staff will represent the proposed project and make regular reports at the Santa Cruz County Children's Network and the Together for Youth Coalition.

We the undersigned, as authorized representatives of the Santa Cruz County Sheriffs Office and the San Lorenzo Valley Resource Center, do hereby approve this document.


Evelyn Hengeveld-Bidmon, Director
San Lorenzo Valley Resource Center

8/17/00
Date


Mark Tracy, Sheriff-Coroner
Santa Cruz County Sheriffs Office

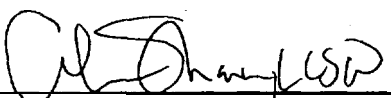
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Date

OPERATIONAL AGREEMENT

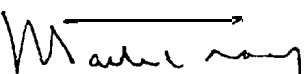
This Operational Agreement stands as evidence that the Santa Cruz County Sheriffs Office and the Triad Community Services, Inc. intend to work together toward the mutual goal of preventing and suppressing drug use and sales on and around the school campuses. Both agencies believe that the implementation of the project, as described herein, will further this goal. To this end, each agency agrees to participate in the program if re-selected for funding, by coordinating/providing services as outlined below:

1. Regular attendance and participation by administrative staff at five (5) annual meetings of the Local Advisory Committee (LAC) convened to oversee and coordinate project activities.
2. Attendance and participation by Triad administrative and direct service staff at all project trainings and workshops.
3. Triad Community Services, Inc. will work with the San Lorenzo Valley Unified School District to establish and maintain a system of referral for students identified as being at-risk for or involved with alcohol, tobacco, and other drugs, for the purpose of insight classes, counseling treatment and other case management.
4. Triad Community Services will provide a total of 752 hours of student assistance counseling for students at San Lorenzo Valley Junior High School and San Lorenzo Valley High School, extending services to accept increase referrals from the proposed project..
5. A minimum of one Triad On Campus counseling staff member(s) will attend ten monthly meetings of the SLV Multi-Disciplinary Team to participate in interagency complex case management.
6. Triad counseling and administrative staff will provide a total of 16 hours of presentations to parents, school personnel, and other community members as coordinated by the Valley Resource Center under the proposed project.
7. Triad will produce four school assemblies at SLV High School to reinforce the drug prevention curriculum.

We the undersigned, as authorized representatives of the Santa Cruz County Sheriffs Office and the Triad Community Services, Inc., do hereby approve this document.


 Alan Sherer, Executive Director
 Triad Community Services, Inc.

5/17/00
 Date


 Mark Tracy, Sheriff-Coroner
 Santa Cruz County Sheriff's Office

5-17-01
 Date

SHERIFF-CORONER



COUNTY OF SANTA CRUZ

MARK TRACY
SHERIFF-CORONER

701 OCEAN STREET, ROOM 340, SANTA CRUZ, CALIFORNIA 95060
PHONE (831) 454-2440 FAX (831) 454-2353 TDD (831) 454-2123

Office of Criminal Justice Planning
1130 K Street, Suite LL60
Sacramento, CA 95814

To whom it may concern:

'This letter is to clarify and explain why this current application for Drug Suppression in Schools Grant does not contain a Board of Supervisors Resolution as required per the grant instructions.

At the time our agency received this current grant application the Santa Cruz County Board of Supervisors were in the middle of budget hearings for the 2000-2001 fiscal year. Given the time restraints to complete the grant it was not feasible for the Sheriffs Office to have the matter calendared and a completed resolution before the due date of the grant.

I can assure you that the matter is in the process of being calendared for a future board meeting. In the past our Drug Suppression in Schools Grant was well received by our Board of Supervisors. I do not anticipate any problems that would prevent us from obtaining the resolution.

Once we obtain the resolution it will be forwarded to your agency to be included in our grant application.

Sincerely,

Mark Tracy, Sheriff-Coroner
Santa Cruz County Sheriffs Office

**OFFICE OF CRIMINAL JUSTICE PLANNING
GRANT AWARD FACE SHEET**

(OCJP A301)

0101

The Office of Criminal Justice Planning, hereafter designated OCJP, hereby makes a grant award of funds to the following Administrative Agency (1) Santa Cruz Sheriff-Coroner's Office

hereafter designated Grantee, in the amount and for the purpose and duration set forth in this grant award.

(2) Implementing Agency Name Santa Cruz Sheriff-Coroner's Office

Contact Sgt. Rob Payne SLV Service Center Address 6060 Graham Hill Rd., Felton, CA 95018

Telephone (831) 461-7400

(3) Project Title (60 characters minimum) San Lorenzo Valley Drug Suppression Progm	(6) Award No. DS00010440
(4) Project Director (Name, Title, Address, Telephone) (four lines maximum). Mark Tracy, Sheriff-Coroner 701 Ocean St., Rm. 340 Santa Cruz, CA 95060 (831) 454-2985	(7) Grant Period July 1, 2000 - June 30, 2001
	(8) Federal Amount N/A
	(9) State Amount \$100,000
(5) Financial Officer (Name, Title, Address, Telephone) (four lines maximum). Paul Crawford, Sr. Dept. Admin. Analyst 701 Ocean St., Rm. 340 Santa Cruz, CA 95060 (831) 454-2414	(10) Cash Match N/A
	(11) In-Kind Match N/A
	(12) Total Project Cost \$100,000

This grant award consists of this title page, the proposal for the grant which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Program Guidelines, this Request for Application (RFA) and the OCJP Grantee Handbook. The Grant recipient further agrees to all legal conditions and terms incorporated by reference in the Program Guidelines, this RFA, and the OCJP Grantee Handbook.

FOR OCJP USE ONLY

Item:

Chapter:

PCA No.:

Components No.:

Project No.:

Amount:

Split Fund:

Split Encumber:

Year:

Fed. Cat. #:

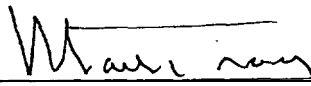
Match Requirement:

Fund:

Program:

Region:

(13) Official Authorized to Sign for
Applicant/Grant recipient



Name: Mark Tracy

Title: Sheriff-Coroner

Address: 701 Ocean St., Rm. 340

Santa Cruz, CA 95060

Telephone: (831) 454-2985

Date: May 15, 2000

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Fiscal Officer, OCJP

Date

Executive Director, OCJP

Date