



# County of Santa Cruz

0219

## HUMAN RESOURCES AGENCY

1000 EMELINE ST., SANTA CRUZ, CA 95060  
(831) 454-4130 OR 454-4045 FAX: (831) 454-4642  
CECILIA ESPINOLA, ADMINISTRATOR

June 6, 2000

Agenda: June 20, 2000

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, California 95060

### AMENDMENT TO CONTRACT WITH UNITED WAY FOR 2000 NEEDS ASSESSMENT SURVEY

As your Board is aware, the United Way, in partnership with the County, the cities of Santa Cruz and Watsonville, and a host of health, educational and community-based organizations, publishes an annual Community Assessment Project Report. This document identifies local needs, trends and emerging issues which serve as the basis for determining community goals, policies and programs. The County has supported this consolidated effort by providing financial support through a contract with the United Way over the past five years. The purpose of this Board letter is to amend the contract with the United Way by modifying the scope of services and increasing the amount of compensation accordingly.

This year, as part of the Community Assessment Project and at the request of local jurisdictions, the United Way contracted with Applied Survey Research for \$30,000 to coordinate the Homeless 2000 Needs Assessment Survey. Local governments were asked to participate in the funding of this effort through the Cities Selection Committee. The project, initiated in March 1999, included a needs assessment, a street count of homeless persons and a survey of existing shelter resources. Designed to augment the 2000 U. S. Census, the survey project will provide the kinds of detailed information necessary to develop policies and programs to assist homeless individuals and families within our community and to compete successfully for federal and state funding for homeless services.

At this time, most of the survey data has been gathered and tabulated. Funding to date has been provided primarily by the cities of Santa Cruz, Watsonville, Scotts Valley and Capitola and numerous non-profit service providers. However, a significant amount of work lies ahead, including compiling the data, developing a draft report and printing copies of the final document. Funds are available in the Homeless Assistance Budget 391200 to cover the County's share of cost. It is now recommended that the County allocate its share of project costs which is set at \$10,000 to help fund this final phase of the survey. A proposed amendment to I-IRA's contract with United Way's Community Assessment Project is attached for this purpose. This action will result in no increase to net county costs.

## BOARD OF SUPERVISORS

Agenda: June 20, 2000

Amendment to Contract with United Way of Santa Cruz County

IT IS THEREFORE RECOMMENDED that your Board approve the amendment to the Community Assessment Project contract with the United Way for \$10,000 to complete the Homeless 2000 Needs Assessment Survey, as recommended by the Human Resources Agency Administrator.

Very truly yours,



CECILIA ESPINOLA

Administrator

CE:CH:ch:homsur.bos

Attachment

RECOMMENDED:



Susan A. Mauriello

County Administrative Officer

cc: County Administrative Office  
Auditor-Controller  
United Way

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

0221

RECEIVED

SANTA CRUZ COUNTY  
AUDITOR-CONTROLLER

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: Human Resources Agency (Dept.)  
*[Signature]* (Signature) 6/6/2000 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the Human Resources Agency (Agency)  
and United Way of Santa Cruz County, 1220 41st Avenue Capitola, CA 95010 (Name & Address)
- The agreement will provide community assessment project year 5 activities
- The agreement is needed to amend contract to add Homeless 2000 needs assessment survey.
- Period of the agreement is from July 1, 1999 to June 30, 2000
- Anticipated cost is \$ 50,000 (incr of \$10,000) (Fixed amount; Monthly rate; Not to exceed)
- Remarks: AMENDMENT #1 adding \$10,000  
contact: C. Hirsh x4897
- Appropriations are budgeted in 392100 \$40,000 (-02) (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and 91308 been encumbered. Contract No. \_\_\_\_\_ Date 6/7/00  
are not will be

GARY A. KNUTSON, Auditor - Controller

BY *[Signature]* Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
Human Resources Agency to execute the same on behalf of the County of Santa Cruz  
Human Resources Agency (Agency). County Administrative Officer

Remarks: *[Signature]* (Analyst)

By *[Signature]* Date \_\_\_\_\_

Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer  
\_\_\_\_\_ 19 \_\_\_\_\_ By \_\_\_\_\_ Deputy Clerk

**AMENDMENT 1 TO HUMAN RESOURCES AGENCY CONTRACT #91308  
UNITED WAY OF SANTA CRUZ COUNTY**

The County of Santa Cruz, by and through the Human Resources Agency, hereinafter referred to as "COUNTY" and the United Way of Santa Cruz County, hereinafter referred to as "CONTRACTOR" hereby modify contract 9 1308 as follows. The purpose of this amendment is to modify the scope of services of the contract in order to complete the final phase of the Homeless 2000 Needs Assessment Survey and increase the associated amount of compensation by \$10,000. All other provisions of said contract shall remain the same.

Paragraph 1 is amended to read as follows:

DUTIES. CONTRACTOR agrees to exercise special skill to accomplish the following result:

A. Community Assessment Project - Year Five, update of quality of Life Indicators, survey of Santa Cruz County residents, production of Year Five reports and materials, development of media campaign and B. Homeless 2000 Needs Assessment Survey - final phase activities including tabulation and analysis of data, compilation and presentation of findings and printing and submittal of final report..

Paragraph 2 is amended to read as follows:

COMPENSATION. In consideration for CONTRACTOR accomplishing said result, COUNTY agrees to pay CONTRACTOR as follows: \$50,000 payable upon completion of work and presentation of suitable invoices.

**COUNTY OF SANTA CRUZ**

By: \_\_\_\_\_  
Human Resources Agency Administrator

Dated: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: Joe M. Scott  
County Counsel

Dated: 6-7-00

**APPROVED AS TO INSURANCE:**

By: Anet McKinley  
Risk Management

Dated: 6-7-2000

Distribution: United Way of Santa Cruz County  
Human Resources Agency  
County Administrative Office

**CONTRACTOR**

By: Mary Lou Goeke  
Contractor's Auth. Representative

Name and Title: Mary Lou Goeke  
Administrator

Organization: United Way of Santa  
Cruz County

Address: 1220 4 1 st Avenue  
Capitola. CA 95010

Telephone: (831) 479-5466

Tax ID or Social Security #: #94-1422471

County Counsel  
Auditor-Controller  
Risk Management