



County of Santa Cruz

PROBATION DEPARTMENT

P.O. BOX 1812, SANTA CRUZ, CA 95061-1812

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JOHN P. RHOADS
CHIEF PROBATION OFFICER

June 12, 2000

Agenda: June 27, 2000

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

Approval of Gross Pay Adjustment

Dear Members of the Board:

This letter requests your Board's approval of a gross pay adjustment for a Deputy Probation Officer due to an error. The employee was transferred from the Sheriffs Department and was to have received a step increase effective June 26, 1999. Due to a procedural error in the Probation Department, this did not occur.

We have taken the necessary steps to insure that an error of this type will not occur again. This request has been reviewed by the Personnel Director who concurs with our request for a gross pay adjustment.

IT IS THEREFORE RECOMMENDED that your Board approve a gross pay adjustment in the amount of \$1,342.94 for a Deputy Probation Officer in the Probation Department.

Sincerely,

JOHN P. RHOADS
Chief Probation Officer

JPR:FN

RECOMMENDED:

SUSAN A. MAURIELLO
County Administrative Officer

cc: Auditor Controller
Personnel
Probation