



HEALTH SERVICES AGENCY
ADMINISTRATION

COUNTY OF SANTA CRUZ

HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061
(408) 454-4066 FAX: (408) 454-4770
TDD: (408) 454-4123

June 19, 2000

AGENDA: June 27, 2000

BOARD OF SUPERVISORS
Santa Cruz County
701 Ocean Street
Santa Cruz, CA 95060

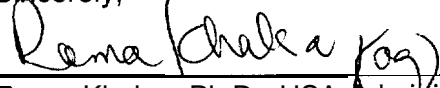
RE: APPROVE GROSS PAY ADJUSTMENT FOR TWO EMPLOYEES IN THE HEALTH SERVICES AGENCY

Dear Board Members:

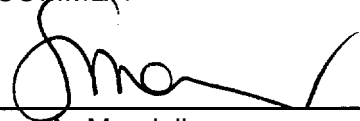
The Health Services Agency requests approval of a gross pay adjustment for two employees (a California Children's Services Specialist II and a Typist Clerk III) whose step increases were delayed due to departmental error. The adjustments are \$655.20 and \$1,462.69. In addition, it is necessary to restore the original anniversary date of one of the employees as though the error had not occurred. The Personnel Department concurs with HSA's recommendations. The Health Department is reviewing training and procedures to avoid problems of this kind in the future.

It is therefore RECOMMENDED that your Board approve gross pay adjustments in the amount of \$655.20 and \$1,462.69 for two employees in the Health Services Agency, and restore the anniversary date of Anna Garcia as described above.

Sincerely,


Rama Khalsa, Ph.D., HSA Administrator

RECOMMENDED:


Susan A. Mauriello
County Administrative Officer

cc: County Administrative Office
Auditor-Controller
County Counsel
HSA Administration

Anna Garcia
Blanca Ramos
County Personnel