



JOHN A. FANTHAM
DIRECTOR OF PUBLIC WORKS

County of Santa Cruz 0443

DEPARTMENT OF PUBLIC WORKS

701 OCEAN STREET, ROOM 410, SANTA CRUZ, CA 950604070
(651) 454-2160 FAX (631) 454-2365 TDD (631) 454-2123

AGENDA: JUNE 27, 2000

June 15, 2000

SANTA CRUZ COUNTY BOARD OF SUPERVISORS
701 Ocean Street
Santa Cruz, California 95060

SUBJECT: HUTCHINSON ROAD - COUNTY SERVICE AREA NO. 13
(5TH DISTRICT)

Members of the Board:

Hutchinson Road, County Service Area (CSA) No. 13, has received a proposal from Bowman and Williams for topographic survey and preliminary design recommendations for a retaining wall. The CSA is requesting that your Board accept this proposal and authorize payment upon satisfactory completion of the work. Sufficient funds are included in the 2000/2001 CSA No. 13 budget (62195) to cover this expenditure, contingent upon your Board's approval of the 2000/2001 budget.

It is therefore recommended that the Board of Supervisors take the following action:

1. Approve the attached independent contractor agreement in the amount of \$8,760.00 with Bowman and Williams.
2. Authorize the Director of Public Works to sign the agreement on behalf of the County.

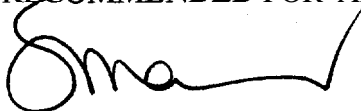
Yours truly,


JOHN A. FANTHAM
Director of Public Works

TAH:bbs

Attachments

RECOMMENDED FOR APPROVAL:



County Administrative Officer

copy to: Department of Public Works

HUTB

44

Contract No. _____

COUNTY SERVICE AREA

INDEPENDENT CONTRACTOR AGREEMENT

THIS CONTRACT is entered into this 15 day of May, 2000, by and between the COUNTY OF SANTA CRUZ, hereinafter called COUNTY, and Bowman & Williams, hereinafter called **CONTRACTOR**. The parties agree as follows:

1. ~~CONTRACTOR~~ **CONTRACTOR** agrees to exercise special skill to accomplish the following result: See Attachment "E"

2. COMPENSATION. In consideration for CONTRACTOR accomplishing said result, COUNTY agrees to pay CONTRACTOR as follows: Upon satisfactory completion of work in accordance with Attachment "E"

3. ~~TERM~~. The Term of this contract shall be a l t h r o u g h June 30, 2001.

4. EARLY TERMINATION. Either party hereto may terminate this contract at any time by giving 30 days written notice to the other party.

5. INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS. CONTRACTOR shall exonerate, indemnify, defend, and hold harmless COUNTY (which for the purpose of paragraphs 5 and 6 shall include, without **limitation**, its officers, agents, employees and volunteers) from and against:

A. Any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which COUNTY may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the CONTRACTOR'S performance under the terms of this Agreement, excepting any liability arising out of the sole negligence of the COUNTY. Such **indemnification** includes any damage to the person(s), or property(&) of CONTRACTOR and third persons.

B. Any and all Federal, State and Local taxes, charges, fees, or contributions required to be paid with respect to CONTRACTOR and CONTRACTOR'S officers, employees and agents engaged in the performance of this Agreement (including, without limitation, unemployment insurance, social security and payroll taxwithholding).

Bowman & Williams Job No. 21790

6. **INSURANCE.** CONTRACTOR, at its sole cost and expense, for the full term of this Agreement (and any extensions thereof), shall obtain and maintain at minimum compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects COUNTY and any insurance or self-insurance maintained by County shall be excess of CONTRACTOR'S insurance coverage and shall not contribute to it.

If CONTRACTOR utilizes one or more subcontractors in the performance of this Agreement, CONTRACTOR shall obtain and maintain Independent Contractor's Insurance as to each subcontractor or otherwise provide evidence of insurance coverage for each subcontractor **equivalent** to that required of CONTRACTOR in this Agreement, unless CONTRACTOR and COUNTY both initial here ____/____.

A. **Types of Insurance and Minimum Limits**

(1) Worker's Compensation in the minimum statutorily required coverage amounts. This insurance coverage shall not be required if the CONTRACTOR has no employees and certifies to this fact by initialing here ____

(2) Automobile Liability **Insurance** for each of CONTRACTOR's vehicles used in the performance of this Agreement, including owned, non-owned (e.g. owned by CONTRACTOR's employees), leased or hired vehicles, in the minimum amount of \$500,000 combined single limit per occurrence for bodily injury and property damage. This insurance coverage shall not be required if vehicle use by CONTRACTOR is not a material part of performance of this Agreement and CONTRACTOR and COUNTY both certify to this fact by initialing here ____/____.

(3) Comprehensive or Commercial General Liability **Insurance** coverage in the minimum amount of **\$1,000,000** combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad-form property damage, (d) contractual liability, and (e) cross-liability.

(4) Professional Liability **Insurance** in the minimum amount of \$ 1,000,000 combined single limit, if, and only if, this Subparagraph is initialed by CONTRACTOR and COUNTY 2/40.

B. **Other Insurance Provisions**

(1) If any insurance coverage required in this Agreement is provided on a "Claims Made" rather than

"Occurrence" form, CONTRACTOR agrees to maintain the required coverage for a period of three (3) years after the expiration of this Agreement (hereinafter "post agreement coverage") and any extensions thereof. CONTRACTOR may maintain the required post agreement coverage by renewal or purchase of prior acts or tail coverage. This provision is contingent upon post agreement coverage being both available and reasonably affordable in **relation** to the coverage provided during the term of this Agreement. For purposes of interpreting this requirement, a cost not exceeding 100% of the last annual policy premium during the term of this Agreement in order to purchase prior acts or tail coverage for post agreement coverage shall be deemed to be reasonable.

(2) All required Automobile and **Comprehensive** or Commercial General Liability Insurance shall be endorsed to contain the following clause:

"The County of Santa Cruz, its officials, employees, agents and volunteers are added as an **additional** insured as respects the operations and **activities** of, or on behalf of, the named insured performed under Agreement with the County of Santa Cruz."

(3) All required insurance policies shall be endorsed to contain the following clause:

"This insurance shall not be canceled until after thirty (30) days prior written notice has been given to:
Public Works Department
Attention: Susann Rogberg
701 Ocean Street, Room 410
Santa Cruz, CA 95060

(4) CONTRACTOR agrees to provide its insurance broker(s) with a full copy of these insurance provisions and provide COUNTY on or before the effective date of this Agreement with **Certificates** of Insurance for all required coverages. All Certificates of Insurance shall be delivered or sent to:
Public Works Department, 701 Ocean Street, Room 410, Santa Cruz, CA 95060, Attn: Susann Rogberg

7. EQUAL EMPLOYMENT OPPORTUNITY. During and in relation to the performance of this Agreement, CONTRACTOR agrees as follows:

A. The CONTRACTOR shall not discriminate against any

employee or applicant for employment **because** of race, color, religion, **national** origin, ancestry, physical or mental disability, medical **condition** (cancer related), marital status, pregnancy, sex, sexual orientation, age (over **18**), veteran status or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to the following: recruitment; advertising; layoff or termination; rates of pay or other forms of **compensation**; and **selection** for training (including apprenticeship), employment, upgrading, demotion, transfer. The CONTRACTOR agrees to post in conspicuous places, available to employees and **applicants** for employment, **notice** setting forth the provisions of this non-discrimination clause.

B. If this Agreement provides compensation in excess of \$50,000 to CONTRACTOR and if CONTRACTOR employs **fifteen** (15) or more employees, the following requirements shall apply:

(1) The CONTRACTOR shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, physical or mental **disability**, medical condition (cancer related), marital status, pregnancy, sex, sexual **orientation**, age (over **18**), veteran status, or any other non-merit factor unrelated to job duties. In addition, the CONTRACTOR shall make a good faith effort to consider **Minority/Women/Disabled** Owned Business Enterprises in CONTRACTOR's solicitation of goods and services. Definitions for Minority/Women/disabled Business Enterprises are available from the COUNTY General Services Purchasing Division.

(2) The CONTRACTOR shall furnish COUNTY Public Works Affirmative Action Office information and reports in the prescribed reporting format (PER 4012) identifying the sex, race, physical or mental disability, and job **classification** of its employees and the names, dates and methods of advertisement and direct solicitation efforts made to subcontract with Minority/Women/Disabled Business Enterprises.

(3) In the event of the CONTRACTORS non-compliance with the non-discrimination clauses of this Agreement or with any of the **said** rules, regulations, or orders said CONTRACTOR may be declared ineligible for further agreements **with** the COUNTY.

(4) The CONTRACTOR shall cause the foregoing provisions of this Subparagraph 7B. to be inserted in all subcontracts for any work covered under this Agreement by a subcontractor compensated more than \$50,000 and employing more than fifteen (15) employees, provided that the foregoing

provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

8. INDEPENDENT CONTRACTOR STATUS. CONTRACTOR and COUNTY have reviewed and considered the principal test and secondary **factors** below and agree that CONTRACTOR is an independent contractor and not an employee of COUNTY. CONTRACTOR is responsible for all insurance (workers compensation, unemployment, etc.) and all payroll related taxes. CONTRACTOR is not **entitled** to any employee **benefits**. COUNTY agrees that CONTRACTOR shall have the right to control the manner and means of accomplishing the result contracted for herein.

PRINCIPAL TEST: The CONTRACTOR rather than COUNTY has the right to control the manner and means of accomplishing the result contracted for.

SECONDARY FACTORS: (a) The extent of control which, by agreement, COUNTY may exercise over the details of the work is slight rather than substantial; (b) CONTRACTOR is engaged in a distinct occupation or business; (c) In the locality, the work to be done by CONTRACTOR is usually done by a specialist without supervision, rather than under the direction of an employer; (d) the skill required in the particular occupation is substantial rather than slight (e) The CONTRACTOR rather than the COUNTY **supplies** the **instrumentalities**, tools and work place; **(f)** The length of time for **which** CONTRACTOR is engaged is of limited duration rather than indefinite; (g) The method of payment of CONTRACTOR is by the job rather than by the time; (h) The work is part of a special or permissive activity, program, or project, rather than part of the regular business of COUNTY; (i) CONTRACTOR and COUNTY believe they are creating an independent contractor **relationship** rather than an employer-employee relationship; and **(j)** The COUNTY conducts public business.

It is recognized that it is not necessary that all secondary factors support creation of an independent contractor relationship, but rather that overall there are significant secondary factors which indicate that CONTRACTOR is an independent contractor.

By their signatures to this Agreement, each of the undersigned **certifies** that it is his or her considered judgment that the CONTRACTOR engaged under this Agreement is in fact an independent contractor.

9. CONTRACTOR represents that its operations are in compliance with applicable County planning, environmental and other laws or regulations.

10. CONTRACTOR is responsible to pay prevailing wages and maintain records as required by Labor Code Section 1770 and following.

11. NONASSIGNMENT. CONTRACTOR shall not assign this Agreement without the prior written consent of the COUNTY.

12. RETENTION AND AUDIT OF RECORDS. CONTRACTOR shall retain records pertinent to this Agreement for a period of not less than five (5) years after final payment under this Agreement or until a final audit report is accepted by COUNTY, whichever occurs first. CONTRACTOR hereby agrees to be subject to the examination and audit by the Santa Cruz County Auditor-Controller, the Auditor General of the State of California, or the designee of either for a **period of five (5) years** after final payment under this Agreement.

13. PRESENTATION OF CLAIMS. Presentation and processing of any or all claims arising out of or related to this Agreement shall be made in accordance with the provisions contained in Chapter 1.05 of the Santa Cruz County Code, which by this reference is incorporated herein.

14. ATTACHMENTS. This Agreement includes the following attachments : Attachment "E" and Insurance Certificates

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above **written**.

COUNTY OF SANTA CRUZ

By: _____

APPROVED AS TO FORM:


Assistant County Counsel

DISTRIBUTION:

County Administrative Office -
Auditor-Controller
County Counsel
~~Risk Management -~~
Contractor

CONTRACTOR

By: 
Address: 1011 Cedar Street

Santa Cruz, CA 95060

Telephone: (408)426-3560

Tax ID No. 94-2321814

Contractor: Bowman & Williams
Street: 1011 Cedar Street
City, State, Zip Code: Santa Cruz, CA. 95060
Phone Number: (831) 426-3560

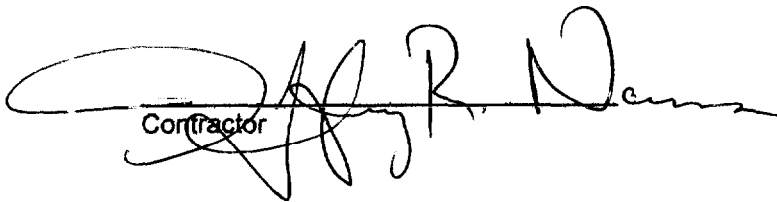
Contract No.
State Contractors License No.
Type of License
TAX ID NUMBER: 94-2321814

CONTRACTOR agrees to furnish all labor, equipment and materials to complete the following work:

See attached Proposal letter to Mr.. Phillip Rodaers. dated 3 May 2000.

topographic mapping and survey	\$ 6.220
Preliminary design	\$ 2.540
	\$8760.00

(Attach additional sheets as necessary)


Contractor

COUNTY OF SANTA CRUZ
DIRECTOR OF PUBLIC WORKS OR
PURCHASING AGENT

Attachment E



BOWMAN & WILLIAMS
CONSULTING CIVIL ENGINEERS
A CALIFORNIA CORPORATION

1011 CEDAR • PO BOX 1621 • SANTA CRUZ, CA 95061-1621
PHONE (831) 426-3560 FAX (831) 426-9182 www.bowmanandwilliams.com

0451

3 May, 2000

Mr. Phillip Rodgers
17098 Lon Road
Los Gatos, CA 95033

Re: CSA #13 Hutchinson Road Landslide Repair
Our File No. 21790

Dear Phil,

Bowman & Williams is pleased to provide you with this proposal for the Hutchinson Road Landslide Repair Project. We propose dividing the project into two phases. The first phase would be a topographic survey and conceptual retaining wall design. The second phase would be the final retaining wall design.

Based on our site visit on March 28 and discussions with Joe Haro of Haro, Kasunich & Associates Geotechnical Engineers we feel that breaking the project into these two phases is the most effective way to proceed. The fees listed below do not include Geotechnical Engineering Services by Haro & Kasunich. It is our understanding that those services will be handled under a separate contract

Our specific scope of work for phase one would be as follows:

1. Preliminary Reconnaissance and Provide Topographic Mapping.

This item includes preliminary site reconnaissance. We would propose to conduct a topographic survey of the slide site and surrounding area. We would provide a topographic map with one foot contours based on the county of Santa Cruz vertical datum. We would include existing right of way and property line locations for the affected area.

Fee \$6,220

2. Prepare a Conceptual Retaining Wall Plan

Working with the firm of Haro, Kasunich & Associates we would provided cross sections at key locations to aid in the geological and geotechnical analysis. Haro, Kasunich & Associates would then prepare a preliminary report based on information available in their office from the previous landslide project Once Bowman & Williams receives the preliminary design recommendations we would prepare a conceptual retaining wall plan and preliminary cost estimate for the project.

Fee \$2,540

Total Estimated Fee \$8,760

Phase two would be to do the final construction plans for the retaining wall system. It is my understanding that Haro, Kasunich & Associates would also need to perform field explorations at this time to develop final design recommendations. We would provide you with a proposal for the phase 2 design work after the phase 1 conceptual plan and estimate is completed.

We have included our project estimating sheet with a more detailed breakdown of the hours involved to complete the above described task. This estimate is based on our experience from similar jobs completed by this office. If we find that due to unforeseen circumstances, we might exceed this estimate, we will notify you as to the status of the work and obtain your approval prior to proceeding.

We appreciate this opportunity to participate in this project and hope you find this proposal satisfactory.

Sincerely,
Bowman & Williams

Handwritten signature of Jeffrey R. Naess in black ink. The signature is stylized, with a large 'J' and 'N'.

Jeffrey R. Naess, P.E.
encl.

cc: Ms. Suzanne Rogberg, County of Santa Cruz DPW

PROJECT ESTIMATING SHEET
HUTCHINSON ROAD LANDSLIDE REPAIR-PRELIMINARY DESIGN
BOWMAN & WILLIAMS JOB NO. 21807
April 10, 2000
PREPARED BY JRN

BOWMAN & WILLIAMS CIVIL ENGINEERS
1011 CEDAR STREET
SANTA CRUZ, CA 95060

PERSONNEL	PHASE/TASK	HR/LY RATE	125.00	115.00	95.00	75.00	65.00	115.00	150.00	2-MAN CREW REPORT	5280.00
PRINCIPAL ENGINEER	1. TOPOGRAPHIC SURVEY & BOUNDARY DETERMINATION	HOURS	8.00	0.00	0.00	0.00	20.00	8.00	20.00	0.00	56.00
ASSOCIATE ENGINEER	2. CONCEPTUAL RETAINING WALL DESIGN	HOURS	12.00	0.00	0.00	0.00	16.00	0.00	0.00	0.00	28.00
JUNIOR ENGINEER		COST	1500.00	0.00	0.00	0.00	1040.00	0.00	0.00	0.00	2540.00
TECHNICAL DRAFTSMAN	TOTAL HOURS		20.00	0.00	0.00	0.00	36.00	8.00	20.00	0.00	84.00
SURVEYOR	MANPOWER COST		2500.00	0.00	0.00	0.00	3600.00	920.00	2000.00	0.00	8760.00
LAND											
2-MAN CREW											
REPORT											
SOILS											
TOTAL											



BOWMAN & WILLIAMS

CONSULTING CIVIL ENGINEERS

A CALIFORNIA CORPORATION

1011 CEDAR • P.O. BOX 1621 • SANTA CRUZ, CA 95061-1621

(631) 426-3560 • **Fax** (831) 426-9182

www.bowmanandwilliams.com

HOURLY CHARGE RATES

Effective September 26, 1999 – July 26, 2000*

OFFICE AND PROFESSIONAL

Court Appearances and Preparation Therefor (Registered Engineer or Licensed Land Surveyor)	\$175.00
Principal Engineer	125.00
Associate Engineer	115.00
Assistant Engineer	95.00
Junior Engineer	75.00
Licensed Surveyor	115.00
Technical Draftsman	65.00
Draftsman	60.00
Clerical	55.00

FIELD SURVEY CREW: Construction Surveys, 2 hour minimum

One-Man Robotic Instrument	\$145.00
Two-Man Survey Crew	\$150.00
One-Man GPS	\$250.00
Two-Man (Prevailing wage rates)	\$165.00
Three-Man	\$165.00
Certified Haz Mat	\$240.00

EXPENSES

Consultant Charges x 1.15	
Reproduction, Fees and Miscellaneous Expenses x 1.25	
Survey Equipment, Vehicle, Stakes and Mileage (within 25 mi.) are included in Hourly Rates	
E-Mail Electronic Data Transfer	\$100.00
Electronic and Media Disk Mailer	\$100.00

COUNTER CHARGES:

Record Maps and Deed Research	\$5.00 each document
Research Assessors Parcel Number	\$5.00 each
Assessors Map Pages	\$2.00 each

* After July 26, 2000 rates shown will increase by consumer price index for the prior 12 months unless adjusted otherwise.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

OP ID NB
BOWMWIL

DATE (MM/DD/YY)

05/05/00

PRODUCER

BATTISTINI & CANFIELD, LLC
INSURANCE SINCE 1906
701 CENTER STREET
SANTA CRUZ CA 95060

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION
 ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE
 HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR
 ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

Albert W. Rice

Phone No. 831-423-1822 Fax No. 831-423-2462

INSURED

COMPANY
A

FIREMANS FUND

0455

COMPANY
B

AMERICAN STATES INSURANCE CO.

COMPANY
C

ZURICH INSURANCE - ASSA

COMPANY
D

TUDOR INSURANCE COMPANY

BOWMAN & WILLIAMS INC
PO BOX 1621
SANTA CRUZ CA 95061

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

CO TR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	AZC60500754	08/01/99	08/01/00	GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> Products/Comp Ops				FIRE DAMAGE (Any one fire) \$ 100,000
					MED EXP (Any one person) \$ 10,000
B	AUTOMOBILE LIABILITY	01CD47447860-7	08/01/99	08/01/00	COMBINED SINGLE LIMIT \$ 1000000
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE \$
	<input checked="" type="checkbox"/> HIRED AUTOS				
	<input checked="" type="checkbox"/> NON-OWNED AUTOS				
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY \$
					EACH ACCIDENT \$
					AGGREGATE \$
A	EXCESS LIABILITY	XEK9615-9868	08/01/99	08/01/00	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> UMBRELLA FORM				AGGREGATE \$ 1,000,000
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM				\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	2043465-02	09/01/99	09/01/00	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER \$
	<input type="checkbox"/> THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL				EL EACH ACCIDENT \$ 1,000,000
					EL DISEASE - POLICY LIMIT \$ 1,000,000
					EL DISEASE-EA EMPLOYEE \$ 1,000,000
D	PROFESSIONAL E & O	AEL0005143	07/01/99	07/01/00	E&O LIAB \$1,000,000 W/DED \$10,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

CERTIFICATE HOLDER IS NAMED AS ADDITIONAL INSURED AS RESPECTS OPERATIONS OF THE INSURED INCLUDING: CSA#13, HUTCHINSON ROAD LANDSLIDE REPAIR, PER FORM CG20261185 ATTACHED.

CERTIFICATE HOLDER

COUNT-1

COUNTY OF SANTA CRUZ
 701 OCEAN STREET
 SANTA CRUZ CA 95060

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL MAIL

30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT,

~~30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT,~~

~~30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT,~~

AUTHORIZED REPRESENTATIVE

Albert W. Rice

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT 0457

FY 2000-01

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: PUBLIC WORKS (Dept.)
[Signature] (Signature) 6-9-00 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the COUNTY OF SANTA CRUZ (Agency)
and Bowman and Williams, P. O. Box 1621, Santa Cruz, CA 95061 (Name & Address)
- The agreement will provide topographic survey and preliminary design recommendations
for a retaining wall within CSA No. 13, Hutchinson Road.
- The agreement is needed because the work can be handled most expeditiously by contract.
- Period of the agreement is from Board Approval to June 30, 2001
- Anticipated cost is \$ 8,760.00 (Fixed amount; Monthly rate; Not to exceed)
- Remarks: Contract \$8,760.00; 7% Overhead \$613.20; Total \$9,373.20
- Appropriations are budgeted in 6 2 2 1 9 5 ! 2 3 9 0 7 ! 3 5 4 5 ! (Index#) 3590 (Subject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations ^{are} available and ^{have been} encumbered, * Contract No. CO 02174 Date 6/14/00
^{are not} will be
* SUBJECT TO APPROVAL OF THE 2000/2001 BUDGET
FY 2000-01
GARY A. KNUTSON, Auditor - Controller
By Ronald J. Silva Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the
Director of Public Works to execute the same on behalf of the Department of
Public Works (Agency).

Remarks:

(Analyst)

County Administrative Officer
By [Signature] Date 6/16/00

Agreement approved as to form. Date _____

TAH:bbs

Distribution:

Bd. of Supv. - White
Auditor-Controller - Blue
County - Green
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss

I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____
County Administrative Officer
By _____ Deputy Clerk