



HEALTH SERVICES AGENCY  
ADMINISTRATION

# County of Santa Cruz

## HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE, SANTA CRUZ, CA 95061  
(831) 454-4066 FAX: (831) 454-4770 TDD: (831) 454-2123

AGENDA: August 15, 2000

July 26, 2000

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

SUBJECT: APPROVAL OF SEPTEMBER, OCTOBER AND NOVEMBER, 2000  
CONTRACT ADVANCE PAYMENTS AUTHORIZATION

Dear Members of the Board:

For many years, **HSA's** Community Mental Health Division has contracted with the Volunteer Center of Santa Cruz, Santa Cruz Community Counseling Center, Inc. and Front Street, Inc. to provide a wide variety of mental health services to County residents.

Each year, Mental Health reviews actual contractor service performance from the prior year to determine performance and financial terms for the new year's agreement. These reviews are completed in July for the majority of mental health contract providers. For the three contractors shown above, however, the process of negotiating final terms of their agreements is more complex and requires additional time. Negotiated rates for these contracted services cannot be established until the contractor's prior year cost report is completed and analyzed.

In order to provide these three contractors sufficient cash flow to continue to operate programs pending finalization and Board approval of their contracts, HSA requests that your Board authorize the Auditor-Controller to make advance payments on the three contracts for the months of September, October and November equal to the amounts advanced for July, 2000.

It is, therefore, RECOMMENDED that your Board:

1. Authorize the Auditor-Controller to make advance payments for September, October and November, 2000 on contracts with the Volunteer Center of Santa Cruz (CO00205) in the amount of \$63,150, the Santa Cruz Community Counseling Center, Inc.

(COO01 29) in the amount of \$316,032, and Front Street, Inc. (COO0539) in the amount of \$242,442.

2. Direct HSA to return with final contract on November 14, 2000.

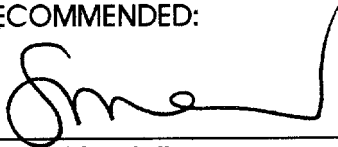
Sincerely,



**Rama** Khalsa, Ph.D.  
HSA Administrator

RK:PS:ep

RECOMMENDED:



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**Susan Mauriello**  
County Administrative Officer

cc: County Administrative Office  
Auditor-Controller  
County Counsel  
HSA Administration  
Mental Health and Substance Abuse Administration