



HEALTH SERVICES AGENCY
ADMINISTRATION

County of Santa Cruz

HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE, SANTA CRUZ, CA 95061
(631) 4544066 FAX: (831) 454-4770 TDD: (831) 454-2123

AGENDA: August 15, 2000

July 31, 2000

BOARD OF SUPERVISORS

County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

SUBJECT: AUTHORIZATION TO EXTEND LIMITED TERM POSITIONS

Dear Board Members:

Within the FY 2000-01 budget for Health Services Agency approved by your Board on June 27 were two limited term positions for Environmental Health Services (EHS) for which the terms were changed. The positions were listed in the list of authorized positions, and the costs and revenue associated with the positions included within the HSA budget. The two positions were not discussed within the budget narrative, however. The County Auditor has determined that because the positions were not discussed within the budget narrative, the positions cannot be hired without bringing them to your Board for specific authorization.

EHS proposes to increase an existing half-time limited term Environmental Health Aide position to full-time limited term until September 30, 2001, in order to perform work under a contract with the State Department of Health Services for drinking water source assessment. Your Board reviewed this contract on June 6, 2000, and the appropriations and fixed assets corresponding to the contract were included in the supplemental budget. EHS also proposes to convert a full-time limited term Environmental Health Aide position to a permanent full-time position. The position is funded by CSA 12, state reimbursement of beach safety programs, and the water resources management program.

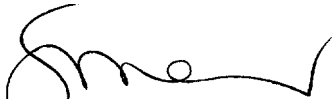
It is, therefore, RECOMMENDED that your Board authorize the increase of an existing half-time limited term Environmental Health Aide position to a full-time limited term (through September 30, 2001) position, and approve the conversion of a full-time limited term Environmental Health Aide position to a permanent full-time position.

Sincerely,



Rama Khalsa, Ph.D.
HSA Administrator

RECOMMENDED:



Susan A. Mauriello
County Administrative Officer

cc: County Administrative Office
Auditor-Controller
County Personnel
HSA Administration
HSA Personnel
Environmental Health