



# county of Santa Cruz<sup>0219</sup>

## HUMAN RESOURCES AGENCY CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060  
(409) 454-4130 OR 4544045 FAX: (408) 4544642

July 31, 2000

Agenda: August 15, 2000

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

### AMENDMENT TO AGREEMENT WITH THE PARENTS CENTER CHILD ABUSE TREATMENT SERVICES

Dear Members of the Board:

The Human Resources Agency administers a contract with The Parents Center, to provide child abuse treatment services for the Child Abuse Treatment Services (CATS) program. As you will recall, CATS provides treatment services to children up to age 18 who have been victims of child abuse and neglect. CATS is funded by a grant from the Governor's Office of Criminal Justice Planning (OCJP), as well as a mix of state, federal and local cash and in-kind resources. The purpose of this letter is to request your Board's approval of an amendment to the Parents Center contract. The attached amendment would extend this contract for an additional fifteen months to reflect a continuation of funding from OCJP from July 1, 2000 through September 30, 2001 in the amount of \$249,956. This amendment will result in no additional cost to the County.

IT IS THEREFORE RECOMMENDED that your Board approve the amendment to the agreement with the Parents Center for the Child Abuse Treatment Services program.

Very truly yours,

CECILIA ESPINOLA  
Administrator

CE/JH N:\HRA\Board\_Letters\Fiscal\_Year\_00-01\Children's\_Services\Contract Approvals\Amend#1CATS.doc

RECOMMENDED:

Susan A. Mauriello  
County Administrative Officer

Attachments

cc: County Administrative Office  
Auditor-Controller  
Parents Center

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

0220

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: Human Resources Agency (Dept.)  
Graces Hies (Signature) 7/31/2000 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the County of Santa Cruz Human Resources Agency (Agency)  
PARENT'S CENTER  
and Child Abuse Treatment Services, 530 Soquel Ave., Santa Cruz, CA 95062 (Name & Address)
2. The agreement will provide treatment services to children (up to age 18) who have been  
victims of child abuse
3. The agreement is needed to continue CATS/OCIP portion of ABC program
4. Period of the agreement is from 7/1/00 to 6/30/01
5. Anticipated cost is \$ 199,965 (Fixed amount; Monthly rate; Not to exceed)
6. Remarks: Contract Term 7/1/99-9/30/01 (per amendment 1) Total Contract Amt. \$449,921  
Fy 99-00 \$199,965 Fy 00-01 \$199,965 Fy 01-02 \$49,991 Contact: J. Harris x4741
7. Appropriations are budgeted in 392400 (Index#) 5188 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. 091917 01917 Date 8/2/00  
are not will be  
GARY A. KNUTSON, Auditor - Controller  
By Ronald J. Silva Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the HRA

(Agency).  
marks: County Administrative Officer  
BY Whitely Date 8/3/00  
(Analyst)  
Agreement approved as to form. Date \_\_\_\_\_

Version:  
Supv. - White  
Controller - Blue  
Counsel - Green \*  
Admin. Officer - Canary  
Controller - Pink  
Eng. Dept. - Goldenrod  
Dept. if rejected.  
19 (6/95)

State of California )  
County of Santa Cruz ) ss  
I, \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer  
\_\_\_\_\_ 19\_\_ By \_\_\_\_\_ Deputy Clerk

AMENDMENT #1 TO INDEPENDENT CONTRACTOR AGREEMENT #91917  
ANSWERS BENEFITTING CHILDREN (ABC)/  
CHILD ABUSE TREATMENT SERVICES (CATS)

The County of Santa Cruz, by and through the Human Resources Agency, hereinafter referred to as "COUNTY" and Parents Center, Inc., hereinafter referred to as "CONTRACTOR" hereby amend contract number #9 19 17 which originally provided services from July 1, 1999 through June 30, 2000. The purpose of this amendment is to: 1) Renew the Agreement for an additional term of fifteen months to provide services through September 30, 2001, and to increase the amount of the contract by \$249,956 in order to provide funds for the period from July 1, 2000 through September 30, 2001, and, 2) modify the Scope of Work Plan in accordance with the approved 2000/2001 objectives. All other provisions of said contract shall remain the same.

(A) Paragraph 2 is amended to read:

2. TERM OF AGREEMENT: This Agreement shall become effective as of July 1, 1999, and shall continue in effect through September 30, 2001, unless sooner terminated in accordance with paragraph 18.

(B) Paragraph 3A. 1 is added to read:

3. BASIS OF PAYMENT:

A.1 In consideration of services rendered, COUNTY shall pay CONTRACTOR on the basis of appropriate claims submitted to the Human Resources Agency in accordance with Exhibit "A" (Budget), incorporated herein by reference, to be submitted by CONTRACTOR to COUNTY prior to the release of any payments under this Agreement. In no event shall the maximum payment made by COUNTY to CONTRACTOR under this Agreement exceed the sum of \$249,956 for the period of July 1, 2000 through September 30, 2001.

(B) Exhibit "A" ("FY 1999/2000 Budget") is amended as attached to add FY 2000/2002 budget.

(C) Exhibit "B" ("Scope of Work Plan") is amended as attached.

Initials: of 1 CEH  
CONTRACTOR/COUNTY **27**

SIGNATURE PAGE

0222

COUNTY OF SANTA CRUZ

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Human Resources Agency Administrator

CONTRACTOR

DATED: 7/31/00

By: Carol Frankl  
CONTRACTOR's Authorized Representative  
Carol Frankl, Executive Director  
Typed Name/Title  
Parents Center  
Organization  
530 Soquel Avenue  
Address  
Santa Cruz, CA 95062  
City State Zip  
426-7322  
Phone  
94-2300871  
Tax ID #

APPROVED AS TO FORM:

Jane M. Scott  
Assistant County Counsel

Distribution: Human Resources Agency  
County Administrative Office  
County Counsel  
Auditor-Controller  
Contractor

**Exhibit A  
FY 2000/2001  
CATS Budget**

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	FY 00-01	FY 01-02	TOTAL
<b>SALARIES AND BENEFITS</b>			
Salaries	110,240	27,560	137,800
Benefits	20,946	5,236	26,182
<b>TOTAL SALARIES AND BENEFITS</b>	<b>131,186</b>	<b>32,796</b>	<b>163,982</b>
<b>SERVICES AND SUPPLIES</b>			
Rent	8,400	2,100	10,500
Telephone	3,840	960	4,800
Utilities	1,200	300	1,500
Maintenance	1,200	300	1,500
Office Supplies	3,840	960	4,800
Training	2,880	720	3,600
Training Related Travel	0	0	
Mileage	1,920	480	2,400
Professional Services	2,880	720	3,600
Program Supplies	4,785	1,196	5,981
Bond	0	0	
Insurance	2,400	600	3,000
Postage and Printing	480	120	600
Recruitment Expense	0	0	
Audit	1,440	360	1,800
Furniture	0	0	
Other (Please List): FAX	0	0	
<b>TOTAL OPERATING EXPENSE</b>	<b>35,265</b>	<b>8,816</b>	<b>44,081</b>
<b>FIXED ASSETS</b>			
Equipment			
<b>SUBCONTRACT</b>			
Defensa de Mujeres	33,514	8,379	41,893
<b>AGENCY MATCH</b>	<b>49,991</b>	<b>12,498</b>	<b>62,489</b>
<b>PROJECT TOTAL</b>	<b>249,956</b>	<b>62,489</b>	<b>312,445</b>
<b>TOTAL CONTRACT AMOUNT (Project Total Minus Match)</b>	<b>199,965</b>	<b>49,991</b>	<b>249,956</b>

Initials af, CEOH  
CONTRACTOR/COUNTY

**EXHIBIT B**  
**SCOPE OF WORK**

0224

Parents Center will be responsible for providing the following services in accordance with the requirements of the Child Abuse Treatment Services (CATS) component of the Answers Benefiting Children (ABC) Project. Bi-lingual direct services will be provided on-site at the Watsonville Family Resource Center. All services will be targeted to child victims of abuse and neglect and their non-offending family members.

Objectives	Activities
<p>Provide information &amp; referral to 90 child victims</p> <p>Provide crisis counseling to 30 child victims</p> <p>Provide individual therapy to 40 child victims</p> <p>Provide family therapy to 30 child victims</p> <p>Provide family therapy to 70 non-offending family members</p> <ul style="list-style-type: none"> <li>• Provide group therapy to 20 child victims</li> </ul> <p>Provide self-help groups to 20 non-offending family members</p> <p>Provide education-skill classes to 35 non-offending family members</p> <p>Provide support groups for 15 non-offending family members</p> <p>Provide victim compensation assistance to 30 child victims</p> <p>Provide criminal justice advocacy &amp; support services to 30 child victims</p> <p>Engage volunteers to provide child care and other related client and project support</p>	<p>In coordination with HRA Child Welfare Services &amp; the ABC Project Coordinator, provide overall management of the CATS Component</p> <p>Hire &amp; train 2.0 FTE Clinicians (1 bilingual)</p> <p>Subcontract with Defensa de Mujeres to hire &amp; supervise 1.0 FTE Child and Youth Specialist</p> <p>Supervise and train 1.0 FTE graduate level Intern</p> <p>Supervise and train .50 FTE case aides</p> <p>Conduct a comprehensive treatment program to include information and referral; individual, group and family therapy; self-help and support groups; education and life skills classes; assistance in obtaining victim compensation; criminal justice advocacy and support; and coordination of volunteers</p> <p>Participate in weekly Family Support Home Visiting Team Meetings</p> <p>Provide CATS specialist consultation to Family Support Home Visiting Team</p> <p>Provide data collection as required by Office of Criminal Justice Planning (OCJP)</p> <p>Provide client assessments as required by OCJP</p> <p>Provide regular reports as required by HRA and OCJP</p>

Initials:                       
CONTRACTOR/COUNTY