



HEALTH SERVICES AGENCY  
ADMINISTRATION

August 1, 2000

# County of Santa Cruz<sup>0361</sup>

## HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE, SANTA CRUZ, CA 95061

(831) 454-4066 FAX: (831) 454-4770 TDD: (831) 454-2123

AGENDA: September 12, 2000

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

SUBJECT: ACCEPT UNANTICIPATED REVENUE FOR THE HIV EARLY INTERVENTION  
PROGRAM

Dear Board Members:

This letter requests authorization to accept and appropriate \$94,633 in supplemental federal funding for the HIV Early Intervention Program. Also requested is authorization of a new 0.50 FTE Health Educator position and the fixed asset purchase of a notebook PC, both of which are grant funded.

On June 13, 2000, HSA reported to your Board that it has been awarded \$98,233 in additional federal funding for the Early Intervention Program. At that time, your Board accepted \$3,600 of this funding to cover staff travel costs to a mandatory grantee meeting held in late June. Today's letter recommends accepting the balance of the funding award for activities conducted in this fiscal year.

The **HIV** Early Intervention Program is funded through Title III of the Ryan White Comprehensive AIDS Resource Emergency (CARE) Act and provides primary medical care and related services to eligible clients. The federal funding augmentation is intended to improve the quality of care for persons with HIV by implementing an information management and performance measurement system built around a methodology and protocols developed by other Title III participants. The additional funding includes a one-time award of \$43,467 for laboratory tests and diagnostic procedures, plus a notebook PC, printer/scanner, and specialized quality monitoring software. The \$51,166 balance of the funding is on-going and will support a 0.50 FTE Health Educator who will serve as the quality improvement coordinator, plus travel costs for designated EIP staff to attend required out-of-state meetings.

It is, therefore, RECOMMENDED that your Board:

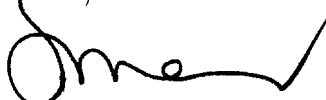
1. Adopt the attached resolution accepting and appropriating \$94,633 in unanticipated revenue for the **HIV** Early Intervention Program.

2. Authorize the creation of a new 0.50 FTE Health Educator position in department 3620 and refer to County Personnel for classification.
3. Approve the fixed asset purchase of a notebook PC in the approximate amount of \$3,600.

Sincerely,

  
Rama Khalsa, Ph.D.  
HSA Administrator

RECOMMENDED:



Susan A. Mauriello  
County Administrative Officer

cc: County Administrative Office  
Auditor-Controller  
County Counsel  
Central Personnel  
County Purchasing  
HSA Administration  
HSA Personnel  
PH Administration

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

0363

RESOLUTION NO. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

**RESOLUTION ACCEPTING UNANTICIPATED REVENUE**

WHEREAS, the County of Santa Cruz is a recipient of funds from Dept of  
Health & Human Services for Early Intervention Program program: and

WHEREAS, the County is recipient of funds in the amount of \$ 94,633  
which are either in excess of those anticipated or are not specifically set  
forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c)/29064(b), such funds  
may be made available for specific appropriation by a four-fifths vote of  
the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County  
Auditor-Controller accept funds in the amount of \$ 94,633 into

Department Health Services Agency

| T/C | Index<br>Number | Revenue<br>Subject<br>Number | Account Name             | Amount |
|-----|-----------------|------------------------------|--------------------------|--------|
| 001 | 362310          | 0980                         | Fed Aids - AIDS Care Act | 94,633 |

and that such funds be and are hereby appropriated as follows:

| T/C | Index<br>Number | Expenditure<br>Subject<br>Number | PRJ/UCD | Account Name | Amount |
|-----|-----------------|----------------------------------|---------|--------------|--------|
|-----|-----------------|----------------------------------|---------|--------------|--------|

-- SEE ATTACHED SHEET --

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been  
researched and that the Revenue(s) (has been) (will be) received within the  
current fiscal year.

BY Ramona Chalsafas  
Department Head

Date 8/29/00

COUNTY ADMINISTRATIVE OFFICER

MB

Recommended to Board

0364

☐

Not Recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz,  
State of California, this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_  
by the following vote (requires three-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

\_\_\_\_\_  
CHAIR OF THE BOARD

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

Rafael Garcia  
County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

Ronald J. Simon 8/31/00  
Auditor-Controller

Distribution:

Auditor-Controller  
County Council  
County Administrative. Officer  
Originating Department

## HEALTH SERVICES AGENCY

FISCAL YEAR 2000-01

## AUD-60 ATTACHMENT

## HIV EARLY INTERVENTION PROGRAM (EIP) - Title III Augmentation

## ESTIMATED REVENUES:

| T/C | Index<br>Number | Revenue<br>Subobject<br>Number | Account Name             | Amount    |
|-----|-----------------|--------------------------------|--------------------------|-----------|
| 001 | 362310          | 0980                           | Fed Aids - AIDS Care Act | \$ 94,633 |

|       |  |  |  |                  |
|-------|--|--|--|------------------|
| Total |  |  |  | \$ <u>94,633</u> |
|-------|--|--|--|------------------|

## APPROPRIATIONS:

| T/C | Index<br>Number | Expenditure<br>Subobject<br>Number | PRJ/UCD | Account Name              | Amount    |
|-----|-----------------|------------------------------------|---------|---------------------------|-----------|
| 021 | 362310          | 3100                               |         | REGULAR PAY               | \$ 25,285 |
| 021 | 362310          | 3150                               |         | FICA                      | 1,935     |
| 021 | 362310          | 3155                               |         | PERS                      | 3,298     |
| 021 | 362310          | 3160                               |         | INSURANCE                 | 2,548     |
| 021 | 362310          | 3493                               |         | SUPPLIES                  | 1,767     |
| 021 | 362310          | 3618                               |         | LAB/DIAG SRVCES - OUTSIDE | 24,900    |
| 021 | 362310          | 3975                               |         | MISCELLENEOUS             | 18,200    |
| 021 | 362310          | 4168                               |         | TRANS & TRAVEL - OTHER    | 13,100    |
| 021 | 362310          | 8404                               |         | EQUIPMENT                 | 3,600     |

|       |  |  |  |                  |
|-------|--|--|--|------------------|
| Total |  |  |  | \$ <u>94,633</u> |
|-------|--|--|--|------------------|