



County of Santa Cruz

PARKS, OPEN SPACE & CULTURAL SERVICES

979 17 th AVENUE, SANTA CRUZ, CA 95062

(831) 454-7900 FAX: (831) 454-7940 TDD: (831) 454-7978

BARRY C. SAMUEL, DIRECTOR

August 28, 2000

AGENDA: September 19, 2000

BOARD OF SUPERVISORS

County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

SUBJECT: OFF-ROAD VEHICLE FUND - POLO GROUNDS PARK

Dear Members of the Board:

On June 24, 1999, your Board approved a grant request for \$10,000 from the Off-Road Vehicle Fund for the Polo Grounds Great Meadow Restoration Project as submitted by the Department of Parks, Open Space and Cultural Services. On April 11, 2000, your Board approved an additional \$5,167.00 to cover increased project costs and contingency funding, for a total of \$15,167.00, for the Great Meadow Restoration Project, and approved an agreement with the Community Action Board of Santa Cruz County, Inc. (CAB) for the associated restoration work. The Community Action Board provides resource protection and improvement services as well as job training skills to individuals in the community.

The original project consisted of the installation of approximately 300, 6" x 6" pressure treated Douglas Fir bollards along both sides of the entrance drive into the park. The work was needed to protect the Great Meadow from damage by illegal off-road vehicles. At this time, the Department of Parks, Open Space and Cultural Services would like to amend its current agreement with the Community Action Board to include the installation of a barrier along the west edge of the park along North and South Polo Drives in order to deter illegal 'off-road' vehicle activity in this area as well.

The Mission of the Santa Cruz County Department of Parks, Open Space and Cultural Services is to provide safe, well designed and maintained parks and a wide variety of recreational and cultural opportunities for our diverse community

The Department has a surplus of used railroad ties and would like to install them along North and South Polo Drive to prevent illegal access to the park. The Community Action Board submitted a bid in the amount of \$5,918.30 for the installation of the railroad ties. The ties will be installed horizontally with approximately a three-foot gap between them along the perimeter of the property on North and South Polo Drive. The ties will be placed to at least ten feet from the edge of the existing roadway and secured with two rebar anchors.

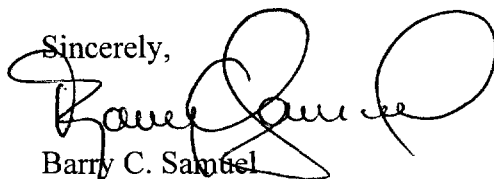
The cost for these construction services, provided by the Natural Resources & Employment Program, will be \$6,510.00, which includes a 10% contingency fund.

To move forward with the project, an additional \$6,510.00 will be needed to cover project and project contingency costs. This additional funding is available in the Off-Road Vehicle (ORV) Fund, Index 134936, Sub-object 3740. Following your Board's approval of the contract amendment with the Community Action Board of Santa Cruz County, Inc., it is anticipated that the project will be completed within approximately forty-five calendar days.

It is therefore RECOMMENDED that your Board:

1. Approve an additional \$6,510.00 from the ORV Fund, Index 134936, Sub-object 3740, for the Polo Grounds Great Meadow Restoration Project, for a total project cost of \$21,677.
2. Approve a contract amendment in the amount of \$5,918.30 with the Community Action Board of Santa Cruz County, Inc., to provide construction services for installing railroad tie barriers on the west edge of the Polo Grounds Park along North and South Polo Drive and authorize the Director of County Parks to sign the amendment to the agreement on behalf of the County, and to sign Construction Change Orders in an amount not-to-exceed \$591.70.

Sincerely,



Barry C. Samuel
Director

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

Attachments: Contract Agreement, ADM 29

cc: CAO, Auditor-Controller, County Counsel, Community Action Board, Inc., Parks

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COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: Parks, Open Space & Cultural Services (Dept.)

Christopher Murray (Signature) 08/24/00

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the County of Santa Cruz (Agency)
and Community Action Board of Santa Cruz County, Inc., 501 Soquel Avenue, Suite E (Name & Address)
Santa Cruz, CA 95052
2. The agreement will provide for construction services to install a railroad tie barrier along the
Polo Ground County Park perimeter along North & South Polo Drive
3. The agreement is needed because the County cannot provide the services
4. Period of the agreement is from September 12, 2000 to June 30, 2001
5. Anticipated cost is \$ 6,510.00 (Fixed amount; Monthly rate; Not to exceed)
6. Remarks: Total contract cost is \$21,677.00 - See contract #92065
7. Appropriations are budgeted in (ORV) Fund 134936 (Index#) 3740 (Subobject)

FD 21/110/001 NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and will be encumbered.

ENC. C002065-01 \$ 5,918.30
C002065-02 \$ 591.70

Contract No. C002065-01 Date 9/5/2000

GARY A. KNUTSON, Auditor - Controller

By Linda Chou Deputy.

Proposa reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the Director of County Parks to execute the same on behalf of the County of Santa Cruz

(Agency).

Remarks:

(Analyst)

By [Signature] County Administrative Officer

Date 9/12/00

Agreement approved as to form. Date _____

Distribut on:

Bd. of Supv. - White
Auditor-Controller - Blue
County ADMINISTRATIVE - ADMINISTRATIVE
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss

I, _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz.

State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on _____

By _____ Deputy Clerk

AMENDMENT TO AGREEMENT

The parties hereto agree to amend that certain Agreement dated April 11, 2000, by and between the COUNTY OF SANTA CRUZ and COMMUNITY ACTION BOARD OF SANTA CRUZ COUNTY, INC. by adding additional work to include the installation of approximately 140 railroad ties along the west perimeter of Polo Grounds County Park and increasing the compensation in the amount of \$5,918.30. This amendment to the agreement shall also include \$591.70 in additional contingency funds for a total contract amount not-to-exceed \$21,677.00. The term of this agreement will be extended to June 30, 2001.

All other provisions of said agreement shall remain the same.

COUNTY OF SANTA CRUZ

By: _____

APPROVED AS TO INSURANCE:

By: Janet McKinley
Risk Management 9-7-2000

CONTRACTOR: **Community Action Board
of Santa Cruz County, Inc.**

By: Thomas K. Helme

Address: Natural Resources and
Employment Program
501 Soquel Avenue, Suite E
City/State: Santa Cruz, CA 95062
Phone: (831) 457-1741

APPROVED AS TO FORM:

By: Marie Costa 9-7-00
County Counsel

DISTRIBUTION:

CAO, Parks, Auditor-Controller, County Counsel, Risk Mgt., Contractor