



County of Santa Cruz

HEALTH SERVICES AGENCY

POST OFFICE BOX 962, 1080 EMELINE AVENUE SANTA CRUZ, CA 95061-0962

(831) 454-4066 FAX: (831) 454-4770 TDD: (831) 454-4123

AGENCY ADMINISTRATIVE DIVISION

September 12, 2000

AGENDA: September 26, 2000

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

SUBJECT: **Approve Fixed Assets Purchase and Related Budget Action for Alcohol and Drug Program**

Dear Board Members:

This letter is to request your Board's approval of a \$17,300 fixed assets purchase of five "passive alcohol sensor" (PAS) devices funded by a State Office of Traffic Safety (OTS) grant, and approval of a related revision in the Health Services Agency (HSA) Alcohol and Drug Program budget.

PAS devices measure blood alcohol levels through submission of breath samples. This request is to purchase five PAS devices at an approximate cost of \$3,460 each. These purchases are provided for in an OTS grant approved by your Board on October 20, 1998. The HSA Alcohol and Drug Program serves as the lead agency for the OTS grant, which provides funding for HSA and local law enforcement agencies for driving under the influence prevention and enforcement. The PAS devices will be placed in patrol cars of five local law enforcement agencies, including the County Sheriff's Department, Scotts Valley Police Department, City of Santa Cruz Police Department, Capitola Police Department, and the UCSC Police Department. These devices will help increase local law enforcement's ability to gauge the blood alcohol level of DUI suspects while gathering evidence that can later be used at trial.

Funding for the PAS devices was originally provided for in the 199899 budget. However, it took considerable time for the State to issue standards for the PAS devices and for the manufacturer to redesign the product to meet the standards. Consequently, the \$11,875 of OTS funds budgeted for PAS devices were rolled over to the 2000-01 fiscal year. As a result of the required redesign, the price of the PAS devices increased from the original estimate. To accommodate the increased cost, \$5,425 of unexpended OTS funds budgeted for law enforcement agency subcontracts and other services and supplies are proposed to be shifted from the Services and Supplies category of the HSA Alcohol and Drug Program budget over to the Fixed Assets category. Local law

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enforcement agencies have been consulted about this shift of funds. No new County funds are requested and there is no increase in net County cost as a result of these purchases.

It is, therefore, RECOMMENDED that your Board:

1. Approve the transfer of \$5,425 of appropriations from Services and Supplies to Fixed Assets in the Health Services Agency Alcohol and Drug Program budget (AUD 74 attached); and
2. Approve the fixed assets purchase of five "passive alcohol sensor" devices in the approximate amount of \$3,460 each.

Sincerely,



Rama Khalsa, Ph.D., Administrator
Health Services Agency

RECOMMENDED:



Susan A. Mauriello
County Administrative Officer

- cc: County Administrative Officer
Auditor Controller
County Counsel
HSA Administration
Alcohol and Drug Program Administrator

COUNTY OF SANTA CRUZ
 REQUEST FOR TRANSFER OR REVISION
 OF BUDGET APPROPRIATIONS AND/OR FUNDS

0213

Department: HEALTH SERVICES ALCOHOL AND DRUG PROGRAM

Date: 9/12/00

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, ~~19~~ 2000

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T/C HASH
BD	1,018,500.00	0,3	65

BATCH #	
DATE	

T/C	INDEX	SUBJECT	PRJ/UCD	AMOUNT	DESCRIPTION
0 2 1	3 6 4 0 2 2	3 4 0 4		5 4 2 5 0 0	Equipment
0 2 1	2 3 1 6 1 4 1 0 1 2	1 2 3 1 9 7 5 1		4 7 6 0 0 0	Special Dept. Expense
0 2 2	3 6 4 0 2 2	3 9 8 5		6 6 5 0 0	OTS Grant

Explanation: See attached Board letter. Transferring office of Traffic Safety grant funds within the HSA Alcohol and Drug Prevention Program budget to permit purchase of Passive Alcohol Sensor devices fixed assets.

Name: Rams Khalsa, Ph.D. *Ram Khalsa* Title HSA Administrator

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by *Ronald J. Wilson*, Deputy Date 9/12/00

County Administrative Officer's Action: Recommended to Board Approved Not Recommended or Approved

County Administrative Officer *Sh Ed* Date 9/14/00

State of California }
 ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order
 County of Santa Cruz } duly entered in the minutes of said Board on

_____, 19____, By _____, Deputy Clerk

Distribution:
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