



County of Santa Cruz

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HUMAN RESOURCES AGENCY

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September 13, 2000

AGENDA: September 26, 2000

BOARD OF SUPERVISORS

County of Santa Cruz
701 Ocean Street
Santa Cruz, CA. 95060

REPORT ON **ACTIVITIES** OF THE IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE

Dear Members of the Board:

On June 27, 2000, a report was made to your Board regarding the progress to date of the In-Home Supportive Services (IHSS) Advisory Committee. The role of this advisory body is to make recommendations to your Board regarding preferred modes of service for MSS delivery of service and for establishing an employer of record for providers of MSS. At the time of the June report, the Committee had recently been seated and was preparing to hold its first meeting.. The purpose of this letter is to provide your Board with the second quarterly progress report on the activities of the IHSS Advisory Committee.

The initial meeting of the committee was held July 25, 2000. Prior to the meeting all committee members received an orientation packet containing background materials and the establishing ordinance. Community members, local service organizations, the press and other interested parties were informed about the establishment of this committee and invited to attend the meetings. All committee members were present at the first meeting. Organizational business of the committee included: the establishment of regular meeting times; election of officers; and adoption of bylaws. HRA staff provided an overview of the committee charge and responsibilities, overview and history of the MSS program, background on Assembly Bill 1682, and a preliminary discussion about the employer of record issues.

At the suggestion of committee members, a web site has been established to access all MSS Advisory Committee materials. This site can be linked through the Human Resources Agency home page and includes all materials from the orientation packet, meeting minutes, agendas, work plan establishing legislation, ordinance and other informational materials. A mailing list was developed for the purposes of informing interested members of the public about the activities of the IHSS Advisory Committee. Meeting agendas and minutes are sent to parties on the mailing list.

BOARD OF SUPERVISORS

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REPORT ON THE ACTIVITIES OF THE MSS ADVISORY COMMITTEE

The second meeting was held on August 24, 2000. At this meeting, a presentation was delivered to the committee by Eldon Luce, Executive Director of the Contra Costa County Public Authority. Mr. Luce is a statewide expert on the subject of AB 1682 and public authorities. His presentation addressed each option for mode of service delivery and the related employer of record entity. Models for evaluating each mode and methods for comparing the modes were explained. Various key issues were highlighted to the committee for its consideration in developing recommendations to your Board.

Additional business conducted at the August meeting included discussion and adoption of a work plan through January 2001. A copy of this work plan is attached. As you can see, it is the goal of the committee to present its recommendations to your Board in January 2001, regarding the preferred mode or modes of IHSS service delivery and the establishment of an employer of record for IHSS providers. To assist the committee in its work, HRA is preparing an analysis of the impact on County costs of each of the service delivery options or combination of options.

The committee will focus its efforts over the next several months toward developing recommendations to submit to your Board with the next quarterly report, due at the first meeting of your Board in January 2001.

IT IS THEREFORE RECOMMENDED that your Board:

1. Accept and file this report on the progress of the In-Home Supportive Services Advisory Committee and direct the HRA Administrator to return to your Board on the first scheduled meeting of January 2001 with a status report on the activities of the IHSS Advisory Committee.

Very truly yours,



CECILIA ESPINOLA
Administrator

Attachments:
Committee Work Plan

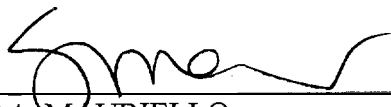
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BOARD OF SUPERVISORS

Agenda:

REPORT ON THE ACTIVITIES OF THE MSS ADVISORY COMMITTEE

RECOMMENDED:



SUSAN A. MAURIELLO

County Administrative Officer

CC: County Administrative Office
Commission on Disabilities
Seniors Commission
Long Term Care Interagency Commission
SEIU Local 415
United Domestic Workers Union

IHSS ADVISORY COMMITTEE WORKPLAN 2000/2001

Monthly Meeting and Stage

Agenda Items

<u>July</u> Committee Formation IHSS Overview	<ul style="list-style-type: none"> • Introductions • Establish regular meeting times • Approve by-laws • Elect officers • Presentation by IHSS Staff • History • Eligibility and Demographics • AB 1682 • Committee charge
<u>August</u> Gather Information	<ul style="list-style-type: none"> • Learn about constructing a recommendation • Study service delivery options • Consider what to look for in judging options • Adopt workplan
<u>September</u> (<i>Board Report due</i>) Prepare for Analysis	<ul style="list-style-type: none"> • Study budget information on each model • Establish Criteria for Evaluation
<u>October</u> Seek Input	<ul style="list-style-type: none"> • Presentations/letters on related consumer and provider issues by consumers and organizations
<u>November</u> Rate and Rank	<ul style="list-style-type: none"> • Evaluate options and rank • Develop recommendation to Board
<u>December</u> Staff prepares report to Board	<ul style="list-style-type: none"> • No regular meeting unless catch-up work required
<u>January</u> (<i>Board Report</i>) Send Recommendations to Board Plan next steps	<ul style="list-style-type: none"> • Based on direction from Board, move into defining implementation steps and new workplan