



County of Santa Cruz

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073
(831) 454-2718 FAX: (831) 454-2710 TDD: (831) 454-2123

BOB WATSON, DIRECTOR

October 18, 2000

AGENDA: October 24, 2000

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

REQUEST TO ADVERTISE ISD UNDERGROUND CONDUIT TRENCHING #OOCI-007

Members of the Board:

As part of the Fiscal Year 1999/2000 Plant Budget, your Board allocated funds to upgrade the network infrastructure cabling at the Government Center. In order to proceed with this project, it is necessary for a licensed contractor to install approximately 225 feet of 4" CPC underground conduit to connect a new oversight service box to an existing Pacific Bell service box. This will enable the new network cabling to be run into the County Government Center. The trench for the conduit will be dug between the sidewalk along Water Street and the Courthouse. The project also involves some concrete walkway removal and replacement and tree root pruning. Plans and specifications have been prepared by the Department of General Services. These items and associated documents related to the project must be approved by your Board prior to solicitation of written proposals. Funds are available in Budget Index 191050/Q10026, Sub-Object 6610. The cost of the project is estimated to be \$20,000.

It is therefore RECOMMENDED that your Board take the following actions:

1. Approve plans and specifications on file with the Clerk of the Board for the ISD Underground Conduit Trenching project;
2. Direct the General Services Department to advertise for bids; and
3. Set the bid opening for 10:45 a.m. on November 21, 2000.

Very truly yours,

RECOMMENDED:

BOB WATSON
Director

SUSAN A. MAURIELLO
County Administrative Officer

BW:mc
cc: County Administrative Office
Auditor-Controller
County Counsel
General Services Department
Information Services Department



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Engineer's Estimate: \$20,000

Notice to Contractors #OOCI-007 ISD UNDERGROUND CONDUIT TRENCHING

Sealed proposals shall be delivered to the Purchasing Agent of Santa Cruz County, 701 Ocean Street, Santa Cruz, California, 95060-4073, Room 330, no later than 10:00 a.m. on November 21, 2000 and at 10:45 a.m., or soon after, they will be publicly opened and read in the Supervisor's Hearing Room, Room 525, Government Center, 701 Ocean Street, Santa Cruz, California, for a licensed contractor to install approximately 225 feet of 4" CPC conduit connecting a new overset box to an existing service box, including concrete walkway removal and replacement and tree root pruning pursuant to City of Santa Cruz requirements and in accordance with the Specifications and Drawings therefore, to which special reference is made as follows: ISD UNDERGROUND CONDUIT TRENCHING.

Bids are required for the entire work as described on the plans and specifications prepared by County of Santa Cruz Information Services Department and General Services Department.

Plans, Specifications and Proposal forms to be used for bidding on this project can only be obtained at the Office of the Purchasing Agent, 701 Ocean Street, Room 330, Santa Cruz, California, 95060-4073. A non-refundable fee of \$ 25.00 is required per set of bid documents. Mailing costs will be charged extra at \$5.00 per set. Any request for bid documents must be accompanied by a check for the correct charges.

Prospective bidders must be fully qualified, licensed, certified and insured to perform the work requested. All work performed must meet all current State and local laws and regulations.

Prior to bidding, interested contractors should attend a pre-bid conference and review of the work site conducted by the Engineer. Prospective bidders should meet at the work site North entrance (Water Street) of Santa Cruz County Courthouse, 701 Ocean Street, Santa Cruz, at 10:00 a.m. on November 7, 2000 for the pre-bid conference. All pre-bid questions should be directed John Jansen, Project Manager at (831) 454-4608.

No bid will be considered unless it is made on the form furnished by the Purchasing Agent and is made in accordance with the provisions of the specifications.

County will be the sole judge as to the technical acceptability of any proposals and any award will be as determined most advantageous to the County considering such factors as completeness and responsiveness to Request for Proposal, experience, references and anticipated costs. The County reserves the right to reject any or all proposals or parts thereof and to waive any informality or irregularity in any proposal.

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Bids shall be accompanied by cash or cashier's check payable to the order of the County of Santa Cruz, in the amount of ten percent (10%) of the bid, or by a bid bond in that amount signed by a corporate surety. The cash or check shall be forfeited or the bond shall become payable to the County in case the bidder does not enter into a contract with the County within ten (10) days, not including Sundays and legal holidays, after written notice that the contract has been awarded.

Pursuant to Section 1770 of the Labor Code, the Director of the Department of Industrial Relations, State of California, has ascertained the general prevailing rate of per diem wages applicable to the work to be performed, which rates are filed in the Office of the Purchasing Agent, and copies of which are available to any interested parties on request.

Any bid proposal, or other response to a solicitation for bid or proposal which proposes or calls for the use of any tropical hardwood or wood product in performance of the contract shall be deemed non-responsive pursuant to County Code Section 2.37.107.