



# County of Santa Cruz

## BOARD OF SUPERVISORS

701 OCEAN STREET, SUITE 500, SANTA CRUZ, CA 95060-4069  
(831) 454-2200 FAX: (831) 454-3262 TDD: (831) 454-2123

JANET K. BEAUTZ  
FIRST DISTRICT

WALTER J. SYMONS  
SECOND DISTRICT

MARDI WORMHOUDT  
THIRD DISTRICT

TONY CAMPOS  
FOURTH DISTRICT

JEFF ALMQUIST  
FIFTH DISTRICT

AGENDA: 10/24/00

October 17, 2000

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

RE: CSAC NEW SUPERVISORS INSTITUTE

Dear Members of the Board:

Chapter 2.10 of the Santa Cruz County Code provides for the expenditure of funds for training and orientation for newly elected Supervisors who have not yet assumed office, upon the formal request of the Supervisor-Elect and approval of the Board of Supervisors. Specifically, the California State Association of Counties (CSAC) sponsors a three phase New Supervisors Institute every two years designed to provide newly elected Supervisors with important information relative to the requirements of their position as a County Supervisor.

Institute I of the New Supervisors Institute will be held in conjunction with the CSAC Annual Meeting which convenes on November 28, 2000. This results in a very tight time line between the General Election on November 7 and the CSAC Annual Meeting/New Supervisors Institute. Therefore, I believe that it would be appropriate for the Board to pre-authorize the payment of appropriate costs associated with the CSAC Annual Meeting/New Supervisors Institute so that our office can promptly process the registration fee should the Supervisor-Elect chosen by the voters on November 7 desire to attend. Consistent with the provisions of Chapter 2.10, registration forms would not be submitted by our office until after the Supervisor-Elect has submitted a formal letter to the Board Chair requesting to attend this training.

BOARD OF SUPERVISORS  
October 17, 2000  
Page 2

Accordingly, I recommend that the Board authorize the payment of County approved registration, travel and lodging costs related to attendance by the Second District Supervisor-Elect at the CSAC Annual Meeting/New Supervisors Institute based on the receipt by the Board Chair of a formal request by the Second District Supervisor-Elect.

Sincerely,

A handwritten signature in black ink, appearing to read "Mardi Wormhoudt", with a stylized, cursive script.

MARDI WORMHOUDT, Chair  
Board of Supervisors

MW:ted  
Enclosures

cc: Auditor-Controller

2250A6