



County of Santa Cruz 0097

BOARD OF SUPERVISORS

701 OCEAN STREET, SUITE 500, SANTA CRUZ, CA 95060-4069

(831) 454-2200 FAX: (831) 464-3262 TDD: (831) 454-2123

JANET K. BEAUTZ
FIRST DISTRICT

WALTER J. SYMONS
SECOND DISTRICT

MARDI WORMHOUDT
THIRD DISTRICT

TONY CAMPOS
FOURTH DISTRICT

JEFF ALMQUIST
FIFTH DISTRICT

AGENDA: 11/7/00

October 27, 2000

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

RE: GRANT APPLICATION FOR THE PURCHASE OF VANS

Dear Members of the Board:

The Sheriff's Office has been notified by the State Department of Parks and Recreation that our Sheriff's Activity League (SAL) is eligible to receive grant funds to purchase two fifteen passenger vans to be used to provide adequate transportation for at-risk youths to participate in planned trips and sports activities. Senator McPherson was instrumental in securing \$70,000 in State money to fund this expansion in the Santa Cruz Sheriff's Youth Activity League program. This letter provides background information of the program activities and requests authorization for the Sheriff to apply for these funds.

As you may be aware, the Sheriff's Activity League (SAL) was created to promote a constructive relationship between law enforcement, young people and the members of their community. The Sheriff's Activity League cultivates a pro-active environment where law enforcement officers and volunteers work together to provide positive role models. SAL programs are designed to develop activities which act as deterrents to delinquent behavior among young people. To achieve these goals, SAL initiates and sponsors amateur athletic and non-athletic programs.

The SAL Program currently has 127 participants. This last summer SAL offered a "Junior Giants" Baseball program sponsored by the San Francisco Giants Community Fund. The sponsorship included equipment, uniforms, and Giants baseball tickets. SAL has also sponsored a "SuperKid Triathlon" and is in the process of assisting with local soccer programs, softball and basketball

BOARD OF SUPERVISORS
October 27, 2000
Page 2

tournaments, a trip to Sacramento, and bringing activities to our migrant labor camps. The SAL Board of Directors consists of the following members: Supervisor Tony Campos; Sheriff Mark Tracy; Clark Beattie, County Parks and Recreation; Fred Castillo, Shotokan Karate Club; Ferd Tihista, Martial Arts Instructor; Sgt. Jeff Marsh; and Director Deputy Amy Christey.

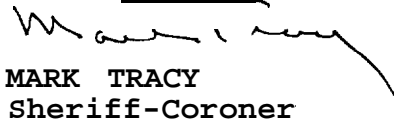
The State Department of Parks and Recreation requires the submittal of the attached application to receive funding. Once in receipt of the funds, the Sheriff's Office will return to the Board with a proposed resolution accepting unanticipated revenue and a request to authorize the purchase of two vans.

Therefore, we recommend that the Board adopt the attached resolution authorizing the Sheriff's Office to apply for grant funds in the amount of \$68,950, including the required State reduction of 1.5% for administrative costs, to be used to purchase vans for the Sheriff's Activity League.

Sincerely,



TONY CAMPOS, Supervisor
Fourth District



MARK TRACY
Sheriff-Coroner

TC/MT:ted

cc: Sheriff-Coroner
Auditor

2266A4

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO.

On the motion of Supervisor:
duly seconded by Supervisor:
the following resolution is adopted

APPROVING THE APPLICATION FOR GRANT FUNDS FOR PURCHASE OF
SHERIFF ACTIVITY LEAGUE VANS USED TO TRANSPORT YOUTH
TO AND FROM SPORTS ACTIVITIES

WHEREAS, the Legislature and Governor of the State of California have approved a grant for the project shown above; and

WHEREAS, the California Department of Parks and Recreation has been delegated the responsibility for the administration of the grant project, setting up necessary procedures; and

WHEREAS, said procedures established by the California Department of Parks and Recreation require the Grantee to certify by resolution the approval of application before submission of said application to the State; and

WHEREAS, the Grantee will enter into a contract with the State of California for subject project;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Santa Cruz County along with the Sheriff's Activity League:

1. Approves the filing of an application for local assistance for the above project;
2. Certifies that Grantee understands the assurances and certification in the application form; and
3. Certifies that Grantee has or will have sufficient funds to operate and maintain the project; and
4. Certifies that Grantee has reviewed and understands the General Provisions contained in the Project Contract shown in the Procedural Guide; and
5. Appoints the Sheriff as the agent to conduct all negotiations, execute and submit the grant application.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this ____ day of _____, 2000, by the following vote:

AYES: SUPERVISORS
 NOES: SUPERVISORS
 ABSENT: SUPERVISORS

 MARDI WORMHOUDT , Chairperson
 Board of Supervisors

ATTEST: _____
 Clerk of the Board

Approved as to form:


 County Counsel 10/25/00

Distribution:

Auditor
 County Counsel
 Sheriff-Coroner
 Senator McPherson



(916) 653-7423

0101

A u g u s t 9, 2000

Amy Christy
Deputy
Santa Cruz Sheriff's PAL
70' Ocean Street, Room 340
Santa Cruz, CA 95060

Dear Amy Christy:

Attention:

GF -44-004 Purchase vans used transporting youth to and \$68,950
from sports activities

General Fund

Chapter 3790-I 01-0001 (a)(195)

The Legislature and the Governor have approved the above referenced grant(s) in the Fiscal Year 2000/2001 California State Budget. These funds must be encumbered (under contract) by June 30, 2003. To accomplish this, you must submit a complete application to this office. A procedural guide, with program information and application materials, is enclosed to assist you.

If the source of funds is the General Fund, you will have a total of 5 years to complete the project. The grant amount indicated for General Fund projects has been reduced by 1.5% for administrative costs, as provided in the State Budget. If the source of funds is from the 2000 Bond Act (i.e. Murray-Hayden, Youth Soccer/Baseball, or Specified), you will have a total of 8 years to complete the project(s).

Congratulations on receiving the above referenced grant(s), and we look forward to working with you to complete your project(s). If you have any questions, please contact Donna Arteaga at (916) 653-8785 or e-mail at DARTE@parks.ca.gov.

Sincerely,

Odel T. King, Jr., Manager
Office of Grants and Local Services

Enclosure

State of California -The Resources Agency
DEPARTMENT OF PARKS AND RECREATION

APPLICATION FOR LOCAL ASSISTANCE GRANT

PROJECT NAME Sheriff's Activity League vans for transporting youth to and from activities	GRANT AMOUNT \$ 68,950	
	ESTIMATED TOTAL PROJECT COST (State Grant and other funds) \$68,950	
GRANTEE (Agency and address-including zip code) Santa Cruz County Sheriff's Activity League c/o County of Santa Cruz Sheriff's Office 701 Ocean Street, Rm 340 Santa Cruz, CA 95060	COUNTY Santa Cruz	NEAREST CITY Santa Cruz
	PROJECT ADDRESS 701 Ocean Street Santa Cruz, CA 95060	
	NEAREST CROSS STREET Water Street	
	SENATE DISTRICT NO. 15	ASSEMBLY DISTRICT NO. 27

Grantee's Representative Authorized in Resolution

<u>Mark Tracy</u>	<u>Sheriff</u>	<u>(831) 454-2985</u>
Name (type)	Title	Phone

Person with day-day responsibility for project (if different from authorized representative)

<u>Amy Christey</u>	<u>Deputy</u>	<u>(831) 763-4702</u>
Name (type)	Title	Phone

Brief description of project

The project is to purchase two 15 passenger vans to be used to provide adequate transportation for at-risk youths to participate in planned trips and sports activities.

For Dev. projects Land Tenure - Project is: _____ acres:

_____ Acres owned in fee simple by Grant Applicant

_____ Acres available under year lease

_____ Acres other interest (explain) _____

For Acquisition projects-Projects will be _____ acres

Acquired in fee simple by Grant ApplicantAcquired in other than fee simple (explain) _____

I certify that the information contained in this project application form, including required attachments, is accurate.

Signed _____
Grantee's Authorized Representative as shown in Resolution_____
Date

State of California -The Resources Agency
DEPARTMENT OF PARKS AND RECREATION
GRANT CONTRACT

GRANTEE Santa Cruz County Sheriff's Activity League

PROJECT TITLE Sheriff Activity League vans for transporting youth to and from activities.

PROJECT NUMBER

Funds available from State General Fund

GF-44-004

Under the terms and conditions of this contract, the applicant agrees to complete the project as described in the description, and the State of California, acting through its Director of Parks and Recreation pursuant the program named above, agrees to fund the project up to the total grant amount indicated

PROJECT DESCRIPTION

The project is to purchase two 15 passenger vans to be used to provide adequate transportation for at-risk youths to participate in planned trips and sports activities.

Total Grant Amount not to exceed \$68,950 (or project costs, whichever is less)

Grantee

By _____
Title Sheriff

The General Provisions attached are made a part of
and incorporated into the Contract

Date _____

By _____

Title _____

Date _____

STATE OF CALIFORNIA

DEPARTMENT OF PARKS AND RECREATION

By _____

Date _____

CERTIFICATION OF FUNDING

AMOUNT OF ESTIMATE	CONTRACT NUMBER	PROJECT NO	FUND
ADJ. INCREASING ENCUMBRANCE S	APPROPRIATION		
ADJ. DECREASING ENCUMBRANCE S	ITEM	CALSTARS VENDOR NO.	
UNENCUMBERED BALANCE S	LINE ITEM ALLOTMENT	CHAPTER	STATUTE FISCAL
T.B.A. NO.	B.R. NO.	INDEX	OBJ. EXPEND P C A PROJECT/WORK PHASE
I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance		T.B.A. NO.	B.R.No.
SIGNATURE OF ACCOUNTING OFFICER		DATE	

Grant Contract
Special Provisions

General Provisions

A. Definitions

1. The term "State" and used herein means the California State Department of Parks and Recreation.
2. The term "Act" as used herein means the Appropriation for the Program.
3. The term "Project" as used herein means the project described on page 1 of this Contract.
4. The term "Grantee" as used herein means the party described as the Grantee on page 1 of this Contract
5. The term "Application" as used herein means the individual Application and its required attachments for grants pursuant to the enabling legislation and/or program.

B. Project Execution

1. Subject to the availability of grant moneys in the Act, the State hereby grants to the Grantee a sum of money (grant moneys) not to exceed the amount stated on page 1 in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the Description of Project on page 1 and under the terms and conditions set forth in this Contract

Grantee shall assume any obligation to furnish any additional funds that may be necessary to complete the Project. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval.
2. Grantee shall complete the Project in accordance with the time of Project Performance set forth on page 1, and under the terms and conditions of this Contract
3. Grantee shall comply as lead agency with the California Environmental Quality Act (Public Resources Code, Section 21000, et seq.)
4. If the Project includes development, the Grantee shall comply with all applicable current laws and regulations effecting development projects, including, but not limited to, legal requirements for construction contracts, building codes health and safe codes, and disabled access laws.
5. Grantee shall permit periodic site visits by the State to determine if development work is in accordance with the approved Project Scope including a final inspection upon Project completion.
6. Grantee agrees to submit any significant deviation from the original Project Scope to the State for prior approval.
7. If the Project includes acquisition of real property, the Grantee agrees to comply with all applicable state and local laws or ordinances effecting relocation and real property acquisition.
8. Grantee shall provide for public access in accordance with the intent and provisions of the enabling legislation and/or program.

C. Project Costs

The Grant moneys to be provided Grantee under this Contract may be disbursed as follows:

1. If the Project includes acquisition of real property, the State may disburse to Grantee the grant moneys as follows, but not to exceed in any event the State grant amount set forth on page 1 of this Contract:
 - a. When acquisition is through negotiated purchase, State may disburse the amount of the State approved purchase price together with State approved costs of acquisition when an escrow is opened.
 - b. When acquisition is allowed pursuant to this Act through proceedings in eminent domain. State may disburse the amount of the total award as provided for in the final order of condemnation together with State approved costs of acquisition.
 - c. In the event Grantee abandons such eminent domain proceedings, Grantee shall bear all costs in connection therewith and that no grant moneys shall be disbursed for such costs.
2. If the Project includes development, the State may disburse to Grantee the grant moneys as follows, but not to exceed in any event the State grant amount set forth of page 1 of this Contract:
 - a. Up to ten percent of the total grant for preliminary costs.
 - b. On proof of award of a construction contract or commencement of construction by force account, up to ninety percent of the total grant, or the actual cost, whichever is less.
 - c. Remaining grant funds shall be paid up to the amount of the Grant or the actual Project cost, whichever is less, on completion of the Project and receipt of a detailed summary of Project costs from the Grantee.

D. Project Administration

1. Grantee shall promptly submit such reports as the State may request. In any event Grantee shall provide State a report showing total final Project expenditures.
2. Grantee shall make property and facilities acquired or developed pursuant to this Contract available for inspection upon request by the State.
3. Grantee shall use any moneys advanced by the State under the terms of this Contract solely for the Project herein described.
4. If grant moneys are advanced, the Grantee shall place moneys in a separate interest bearing account, setting up and identifying such account prior to the advance, interest earned on grant moneys shall be used on the Project or paid to the State. If grant moneys are advanced and not expended, the unused portion of the Grant shall be returned to the State within 60 days of completion of the Project or end of the Project Performance Period, whichever is earlier.
5. Grantee shall use income earned by the Grantee from use of the Project to further Project purposes, or, if approved by the State, for related purposes within the Grantee's jurisdiction.

E. Project Termination

1. Grantee may unilaterally rescind this Contract at any time prior to the commencement of the Project. After Project commencement this Contract may be rescinded, modified or amended by mutual agreement in writing.
2. Failure by the Grantee to comply with the terms of this Contract or any other Contract under the Act may be cause for suspension of all obligations of the State hereunder.
3. Failure of the Grantee to comply with the terms of this Contract shall not be cause for the suspension of all obligations of the State hereunder if in the judgment of the State such failure was due to no fault of the Grantee. In such case, any amount required to settle at minimum cost any irrevocable obligations properly incurred shall be eligible for reimbursement under this Contract.
4. Because the benefit to be derived by the State, from the full compliance by the Grantee with the terms of this Contract, is the preservation, protection and net increase in the quantity and quality of parks, public recreation facilities and/or historical resources available to the people of the State of California and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of

grant moneys under the provisions of this Contract, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the grant moneys disbursed under this Contract by the State would be inadequate compensation to the State for any breach by the Grantee of this Contract. The Grantee further agrees therefore, that the appropriate remedy in the event of a breach by the Grantee of this Contract shall be the specific performance of this Contract, unless otherwise agreed to by the State.

5. Grantee and State agree that if the Project includes development, final payment may not be made until the Project conforms substantially to this Contract

F. Hold Harmless

1. Grantee shall waive all claims and recourse against the State including the right to contribution for loss or damage to persons or property arising from, growing out of or in any way connected with or incident to this Contract except claims arising from the concurrent or sole negligence of State, its officers, agents, and employees.
2. Grantee shall indemnify, hold harmless and defend State, its officers, agents and employees against any and all claims demands, damages, costs, expenses or liability costs arising out of the acquisition, development, construction, operation or maintenance of the property described as the Project which daims, demands or causes of action arise under Government Code Section 895.2 or otherwise except for liability arising out of the concurrent or sole negligence of State, its officers, agents, or employees.
3. Grantee agrees that in the event State is named as codefendant under the provisions of Government Code Section 895 et seq., the Grantee shall notify State of such fact and shall represent State in the legal action unless State undertakes to represent itself as codefendant in such legal action in which event State shall bear its own litigation costs, expenses, and attorney's fees.
4. Grantee and State agree that in the event of judgment *entered* against the State and Grantee because of the concurrent negligence of the State and Grantee, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request a jury apportionment.
5. Grantee shall indemnify, hold harmless and defend the State, its officers, agents and employees against any and all daims, demands, costs, expenses or liability costs arising out of legal actions pursuant to items to which the Grantee has certified. Grantee acknowledges that it is solely responsible for compliance with items to which it has certified.

G. Financial Records

1. Grantee shall maintain satisfactory financial accounts, documents and records for the Project and to make them available to the state for auditing at reasonable times. Grantee also agrees to retain such financial accounts, documents and records for three years following project termination or completion.

Grantee and State agree that during regular office hours each of the parties hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to *this Contract* or matters related thereto. Grantee shall maintain and make available for inspection by the State accurate records of all of its costs, disbursements and receipts with respect to its activities under this Contract
2. Grantee shall use a generally accepted accounting system.

H. Use of Facilities

1. Grantee agrees that the Grantee shall use the property acquired or developed with grant moneys under this Contract only for the purposes for which the State grant moneys were requested and no other use of the area shall be permitted except by specific act of the Legislature.
2. The Grantee shall maintain and operate the property acquired or developed for a period commensurate with the type of Project and the proportion of State Grant funds and local funds allocated to the capital costs of the Project

I. Nondiscrimination

1. The Grantee shall not discriminate against any person on the basis of sex, race, color, national origin, age, religion, ancestry, or physical handicap in the use of any property or facility acquired or developed pursuant to this Contract.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of resident and pursuant to law.
3. All facilities shall be open to members of the public generally, except as noted under the special provisions of this Project Contract or under provisions of the enabling legislation and/or program.

J. Application Incorporation

The Application and any subsequent change or addition approved by the State is hereby incorporated in this Contract as though set forth in full in this Contract.

K. Severability

If any provision of this Contract or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of the Contract which can be given effect without the invalid provision or application, and to this end the provisions of this Contract are severable.

**State of California -The Resources Agency
DEPARTMENT OF PARKS AND RECREATION**

PAYMENT REQUEST

State Grant Programs

See Instructions on reverse

1 PROJECT NUMBER

GF-44-004

2. CONTRACT NUMBER

3 GRANTEE

Santa Cruz County Sheriff's Activity League

4 PROJECT TITLE

Sheriff's Activity League 15 passenger vans for transporting youth to and from

5 TYPE OF PAYMENT

activities.

☐ Advance

☒ Reimbursement

☐ Final

**6. PAYMENT INFORMATION
(ROUND ALL FIGURES TO THE NEARES DOLLAR)**

a. Grant Project Amount

\$ 68,958

b. Funds Received To Date

\$ -0-

c. Available (a. minus b.)

\$ 68,950

d. Amount Of This Request

\$ -0-

e. Remaining Funds After This Payment (c. minus d.)

\$ 68,950

7. SEND WARRANT TO

SANTA CRUZ COUNTY SHERIFF'S ACTIVITY LEAGUE, C/O Santa Cruz Sheriff's Office

GRANTEE NAME

701 Ocean Street, Rm 340

STREET ADDRESS

Santa Cruz, CA 95060

CITY/STATE/ZIP CODE

ATTENTION

Susan Rozario

8. SIGNATURE OF PERSON AUTHORIZED IN RESOLUTION

TITLE

DATE

Sheriff

FOR CALIFORNIA DEPARTMENT OF PARKS AND RECREATION ONLY

PAYMENT APPROVAL SIGNATURE

DATE

DPR 212 (Rev.2/91) (Front)

SEE INSTRUCTIONS ON REVERSE

State of California – The Resources Agency
DEPARTMENT OF PARKS AND RECREATION

0109

PAYMENT REQUEST

State Grant Programs

See Instructions on reverse

1. PROJECT NUMBER GF-44-004		2. CONTRACT NUMBER _ _ _ _ _	
3. Grantee Santa Cruz County Sheriff's Activity League			
4. PROJECT TITLE Sheriff's Activity League 15 passenger vans for transporting youth to and from activities.			
5. TYPE OF PAYMENT <input type="checkbox"/> ADVANCE <input checked="" type="checkbox"/> REIMBURSEMENT <input type="checkbox"/> FINAL			
6. PAYMENT INFORMATION (ROUND ALL FIGURES TO THE NEAREST DOLLAR)			
a. Grant Project Amount		\$ 68,950	
b. Funds Received To Date		\$ -0-	
c. Available (a. minus b.)		\$ 68,950	
d. Amount Of This Request		\$ <input type="text" value="0"/>	
e. Remaining Funds After This Payment (c. minus d.)		\$ 68,950	
7. SEND WARRANT TO			
GRANTEE NAME Santa Cruz County Sheriff's Activity League, c/o Santa Cruz Sheriff's Office			
STREET ADDRESS 701 Ocean Street, Rm 340			
CITY/STATE/ZIP CODE Santa Cruz, CA 95060			
ATTENTION Susan Rozario			
8. SIGNATURE OF PERSON AUTHORIZED IN RESOLUTION		TITLE Sheriff	DATE
FOR CALIFORNIA DEPARTMENT OF PARKS AND RECREATION ONLY			
PAYMENT APPROVAL SIGNATURE			DATE

DPR 212 (Rev. 2/91) (Front)

SEE INSTRUCTIONS ON REVERSE

PROJECT CERTIFICATION FORM

0110

GRANTEE: Not applicable - reimbursement request PROJECT NUMBER: _____

GRANTEE CONTACT FOR AUDIT PURPOSES NAME: _____

ADDRESS: _____

PHONE: (_____) _____

PROJECT DESCRIPTION – List facilities developed and/or property acquired:

LIST OTHER FUNDS ON PROJECT (SOURCES AND AMOUNTS):

INTEREST EARNED ON ADVANCE GRANT FUNDS: \$ _____

HAS A NOTICE OF COMPLETION BEEN FILED? YES _____ NO _____
IF NO, PLEASE EXPLAIN:

CERTIFICATION:

I hereby certify that all grant funds were expended on the above named project(s) and that the project(s) is complete and we have made final payment for all work done.

Grantee Fiscal Representative, Title

Date

PROJECT COSTS SUMMARY FORM

0111

Project Number GF-44-004

WARRANT Number	Date	Recipient	Purpose	Amount
N/A	TBD	Santa Cruz Sheriff's Activity League	transport youth \$68,950 to and from activities	

Total labor Costs (from attached form)

\$ --

Total Equipment Costs (from attached form)

\$ 68.950

Grand Total \$68.950

EQUIPMENT COSTS SUMMARY FORM

Project Number GF-44-004

<u>Type of Equipment</u>	<u>Dates</u>	<u>work Performed</u>	<u>Amount</u>
2-15 passenger vans	tbd	transport youth two and from activities	\$68,950

(carry Total forward to Project Costs Summary Form

Total \$ 68,950

PAYEE DATA RECORD**0113**

Required in lieu of IRS W-9 when doing business with the State of California)

FD-204 REV. 2-89 (CA ST PKS, EXCEL 9/3/99)

NOTE: Governmental entities, federal, state, and local (including public school districts) are not required to *submit this form*.**SECTION 1** must be completed by the requesting state agency before forwarding to the payee

PLEASE RETURN TO :	DEPARTMENT/OFFICE	Not applicable	PURPOSE: information contained in this form will be used by state agencies to prepare information Returns (Form 1099) and for withholding on payments to nonresident payees. Prompt return of this fully completed form will prevent delays when processing payments. (See Privacy Statement on reverse)
	STREET ADDRESS		
	CITY, STATE, ZIP CODE		
	TELEPHONE NUMBER		

2	PAYEE'S BUSINESS NAME
SOLE PROPRIETOR-ENTER OWNER'S FULL NAME HERE (Last, First, M.I.)	
MAILING ADDRESS (Number and Street or P.O. Box Number)	
(City, State and Zip Code)	

3 PAYEE ENTITY TYPE	CHECK ONE BOX ONLY		NOTE: State and local governmental entities, including school districts are not required to submit this form.
	<input type="checkbox"/> MEDICAL CORPORATION (Including dentistry, podiatry, psychotherapy, optometry, chiropractic, etc.)	<input type="checkbox"/> PARTNERSHIP	
	<input type="checkbox"/> EXEMPT CORPORATION (Nonprofit)	<input type="checkbox"/> ESTATE OR TRUST	
	<input type="checkbox"/> ALL OTHER CORPORATIONS	<input type="checkbox"/> INDIVIDUAL/SOLE PROPRIETOR	

4 PAYEE'S TAXPAYER I.D. NUMBER	SOCIAL SECURITY NUMBER REQUIRED FOR INDIVIDUAL/SOLE PROPRIETOR BY AUTHORITY OF THE REVENUE AND TAXATION CODE SECTION 18646 (See reverse)		NOTE: Payment will not be processed without an accompanying taxpayer I.D. number.
	FEDERAL EMPLOYERS IDENTIFICATION NUMBER (FEIN)	SOCIAL SECURITY NUMBER	
	IF PAYEE ENTITY TYPE IS A CORPORATION, PARTNERSHIP, ESTATE OR TRUST, ENTER FEIN.	IF PAYEE ENTITY TYPE IS INDIVIDUAL/SOLE PROPRIETOR, ENTER SSAN.	

5 PAYEE RESIDENCY STATUS	CHECK APPROPRIATE BOX(ES)		NOTE: a. An estate is a resident if decedent was a California resident at time of death. b. A trust is a resident if at least one trustee is a California resident. (See reverse)
	<input type="checkbox"/> California Resident - Qualified to do business in CA or a permanent place of business in CA		
	<input type="checkbox"/> Nonresident (See Reverse) Payments to nonresidents for services may be subject to state withholding		
	<input type="checkbox"/> WAIVER OF STATE WITHHOLDING FROM FRANCHISE TAX BOARD ATTACHED		
		<input type="checkbox"/> SERVICES PERFORMED OUTSIDE OF CALIFORNIA	

6 CERTIFYING SIGNATURE	I hereby certify under penalty of perjury that the information provided on this document is true and correct. If my residency status should change, I will promptly inform you.		
	AUTHORIZED PAYEE REPRESENTATIVES NAME (Type or Print)		TITLE
	SIGNATURE	DATE	TELEPHONE NUMBER
			22