



# County of Santa Cruz

## BOARD OF SUPERVISORS

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JANET K. BEAUTZ  
 FIRST DISTRICT

WALTER J. SYMONS  
 SECOND DISTRICT

MARDI WORMHOUDT  
 THIRD DISTRICT

TONY CAMPOS  
 FOURTH DISTRICT

JEFF ALMQUIST  
 FIFTH DISTRICT

AGENDA: 11/7/00

October 31, 2000

BOARD OF SUPERVISORS  
 County of Santa Cruz  
 701 Ocean Street  
 Santa Cruz, CA 95060

RE: 2001 BOARD MEETING SCHEDULE AND 2001 BUDGET SCHEDULE

Dear Members of the Board:

Last year, the Board of Supervisors established a 2000 meeting schedule which provided that the Board should meet on each Tuesday of the year, with the following exceptions:

1. No meetings were scheduled on the fifth Tuesday of any month which had five Tuesdays.
2. No meetings were scheduled on Tuesdays following a Monday that was a County holiday.
3. The Board scheduled a Spring recess.
4. The Board eliminated one meeting in May to allow for preparation of the County budget.
5. The Board scheduled a four week legislative recess in July, immediately following adoption of the budget.
6. In order to facilitate attendance at Opening Ceremonies of the Santa Cruz County Fair, the Board scheduled the meeting held on the opening day of the Fair to adjourn at 11:30 a.m.
7. The Board scheduled a legislative recess for the Tuesday immediately following the Thanksgiving holiday.
8. The Board scheduled a year end holiday recess.

BOARD OF SUPERVISORS  
October 31, 2000  
Page 2

9. The Board convened the first meeting of each month at 9:00 a.m. to consider the Consent Agenda, administrative business, routine public hearings, and any litigation matters. Upon completion of those matters, and if there were items of significant interest to the general public scheduled for an evening meeting, the Board recessed for the balance of the day and reconvened at 7:30 p.m.

I believe that the Board should adopt a similar schedule for calendar year 2001 and, therefore, recommend a meeting schedule as follows:

1. With the exception of the dates indicated below, the Board of Supervisors will meet regularly each Tuesday in calendar year 2001.
2. The Board will not schedule meetings on the fifth Tuesdays of the month. Therefore, the Board will not meet on the following dates: January 30, May 29, July 31, and October 30.
3. The Board will not schedule meetings on the following Tuesdays, which are Tuesdays that follow a Monday that is a holiday for County workers: January 2, January 16, February 20, May 29, September 4, October 9, and November 13.
4. To allow for a spring recess, the Board will not meet on April 3 and April 10.
5. To allow for preparation of the County budget, the Board will not meet on May 15.
6. To allow for a four week legislative recess following the Board's budget sessions, the Board will not meet on July 3, July 10, July 17, and July 24.
7. To allow for attendance at the opening of the Santa Cruz County Fair, the Board will recess at 11:30 a.m. on September 11.
8. To allow for a one week legislative recess following the Thanksgiving holiday, the Board will not meet on November 27.
9. To allow for a year end holiday recess, the Board will not meet on December 18 and December 25.

BOARD OF SUPERVISORS  
October 31, 2000  
Page 3

10. The Board will convene the first meeting of each month at 9:00 a.m. to consider the Consent Agenda, administrative business, routine public hearings and any litigation matters. Upon completion of those matters and if there are items of significant interest to the general public scheduled for an evening meeting, the Board will recess for the balance of the day and reconvene at 7:30 p.m.
11. The Board will schedule its 2001 budget sessions from Monday, June 18, through Tuesday, June 26. However, the Board will not meet on Monday, June 25, in order to allow Board members an opportunity to review supplemental budget materials.

Sincerely,



MARDI WORMHOUDT, Chair  
Board of Supervisors

MW:ted  
Attachment

cc: Board Members  
Clerk of the Board  
County Administrative Officer  
Department Heads

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