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## **County of Santa Cruz**

## **BOARD OF SUPERVISORS**

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JANET K. BEAUTZ
FIRST DISTRICT

WALTER J. SYMONS SECOND DISTRICT

MARDI WORMHOUDT THIRD DISTRICT TONY CAMPOS FOURTH DISTRICT

JEFF ALMQUIST FIFTH DISTRICT

**AGENDA:** 11/7/00

October 31, 2000

BOARD OF SUPERVISORS County of Santa Cruz 701 Ocean Street Santa Cruz, CA 95060

RE: 2001 BOARD MEETING SCHEDULE AND 2001 BUDGET SCHEDULE

Dear Members of the Board:

Last year, the Board of Supervisors established a 2000 meeting schedule which provided that the Board should meet on each Tuesday of the year, with the following exceptions:

- 1. No meetings were scheduled on the fifth Tuesday of any month which had five Tuesdays.
- No meetings were scheduled on Tuesdays following a Monday that was a County holiday.
- The Board scheduled a Spring recess.
- 4. The Board eliminated one meeting in May to allow for preparation of the County budget.
- 5. The Board scheduled a four week legislative recess in July, immediately following adoption of the budget.
- 6. In order to facilitate attendance at Opening Ceremonies of the Santa Cruz County Fair, the Board scheduled the meeting held on the opening day of the Fair to adjourn at 11:30 a.m.
- 7. The Board scheduled a legislative recess for the Tuesday immediately following the Thanksgiving holiday.
- 8. The Board scheduled a year end holiday recess.

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9. The Board convened the first meeting of each month at 9:00 a.m. to consider the Consent Agenda, administrative business, routine public hearings, and any litigation matters. Upon completion of those matters, and if there were items of significant interest to the general public scheduled for an evening meeting, the Board recessed for the balance of the day and reconvened at 7:30 p.m.

I believe that the Board should adopt a similar schedule for calendar year 2001 and, therefore, recommend a meeting schedule as follows:

- 1. With the exception of the dates indicated below, the Board of Supervisors will meet regularly each Tuesday in calendar year 2001.
- 2. The Board will <u>not</u> schedule meetings on the fifth Tuesdays of the month. Therefore, the Board will not meet on the following dates: January 30, May 29, July 31, and October 30.
- 3. The Board will <u>not</u> schedule meetings on the following Tuesdays, which are Tuesdays that follow a Monday that is a holiday for County workers: January 2, January 16, February 20, May 29, September 4, October 9, and November 13.
- 4. To allow for a spring recess, the Board will  $\underline{not}$  meet on April 3 and April 10.
- 5. To allow for preparation of the County budget, the Board will <u>not</u> meet on May 15.
- 6. To allow for a four week legislative recess following the Board's budget sessions, the Board will <u>not</u> meet on July 3, July 10, July 17, and July 24.
- 7. To allow for attendance at the opening of the Santa Cruz County Fair, the Board will recess at 11:30 a.m. on September 11.
- To allow for a one week legislative recess following the Thanksgiving holiday, the Board will <u>not</u> meet on November 27.
- 9. To allow for a year end holiday recess, the Board will not meet on December 18 and December 25.

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- 10. The Board will convene the first meeting of each month at 9:00 a.m. to consider the Consent Agenda, administrative business, routine public hearings and any litigation matters. Upon completion of those matters and if there are items of significant interest to the general public scheduled for an evening meeting, the Board will recess for the balance of the day and reconvene at 7:30 p.m.
- 11. The Board will schedule its 2001 budget sessions from Monday, June 18, through Tuesday, June 26. However, the Board will not meet on Monday, June 25, in order to allow Board members an opportunity to review supplemental budget materials.

Sincerely,

MARDI WORMHOUDT, Chair Board of Supervisors

MW:ted Attachment

cc: Board Members
Clerk of the Board
County Administrative Officer
Department Heads

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recess

IMPORTANT DATES

**JANUARY** 

JULY S M T F S July 3, 10, 17 and 8 9 10 11 12 13 14 Legislative Recess 15 16 17 18 19 20 21 July 31 - Fifth Tue T W F SM Τ S **JANUARY** Jan 2 - Tues. after a July 3, 10, 17 and 24 2 3 4 5 6 9 10 11 12 13 1 New-Year's Day 7 8 9 1u ...
14 15 16 17 18 19 20
21 22 23 24 25 26 27
29 38 31 15 Martin Luther King, Monday holiday Jr. Dav July 31 - Fifth Tues. **Jan 16 -** Tues. after a FEBRUARY 12 Lincoln's Birthday Monday holiday 30 21 14 Valentine's Day Jan 30 - Fifth Tuesday 19 Washington's Birthday - Obsvd. **FEBRUARY** 22 Washington's Birthday **AUGUST** 28 Ash Wednesday TW T F SMTWT F S MARCH 1... 2. 7 8 17 St. Patrick's Dav 910 9 10 11 8 APRIL 11 12 13 14 15 16 17 18 **19 20 21** 22 **23** 24 Feb 20 - Tues. after a 1 Daylight Saving Time t2 **13** 14 15 16 t7 18 **22** 23 24 **25** begins 19 20 21 Monday holiday 8 Palm Sunday 27 28 29 30 **31 26** 27 28 8 Passover' 13 Good Friday 15 Easter Sunday MARCH **SEPTEMBER** 25 Pmfessional Secretaries Day® S. M T. W T F SMTWTFS MAY 12 13 Mother's Day 19 Armed Forces Day 7.8 5 910 Sep 4 - Tues. after a **††** · 12 13 14 15 16 17 **10** II 12 13 t4 15 21 Victoria Day (Canada) Monday holida. 19 20 21 22 23 24 16 17 18 19 **20 21** 22 28 Memoriai Day - Obsvd. 26 27 28 29 30 31 30 Memorial D a y 24 25 26 27 28 29 Sep 11 - Adjourn at JUNE 30 11:30 - Fair 14 Flag Day 17 Father's Day APRIL. **OCTOBER** 24 St-Jean (Québec) TWTF JULY M T W T F1 2 8 4 5 6 7 8 9 10 11 12 13 14 Apr 3 and 10 - Two week Spring 1 2 3 4 5 6 8 8 10 11 12 13 **Oct** 9 - Tues. after a 2 Canada Day (Canada) 4 Independênce Day Monday holida. SEPTEMBER 15 16 17 18 19 20 21 **14 15** 16 17 18 **19 20** Oct 30 - Fifth Tuesday 3 Labor Day 24 25 **26** 27 26 24 25 26 27 recess 18 Rosh Hashanah\* 29 20 31 27 Yom Kippur' OCTOBER 8 Columb Day - Obsvd. 8 Thanksgiving Day (Canada) **NOVEMBER** МТ W T F S SMTWT F S 12 Columbus Day 3 5 16 National Buss Day Nov 13 - Tues. after a 7 May 15 - No meeting/CAO 8 9 10 11 12 8 910 4 5 6 7 0 10 11 12 18 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 24 United Nations Day 13 14 15 16 17 18 19 20 21 22 23 24 25 26 Monday holida, budget prep. 28 Daylight. Saving. Time ends Nov 27 - Recess after May 28 - Tues. after a 28 29 30 31 Halloween Thanksgi vi ng Monday holiday/ NOVEMBER Election Day Fifth Tuesday 11 Veterans Day JUNE **DECEMBER** 11 Remembrance Day S M T W ΤF SMTWTFS (Canada) 22 Thanksgiving Day DECEMBER 6 3 4 5 6 7 9 10 1.1 12 13 **14** 15 16 17 **16** 19 20 21 22 23 24 **26** 27 28 29 **Dec** 18 and 25 - Two 13 14\_ 10 Hanukkah\* **June** 18-26 **-** Budget 11 16 25 Christmas Day 17/18 week holiday hearings. No 26 Boxing Day (Canada)

meeting on June 25