



county of Santa Cruz

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HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060

(408) 454-4130 OR 454-4045 FAX: (408) 454-4842

October 26, 2000

Agenda: November 7, 2000

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

2000-2001 EMERGENCY WINTER SHELTER PROGRAM

Dear Members of the Board:

As you know, the Emergency Winter Shelter Program provides shelter to homeless individuals and families in our community during the cold and rainy months of the year through a collaboration between area churches, the Salvation Army, and the Homeless Service Center/Interfaith Satellite Shelter Program (ISSP). The ISSP administers the program at the National Guard armory in North County, while the Salvation Army provides shelter in South County. As you are aware, this program addresses a critical need identified in the Santa Cruz County Homeless 2000 Census and Needs Assessment that was approved by your Board last month. The purpose of this letter is to update you on the status of state funding, to describe the proposed program for the 2000-2001 fiscal year, and to request authorization to execute agreements to implement the program.

Status of State Funding

As you may recall, last year the State allocated funding for 100 nights of shelter directly to the National Guard for use of the armory, at a cost of \$395 per night. In addition, Santa Cruz County applied for and received \$14,624 in Emergency Housing Assistance Program (EHAP) funds to assist with winter shelter facilities costs for the 1999-2000 fiscal year.

This year, the State has made several changes in the way that emergency winter shelter is funded. Funds for winter shelter are now included in the Emergency Housing Assistance Program dollars allocated to counties using a formula based on poverty and unemployment rates. Statewide, there has been a significant increase in the EHAP funds available to counties for FY 2000-2001; program funding increased from \$2 million to \$14 million and may be used for year-round shelter, including emergency winter shelter.

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Applications for funds are due to the State on November 21, 2000, and awards will be made in February or March, 2001. Because programs will not receive their funding until later in the winter, the State will allow them to use EHAP funds retroactively for costs incurred before the award of funds; and the National Guard has agreed not to require payment of costs for armory facilities until programs have received their funds. In addition, the National Guard has extended the period for which armories will be available and reduced the rental fee from \$395 to \$325 per night.

Proposed Winter Shelter Program for 2000-2001

The Winter Shelter Program in Santa Cruz County is operated by the Homeless Service Center/Interfaith Satellite Shelter Program (ISSP) and the Salvation Army. The program continues to coordinate the efforts of local churches and will operate again this year in sites at local churches, the Watsonville Salvation Army, and the Santa Cruz Armory. This year, the National Guard has allowed the armory to be open for 15 additional nights, extending the program through April 15th, although the Salvation Army will retain the same schedule as last year's.

A total budget of \$154,264 for facilities and program costs has been prepared (Attachment 1). Budgeted costs include armory rental fees as well as increased security and janitorial costs. The budget provides for 137 shelter nights from November 15, 2000 through March 31, 2001, at the Salvation Army, and for 152 nights from November 15, 2000, through April 15, 2001, at the Santa Cruz Armory.

Santa Cruz County's EHAP allocation for this fiscal year is \$77,925. For administrative ease, local county homeless service providers collectively agreed that North County's Interfaith Satellite Shelter Program would apply for the funds. The cost share proposal for local contributions is based on the same formula used in the previous two years. Attachment 2 details the proposed financing for the Winter Shelter Program for FY 2000-2001 and compares this year's recommended funding contributions to those for the previous year. As in prior years, the County's funding commitment will be contingent on commitments from all of the local jurisdictions. The Cities of Santa Cruz, Scotts Valley, and Watsonville have approved their share of the Winter Shelter Program costs; the Capitola City Council will be considering the request at its November 9 meeting.

The proposed County share of the Emergency Winter Shelter Program costs is \$32,827. This contribution includes funds for both North and South County shelter programs. Sufficient funds were set aside in the FY 2000-2001 Human Resources Agency budget to cover the County's

share of the funding for the Emergency Winter Shelter Program this year, and no additional appropriation of funds is required.

In order to operate the Emergency Winter Shelter Program for the 2000-2001 fiscal year, it is necessary to execute a license agreement with the National Guard for the use of the Santa Cruz Armory for winter shelter this year, as well as contracts with the ISSP and Salvation Army to operate the shelter facilities. In addition, HRA is preparing a Memorandum of Understanding with ISSP specifying that ISSP will provide the County with \$49,400 in allocated funds received from the State's Emergency Housing Assistance Program for armory rental costs. The license and contracts contain similar provisions as previous years' agreements and are in the process of final preparation. These agreements include:

- ▶ A license agreement with the National Guard for 152 nights of shelter in the Santa Cruz Armory, at a cost not to exceed \$49,400
- ▶ A contract with the ISSP in an amount not to exceed \$11,340
- ▶ A contract with the Salvation Army in an amount not to exceed \$21,487

IT IS THEREFORE RECOMMENDED that your Board take the following actions:

1. Authorize the Human Resources Agency Administrator to execute a license agreement with the National Guard for use of the Santa Cruz Armory in an amount not to exceed \$49,400;
2. Authorize the Human Resources Agency Administrator to execute an MOU with the Interfaith Satellite Shelter Program and to execute a contract with the Interfaith Satellite Shelter Program for the provision of winter shelter facilities for FY 2000-2001 in an amount not to exceed \$11,340;
3. Authorize the Human Resources Agency Administrator to execute a contract with the Salvation Army for the provision of winter shelter facilities for FY 2000-2001 in an amount not to exceed \$21,487; and
4. Authorize the Human Resources Agency Administrator to take any other necessary actions related to the provision of emergency winter shelter in the 2000-2001 fiscal year.

Very truly yours,



CECILIA ESPINOLA
Human Resources Agency Administrator

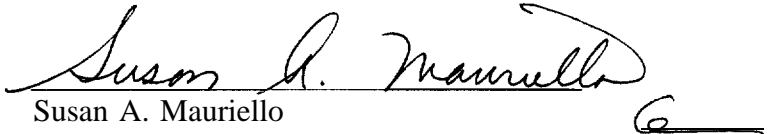
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Attachments

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RECOMMENDED


Susan A. Mauriello
County Administrative Officer

cc Auditor-Controller
Health Services Agency
Interfaith Satellite Shelter Project
Salvation Army

Attachment 1

ESTIMATED BUDGET FOR WINTER SHELTER FACILITIES 2000-2001

	2000-2001 PROPOSED	COMMENTS
NORTH COUNTY		November 15-April 15 152 Nights
Rent	50,400	\$325/night for armory; \$1,000 for nights when armory is not available due to drill dates
Janitorial/Maintenance	8,100	
Staffing (drivers, site management)	16,284	
Vehicles (maintenance, fuel, repairs)	17,680	
Security/Supervision	34,206	
SUBTOTAL	\$126,670	
SOUTH COUNTY		November 15-March 3 1 137 Nights
Utilities	\$2,684	
Janitorial	1,210	
Security/Supervision	19,600	
Administration	2,100	
Supplies	2,000	
SUBTOTAL	\$27,594	
TOTAL	\$154,264	
EHAP GRANT REQUEST	\$77,925	This year, funding for the armory is included in the EHAP VIII allocation; ISSP is applying for these funds.
TOTAL LOCAL COST	\$76,339	

Attachment 2
EMERGENCY WINTER SHELTER
FY 2000-2001

FUNDING SOURCE	% Total Local Contribution	1999-2000	2000-2001	North County Request	South County Request
State of CA					
Armory Rental Asst.		\$39,500	\$0		
EHAP Grant		\$14,624	\$77,925		
TOTAL	--	\$54,124	\$77,925	\$77,925	0
Local					
City of Santa Cruz	42%	\$22,879	\$32,062	\$32,062	0
City of Scotts Valley	1%	\$458	\$763	\$763	0
City of Capitola	6%	\$3,203	\$4,580	\$4,580	0
City of Watsonville	8%	\$4,390	\$6,107	\$0	\$6,107
County of Santa Cruz	43%	\$23,607	\$32,827	\$11,340	\$21,487
Total Local Contribution*	100%	\$54,537	\$76,339	\$48,745	\$27,594
TOTAL	--	\$108,661	\$154,264	\$126,670	\$27,594

* While it might appear that the County is spending less on North County than in previous years, the service providers and jurisdictions agreed that it was more efficient for one agency to apply for the EHAP funds, and for the local contributions to be distributed accordingly. Thus, North County will receive a significant portion of its funding from EHAP, while South County receives more from the County.

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