



County of Santa Cruz 0353

PARKS, OPEN SPACE & CULTURAL SERVICES

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BARRY C. SAMUEL, DIRECTOR

October 10, 2000

AGENDA: November 7, 2000

BOARD OF SUPERVISORS

County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

SUBJECT: LIVE OAK COMMUNITY ROOM RENTAL

Dear Members of the Board:

On September 19, 2000, the Parks Department presented a report to your Board regarding use of the Community Room at the Live Oak Swim Center, including options for facilitating increased use of the room by small community groups and non-profit users. Your Board approved staff's recommendation to provide a small room rental rate of \$18 for the first two hours and \$9 per hour thereafter on week-day evenings. In follow-up, the Parks Department was directed to report back on options for reducing the \$20 per hour fee for labor that is charged in addition to the hourly rates. This letter describes several building modifications that, once implemented, would eliminate the need for staff on week-day evenings and associated labor charges. This letter also addresses a revised format for use of park facilities to be incorporated into the Unified Fee Schedule, as directed by your Board.

Community Room

Staff has always been extremely concerned with the possibility of members of the public walking from the building onto the deck and having access to the pools when lifeguards are not present. Therefore, to date, staff have always been present when the public was using the building. In order to accomplish the Board's Directive, staff have reviewed the operational plan for the building and suggest additional signage, alarming the doors leading from the Community Room hall to the Lobby (see exhibit 1) and installing a motion detector in the lobby in order to deter people using the Community Room from entering the lobby and having access to the Pool Deck. The cost for these modifications is estimated at \$2,500.

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The safeguards being proposed will help make people aware that they should not enter the Lobby of the Swim Center. If a person ignores the audible alarm in the lobby and gains access to the pool deck then the deck alarm will be tripped and the Private Security Firm will respond to investigate what is happening, if necessary call 911, and reset the alarm. Groups will be informed that when using the Community Room that their attendees should not enter the Lobby or go on the pool deck. The contract signed by the Community Groups will include a clause which obligates the Community Group to reimburse the County if, while they are using the building, the alarm is tripped and the Security Firm responds.

This new policy will only apply to Community Organization meetings. All evening and weekend special events and parties will have Parks personnel present.

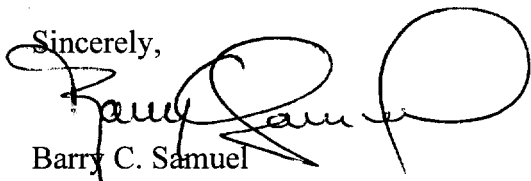
Unified Fee Schedule

Secondly, your Board directed the Parks Department to develop a different and easier to read format for the unified fee schedule. Attached as exhibit 2 is a draft revised format for a sample site, Aptos Village Park. If approved by your Board, this format will be developed for each of the park sites and published as a separate page for each facility in the next update of the Unified Fee Schedule in December. The Parks Department believes that these modifications will provide a more user friendly resource of facility rental rates.

It is therefore RECOMMENDED that your Board;

1. Direct the Parks Department to complete the building modifications as proposed and then make the Community Room available to Community Groups, for evening meetings, without having County Parks Department Staff present.
2. Approve the new format for the pages dealing with facility rentals in the unified fee schedule and direct the Parks Department to revise all the pages in the December update of the Unified Fee Schedule.

Sincerely,



Barry C. Samuel
Director

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

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Attachments: Exhibit 1 & 2

cc: CAO, Auditor-Controller, County Counsel, Parks

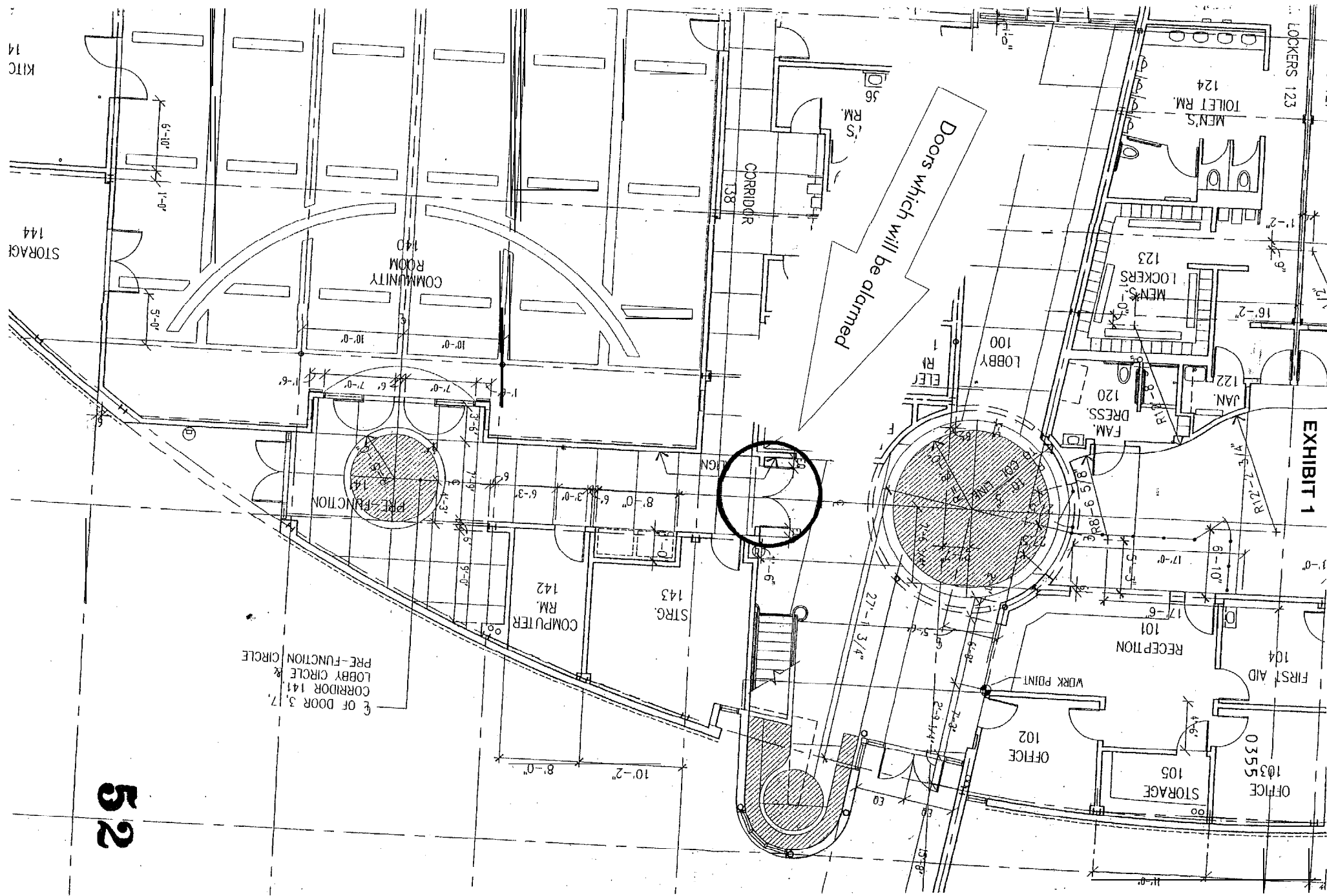


EXHIBIT 1

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Aptos Village Park

Facility Rental Rates

Facility	Hourly Rates		Day (8 hours) Rates	
	*Resident	Non Resident	*Resident	Non Resident
<i>Commercial/Private Parties (April-October)</i>				
Complete Center	\$64.00	\$70.00	\$491.00	\$539.00
Room Rental	\$34.00	\$37.00	\$243.00	\$266.00
Lawn Area	\$19.00	\$21.00	\$110.00	\$121.00
<i>Non-Profit Groups & Commercial Users (November-March)</i>				
Complete Center	\$45.00	\$52.00	\$370.00	\$404.00
Room Rental	\$25.00	\$28.00	\$182.00	\$199.00
Lawn Area	\$14.00	\$15.00	\$83.00	\$90.00
<i>Non-Profit Continuous Users</i>				
Room Rental	\$17.00	\$18.00	\$122.00	\$133.00
Lawn Area	\$9.00	\$11.00	\$56.00	\$61.00

- Complete center rental includes:
Community Room and Kitchen, Patio, Parking Lot, and Gazebo
- Complete center capacity 200 people - November - March capacity 100 people
- Community Room capacity 90 people
- Non-profit Continuous users - Reserve five or more dates at the same time

“Lives in unincorporated areas of the County