



# County of Santa Cruz 0065

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## COUNTY ADMINISTRATIVE OFFICE

701 OCEAN STREET, SUITE 520, SANTA CRUZ, CA 95060-4073

(831) 454-2100 FAX: (831) 454-3420 TDD: (831) 454-2123

SUSAN A. MAURIELLO, J.D., COUNTY ADMINISTRATIVE OFFICER

November 17, 2000

AGENDA: DECEMBER 5, 2000

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

### STATE MANDATED COST RECOVERY

Dear Members of the Board:

As you are aware, under SB 90, State mandated costs are eligible to be reimbursed to local governments. The level of reimbursement is subject to the availability of State funds. In order to maximize reimbursement for State mandated costs in certain areas, the County has contracted since 1997 with David M. Griffith & Associates (DMG) to prepare and submit cost claims. Duties of the contractor include the preparation and submission of all existing and new claims for the District Attorney and Public Defender.

It is necessary at this time to approve an extension to the current agreement for these services with DMG for the 2000-01 fiscal year. The contractor will provide these services on a contingency fee basis with the cost not to exceed \$17,500. Payment will be made from actual reimbursements received from the State. The contractor's fee will be allocated among the departments commensurate with the scope of work. In addition, the cost of this contract is fully reimbursable under the State program and will be submitted as part of next fiscal year's cost claims.

It is therefore RECOMMENDED that your Board:

- (1) Approve an amendment to the contract for 2000-01 with David M. Griffith & Associates (DMG) for services relating to claims administration associated with specific state mandated cost recovery activities;

- (2) Authorize the Auditor-Controller to accept and appropriate unanticipated revenues in the amount of \$17,500 to fully offset the cost of the contract; and to realign the amounts, as needed, upon receipt of funds later this fiscal year.

Very truly yours,



SUSAN A. MAURIELLO  
County Administrative Officer

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Attachments

cc: Auditor-Controller  
District Attorney  
Public Defender  
David M. Griffith & Associates

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM:

CAO

0667 (Dept.)

(Signature)

11/20/00 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the Santa Cruz County (Agency)  
and, David M. Griffith & Associates (Name & Address)

2. The agreement will provide an expanded scope of services for preparation and submittal of  
all state mandated claims for the District Attorney and for the Public Defender

3. The agreement is needed, to maximize claiming opportunities pertaining to direct and indirect  
services mandated by state government

4. Period of the agreement is from 7/1/2000 to 6/30/2001

5. Anticipated cost is \$ 17,500 \$10,500 for the District Attorney  
\$ 7,000 for the Public Defender (Fixed amount; Monthly rate; Not to exceed)

6. Remarks: 12/5/00

7. Appropriations are budgeted in DA/Criminal Prosecution Budget Index 272100 Subobject 3665  
Public Defender Budget Index 591000 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. 2 01545 Amend 4 Date 11/20/00

Pending approval of Aud 60

GARY A. KNUTSON, Auditor - Controller

By Linda Chon Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
CAO to execute the same on behalf of the County of Santa Cruz  
(Agency).

Remarks: ayt (Analyst)

County Administrative Officer  
By ayt Date 11/20/00

Agreement approved as to form. Date 11/20/00

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Blue  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

To Orig. Dept. if rejected.

ADM-29 (6/95)

State of California )  
County of Santa Cruz ) ss

I, \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ 19\_\_\_\_\_  
County Administrative Officer  
By \_\_\_\_\_ Deputy Clerk

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**FOURTH AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT  
CONTRACT NO. 715451**

The parties hereto agree to amend that certain Agreement dated November 4, 1997, First Amendment dated August 4, 1998, second Amendment dated November 24, 1998 third amendment dated August 10, 1999, by and between the COUNTY OF SANTA CRUZ and DAVID M. GRIFFITH & ASSOCIATES, LTD. The following Section is changed:

3.1 TERM FOR FOURTH AMENDMENT. The term of this Fourth Amendment shall be July 1, 2000 through June 30, 2001.

All other provisions of said Agreement, First Amendment and Second Amendment shall remain the same.

Dated: \_\_\_\_\_

COUNTY OF SANTA CRUZ

By: \_\_\_\_\_

Susan A. Mauriello, County Administrative Officer

Dated: Nov 28 2000

CONTRACTOR

By: J. Bradley Wick V.P.

- Allan P. Burdick, Vice President  
David M. Griffith & Associates, Ltd.  
4320 Auburn Blvd., Suite 2000  
Sacramento, CA 95841  
(916) 485-8102

APPROVED AS TO FORM;

Kim E. Baskett  
County Counsel 11-29-00

Distribution: County Administrative Office  
Auditor-Controller  
County Counsel  
District Attorney  
Public Defender

Risk Management  
Sheriff  
David M. Griffith & Associates

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

OC69

Resolution No. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

**RESOLUTION ACCEPTING UNANTICIPATED REVENUE**

Whereas, the County of Santa Cruz is a recipient of funds from State of California  
\_\_\_\_\_ for SB 90 State Mandated Activities program; and

WHEREAS, the County is recipient of funds in the amount of \$ 17,500 which are  
either in excess of those anticipated or are not specifically set forth in the current fiscal year  
budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c) / 29064(b), such funds may be  
made available for specific appropriation by four-fifths vote of the Board of Supervisors;

SOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County  
Auditor-Controller accept funds in the amount of \$ 17,500 into  
Department District Attorney and Public Defender

<u>T/C</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
	272100	0872	ST-mandated Cost Reimb.	\$10,500
	591000	0872	↓	7,000

and that such funds be and are hereby appropriated as follows:

<u>TIC</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/LCD</u>	<u>Account Name</u>	<u>Amount</u>
	272100	3665		Prof. & Special Svs	\$10,500
	591000	3665		↓	7,000

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and  
that the Revenue(s) (has been) (will be) recieved within the current fiscal year.

By \_\_\_\_\_  
Department Head

Date \_\_\_\_\_ **16**

COUNTY ADMINISTRATIVE OFFICER

/ *opt* / Recommended to Board/ \_\_\_\_\_ / Not recommended to Board

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**PASSED** AND ADOPTED by the Board of Supervisors of the County of Santh **Cruz**, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_ by the following vote (requires four-fifths vote for approval ):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

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Chairperson of the Board

ATTEST:

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Clerk of the Board

APPROVED AS TO FORM:

*Hung A. Oberkottmann*  
 County Counsel 12/16/97

APPROVED AS TO ACCOUNTING DETAIL:

*Linda Chou*, 11/20/00,  
 Auditor-Controller

Distribution:

Auditor-Controller

County Counsel

County Administrative Officer

Originating Department