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County of Santa Cruz

COUNTY ADMINISTRATIVE OFFICE

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SUSAN A. MAURIELLO, J.D., COUNTY ADMINISTRATIVE OFFICER

December 5, 2000

Agenda: December 12, 2000

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

AGREEMENT WITH BOOK PUBLISHING COMPANY FOR INTERNET ACCESS FOR COUNTY CODE

Dear Members of the Board:

On December 5, 2000 your Board approved a report from the Planning Department on the status of various automation projects related to their department activities, including a recommendation for placing the County Code on the Internet. The agreement with Book Publishing Company (BPC) provides for the conversion of Volume I and Volume II of the County Code into a hard copy and on-line format to facilitate access to the Codes by the public. The scope of work includes a schedule for the completion of the Internet access by April 15, 2001.

The one-time costs for the conversion, hard copies, and Internet access will be approximately \$18,000 based on the number of pages included in the two volumes. We estimate that on-going costs will be approximately \$5,000 per year based upon the average number of pages that have been updated in the Codes for the past several years. Long term cost savings will occur due to the reduced number of hard copies of updates that will be needed once the Code is available on-line. The County will also be receiving the Codes on a CD-ROM which will facilitate the updating process by departments. Funds are available in the current year budget to provide for these charges.

SERVING THE COMMUNITY - WORKING FOR THE FUTURE

As your Board is aware, BPC has been maintaining the hard copy version of Volume I of the County Code for several years since 1984 and we have been very pleased with their service record. They have indicated their willingness to work with us and their other customers in the future on enhancements to the formatting and on-line access services.

It is therefore Recommended that your Board:

- 1) Approve an agreement with Book Publishing Company (BPC) for the conversion of Volume I and Volume II of the County Code into a hard copy and on-line format for Internet access; and,
- 2) Authorize the County Administrative Officer to execute the agreement on behalf of the County.

Very truly yours,


SUSAN A. MAURIELLO,
County Administrative Officer

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cc. County Counsel
Clerk of the Board
Information Services Department
Planning Department