



THOMAS L. BOLICH  
DIRECTOR OF PUBLIC WORKS

# County of Santa Cruz

0271

## DEPARTMENT OF PUBLIC WORKS

701 OCEAN STREET, ROOM 410, SANTA CRUZ, CA 950604070  
(831) 454-2160 FAX (831) 454-2385 TDD (831) 454-2123

### AGENDA: DECEMBER 12, 2000

November 30, 2000

#### SANTA CRUZ COUNTY BOARD OF SUPERVISORS

701 Ocean Street  
Santa Cruz, California 95060

SUBJECT: SOLID WASTE HEAVY EQUIPMENT PARTS AND REPAIR AGREEMENT

#### Members of the Board:

The Public Works Department, Solid Waste Operations section has been utilizing Peterson Tractor Company of San Leandro/San Jose for parts supply and repair services for our fleet of heavy equipment. All of the large earth moving equipment, dozers, loaders and transfer tractors are either Caterpillar brand units or utilize Caterpillar power trains. Peterson Tractor Company is the authorized parts dealer, service center and warranty representative for Caterpillar in this region and has been providing this service for our landfill operations for over 15 years. The County continues to benefit from this agreement as Peterson Tractor is the authorized warranty provider and often combines warranty service with non-warranty service to reduce overall costs. The only other authorized Caterpillar dealer is in Salinas and they specialize in farm equipment, not heavy earth moving equipment, and is not authorized to provide our warranty services.

It was recently discovered that the contract for this service was not renewed this year due to administrative procedural changes. However, necessary parts and services continued to be provided to maintain the landfill and transfer station fleets. In order to correct this oversight, we are requesting your Board approve this agreement for a not-to-exceed amount of \$200,000.00 retroactive to July 1, 2000, and authorize the Auditor-Controller to pay the outstanding invoices from Peterson Tractor Company in the amount of \$32,131.79.

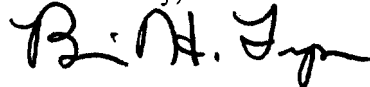
Sufficient funds are available in the CSA-9C Solid Waste and Recycling Services budget for this purpose.

It is therefore recommended that the Board of Supervisors take the following action:

1. Approve the attached independent contractor agreement with the Peterson Tractor Company for heavy equipment parts supply and repair services, retroactive to July 1, 2000, for a total cost not-to-exceed \$200,000.00.

2. Authorize the Director of Public Works to sign the agreement on behalf of the County.
3. Authorize the Auditor-Controller to pay the outstanding invoices totaling \$32,131.79.

Yours truly,




For THOMAS L. BOLICH  
Director of Public Works

RPM:bbs

Attachments

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
County Administrative Officer

copy to: Peterson Tractor Company  
Public Works

HEAVB

INDEPENDENT CONTRACTOR AGREEMENT

THIS CONTRACT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2000, by and between the COUNTY OF SANTA CRUZ, hereinafter called COUNTY, and PETERSON TRACTOR COMPANY, hereinafter called CONTRACTOR. The parties agree as follows:

1. DUTIES. CONTRACTOR agrees to exercise special skill to accomplish the following result: Supply parts, on-site repair services and off-site repair services on an as-needed basis for landfill and transfer station heavy equipment and as directed by County Solid Waste Operations.

2. COMPENSATION. In consideration for CONTRACTOR accomplishing said result, COUNTY agrees to pay CONTRACTOR as follows: Not-to-exceed \$200,000.00 including labor, equipment rental, miscellaneous shop supplies, environmental fees, and travel per attached service rate schedule. Parts and shipping shall be charged at rates effective on date of order.

3. TERM The term, 2000, of this contract shall be: 3 0 , 2 0 0 1 .

4. EARLY TERMINATION. Either party hereto may terminate this contract at any time by giving 30 days written notice to the other party.

5. INDEMNIFICATION FOR DAMAGES. TAXES AND CONTRIBUTIONS. CONTRACTOR shall exonerate, indemnify, defend, and hold harmless COUNTY (which for the purpose of paragraphs 5 and 6 shall include, without limitation, its officers, agents, employees and volunteers) from and against:

A. Any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which COUNTY may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the CONTRACTORS performance under the terms of this Agreement, excepting any liability arising out of the sole negligence of the COUNTY. Such indemnification includes any damage to the person(s), or property(ies) of CONTRACTOR and third persons.

B. Any and all Federal, State and Local taxes, charges, fees, or contributions required to be paid with respect to CONTRACTOR and CONTRACTOR'S officers, employees and agents engaged in the performance of this Agreement (including, without limitation, unemployment insurance, social security and payroll tax withholding).

6. INSURANCE. CONTRACTOR at its sole cost and expense, for the full term of this Agreement (and any extensions thereof), shall obtain and maintain at a minimum compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects COUNTY and any insurance or self-insurance maintained by County shall be excess of CONTRACTOR'S insurance coverage and shall not contribute to it.

If CONTRACTOR utilizes one or more subcontractors in the performance of this Agreement, CONTRACTOR shall obtain and maintain Independent Contractor's Insurance as to each subcontractor or otherwise provide evidence of insurance coverage for each subcontractor equivalent to that required of CONTRACTOR in this Agreement, unless CONTRACTOR and

subcontractor or otherwise provide evidence of insurance coverage for each subcontractor equivalent to that required of CONTRACTOR in this Agreement, unless CONTRACTOR and COUNTY both initial here \_\_\_\_/\_\_\_\_.

A. Types of Insurance and Minimum Limits

(1) Worker's Compensation in the minimum statutorily required coverage amounts. This insurance coverage shall not be required if the CONTRACTOR has no employees and certifies to this fact by initialing here \_\_\_\_

(2) Automobile Liability Insurance for each of CONTRACTOR's vehicles used in the performance of this Agreement, including owned, non-owned (e.g. owned by CONTRACTOR's employees), leased or hired vehicles, in the minimum amount of \$500,000 combined single limit per occurrence for bodily injury and property damage. This insurance coverage shall not be required if vehicle use by CONTRACTOR is not a material part of performance of this Agreement and CONTRACTOR and COUNTY both certify to this fact by initialing here \_\_\_\_/\_\_\_\_.

(3) Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of \$1 ,000,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad-form property damage, (d) contractual liability, and (e) cross-liability.

(4) Professional Liability Insurance in the minimum amount of \$1 ,000,000.00 combined single limit, if, and only if, this Subparagraph is initialed by CONTRACTOR and COUNTY \_\_\_\_/\_\_\_\_.

B. Other Insurance Provisions

(1) If any insurance coverage required in this Agreement is provided on a "Claims Made" rather than "Occurrence" form, CONTRACTOR agrees to maintain the required coverage for a period of three (3) years after the expiration of this Agreement (hereinafter "post agreement coverage") and any extensions thereof. CONTRACTOR may maintain the required post agreement coverage by renewal or purchase of prior acts or tail coverage. This provision is contingent upon post agreement coverage being both available and reasonably affordable in relation to the coverage provided during the term of this Agreement. For purposes of interpreting this requirement, a cost not exceeding 100% of the last annual policy premium during the term of this Agreement in order to purchase prior acts or tail coverage for post agreement coverage shall be deemed to be reasonable.

(2) All required Automobile and Comprehensive or Commercial General Liability Insurance shall be endorsed to contain the following clause:

"The County of Santa Cruz, its officials, employees, agents and volunteers are added as an additional insured as respects the operations and activities of, or on behalf of, the named insured performed under Agreement with the County of Santa Cruz."

(3) All required insurance policies shall be endorsed to contain the following clause:

“This insurance shall not be canceled until after thirty (30) days prior written notice has been given to: R. Patrick Mathews, Solid Waste and Recycling Manager, Santa Cruz County Department of Public Works, 701 Ocean Street, Room 410, Santa Cruz, CA 95060.”

(4) CONTRACTOR agrees to provide its insurance broker(s) with a full copy of these insurance provisions and provide COUNTY on or before the effective date of this Agreement with Certificates of Insurance for all required coverages. All Certificates of Insurance shall be delivered or sent to:

R. Patrick Mathews, Solid Waste and Recycling Manager  
Santa Cruz County Department of Public Works  
701 Ocean Street, Room 410  
Santa Cruz, CA 95060

7. EOUAL EMPLOYMENT OPPORTUNITY. During and in relation to the performance of this Agreement, CONTRACTOR agrees as follows:

A. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, pregnancy, sex, sexual orientation, age (over 18), veteran status or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to the following: recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training (including apprenticeship), employment, upgrading, demotion, transfer. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this non-discrimination clause.

B. If this Agreement provides compensation in excess of \$50,000 to CONTRACTOR and if CONTRACTOR employs fifteen (15) or more employees, the following requirements shall apply:

(1) The CONTRACTOR shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, pregnancy, sex, sexual orientation, age (over 18), veteran status, or any other non-merit factor unrelated to job duties. In addition, the CONTRACTOR shall make a good faith effort to consider Minority/Women/Disabled Owned Business Enterprises in CONTRACTOR's solicitation of goods and services. Definitions for Minority/Women/Disabled Business Enterprises are available from the COUNTY General Services Purchasing Division.

(2) The CONTRACTOR shall furnish COUNTY Affirmative Action Office information and reports in the prescribed reporting format (PER 40 12) identifying the sex, race, physical or mental disability and job classification of its employees and the names, dates and

methods of advertisement and direct solicitation efforts made to subcontract with Minority/Women/Disabled Business Enterprises.

(3) In the event of the CONTRACTOR'S non-compliance with the non-discrimination clauses of this Agreement or with any of the said rules, regulations, or orders said CONTRACTOR may be declared ineligible for further agreements with the COUNTY.

(4) The CONTRACTOR shall cause the foregoing provisions of this Subparagraph 7B. to be inserted in all subcontracts for any work covered under this Agreement by a subcontractor compensated more than \$50,000 and employing more than fifteen (15) employees, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

8. INDEPENDENT CONTRACTOR STATUS. CONTRACTOR and COUNTY have reviewed and considered the principal test and secondary factors below and agree that CONTRACTOR is an independent contractor and not an employee of COUNTY. CONTRACTOR is responsible for all insurance (workers compensation, unemployment, etc.) and all payroll related taxes. CONTRACTOR is not entitled to any employee benefits. COUNTY agrees that CONTRACTOR shall have the right to control the manner and means of accomplishing the result contracted for herein.

PRINCIPAL TEST: The CONTRACTOR rather than COUNTY has the right to control the manner and means of accomplishing the result contracted for.

SECONDARY FACTORS: (a) The extent of control which, by agreement, COUNTY may exercise over the details of the work is slight rather than substantial; (b) CONTRACTOR is engaged in a distinct occupation or business; (c) In the locality, the work to be done by CONTRACTOR is usually done by a specialist without supervision, rather than under the direction of an employer; (d) the skill required in the particular occupation is substantial rather than slight; (e) The CONTRACTOR rather than the COUNTY supplies the instrumentalities, tools and work place; (f) The length of time for which CONTRACTOR is engaged is of limited duration rather than indefinite; (g) The method of payment of CONTRACTOR is by the job rather than by the time; (h) The work is part of a special or permissive activity, program, or project, rather than part of the regular business of COUNTY; (i) CONTRACTOR and COUNTY believe they are creating an independent contractor relationship rather than an employer-employee relationship; and (j) The COUNTY conducts public business.

It is recognized that it is not necessary that all secondary factors support creation of an independent contractor relationship, but rather that overall there are significant secondary factors which indicate that CONTRACTOR is an independent contractor.

By their signatures to this Agreement, each of the undersigned certifies that it is his or her considered judgment that the CONTRACTOR engaged under this Agreement is in fact an independent contractor.

9. CONTRACTOR represents that its operations are in compliance with applicable County planning, environmental and other laws or regulations.

10. CONTRACTOR is responsible to pay prevailing wages and maintain records as required by Labor Code Section 1770 and following.

11. NONASSIGNMENT. CONTRACTOR shall not assign this agreement without the prior written consent of the COUNTY.

12. RETENTION AND AUDIT OF RECORDS. CONTRACTOR shall retain records pertinent to this Agreement for a period of not less than five (5) years after final payment under this Agreement or until a final audit report is accepted by COUNTY, whichever occurs first. CONTRACTOR hereby agrees to be subject to the examination and audit by the Santa Cruz County Auditor-Controller, the Auditor General of the State of California, or the designee of either for a period of five (5) years after final payment under this Agreement.

13. PRESENTATION OF CLAIMS. Presentation and processing of any or all claims arising out of or related to this Agreement shall be made in accordance with the provisions contained in Chapter 1.05 of the Santa Cruz County Code, which by this reference is incorporated herein.

14. ACKNOWLEDGMENT. CONTRACTOR shall acknowledge in all reports and literature that the Santa Cruz County Board of Supervisors has provided funding to the CONTRACTOR.

15. ATTACHMENTS. This Agreement includes the following attachments: Service Rate Schedules.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

COUNTY OF SANTA CRUZ

CONTRACTOR  
PETERSON TRACTOR COMPANY

By: \_\_\_\_\_  
Director of Public Works

By: Paul C. Smith

Address: P. O. Box 5258  
San Leandro, CA 94577-0610

APPROVED AS TO FORM:

By: D. McRae 11-29-00  
Chief Assistant County Counsel

Telephone: (5 10) 3 57-6200  
FAX: 408-436-1768  
E-MAIL \_\_\_\_\_

S.L. Fax 510-357-2407

DISTRIBUTION: Auditor-Controller  
Contractor  
Public Works

## SAN LEANDRO SERVICE CHARGEOUT RATES EFFECTIVE JANUARY 1, 2000

### SHOP RATES

LABOR CODE	DESCRIPTION	S/T	IND	O/T	IND	SUN D/T HOLIDAY	IND
SHS	SHOP LABOR	\$80.00		\$100.00~		\$120.00	
SWS ( A )	SHOP WELDING	\$80.00		\$100.00		\$120.00	
SWA ( B )	SHOP WELD (SEMI-AUTO)	\$80.00		\$100.00		\$120.00	
MAC	MACHINE AND SHOP PRESS	\$86.50		\$106.50		\$126.50	
SWD ( C )	SHP WELD & BURN	\$80.00		\$100.00		\$120.00	
SCP	STEAM-CLEAN-SAND	\$93.00		\$113.00		\$133.00	
BT-H	BOOM TRUCK HAUL	\$90.00		\$110.00		\$130.00	
HAJ	PARTS P/U HAUL	\$70.00		\$ 90.00		\$110.00	
DYN	DYNO & TRANS TEST	\$93.00		\$123.00		\$143.00	

### FIELD RATES FOR SAN LEANDRO AND SAN JOSE

LABOR CODE	DESCRIPTION	S/T	IND	O/T	IND	SUN D/T HOLIDAY	IND
AGC	MASTER AGMT. SIG.	\$83.00		\$103.00		\$123.00	--
FLD	FIELD LABOR --	\$82.00		\$102.00		\$122.00	
WTY	FIELD WARRANTY	\$82.00		\$102.00		\$122.00	
TVL	FIELD TRAVEL	\$82.00		\$102.00		\$122.00	
FWD (D)	FIELD WELD	\$82.00		\$102.00		\$122.00	
AGW (D)	FIELD WELD	\$83.00		\$103.00		\$123.00	
MA & AGM	FIELD MACHINING	\$89.00		\$109.00		\$129.00	

- (A) SWS \$17.00 per Hour Weld Supply Charge (C) SWD \$13.00 per Hour Weld Supply Charge  
 (B) SWA \$33.00 per Hour Weld Supply Charge (D) FWD \$13.00 per Hour Weld Supply Charge

- For Warranty Work Done In Field, Customer To Pay The Difference Between Field and Shop Rate, Plus Travel Time, Mileage and Overtime Differential.
- .93% of Parts and Service for Miscellaneous Supplies Charge. cc: D. Doyle E. Fierro 3. Goggin B. Martin
- 1.0% of Labor = Environmental Service Charge. W. Perry P. Smith J. Evans E. Lanza
- Mileage: \$1.50 per Mile. R. Walker D. Fong K. Hobson M. Musselman





## ACORD CERTIFICATE OF LIABILITY INSURANCE

POLICY ID A9  
PETER-6DATE (MM/DD/YY)  
03/31/00

PRODUCER  
Jenkins/Athens Ins Concord  
Liscense No. 0545478  
P. O. Box 5668  
ccrd CA 94524-2029  
ne: 925-798-3334 Fax: 925-671-9533

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION  
ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE  
HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR  
ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE 0279

## INSURED

Peterson Tractor Co.  
Peterson Power Systems, Inc.  
P.O. Box 5258  
San Leandro CA 94577

INSURER A: Fireman's Fund Insurance  
INSURER B: Safeco Insurance Companies  
INSURER C:  
INSURER D:  
INSURER E:

## COVEFAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING  
ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR  
MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH  
POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURER LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PRO- JECT <input checked="" type="checkbox"/> LOC	MZG80757286	04/01/00	04/01/01	EACH OCCURRENCE \$ 1,000,000 FIRE DAMAGE (Any one fire) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AI TCMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS SCHEDULEDAUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	MZG80757286	04/01/00	04/01/01	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY ANY AUTO				AUTO ONLY. EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
	EXCESS LIABILITY OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	WC8336492	04/01/00	04/01/01	<input checked="" type="checkbox"/> WC STATU- TORY LIMITS <input type="checkbox"/> OTH- ER EL EACH ACCIDENT \$ 1,000,000 EL DISEASE - EA EMPLOYEE \$ 1,000,000 EL DISEASE - POLICY LIMIT \$ 1,000,000
	OTHER				

COPY

## DESCRIPTION OF OPERATIONS/LOCATIONS, EXCLUSIONS ADDED BY ENDORSEMENT, AND SPECIAL PROVISIONS

10 day notice of cancellation will apply if cancelled for non-payment of  
premium. The Certificate Holder is named as Additional Insured re GL & Auto  
per attached endts.

## CERTIFICATE HOLDER

☒ ADDITIONAL INSURED; INSURER LETTER: A

## CANCELLATION

Count-y of Santa Cruz  
Attn Ray Dodson Public Works  
Manager Landfill  
150 Roundtree Lane  
Watsonville CA 95076

SANTA18

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION  
DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN  
NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL  
IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER. ITS AGENTS OR  
REPRESENTATIVES.

# COUNTY OF SANTA CRUZ

## REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM:

PUBLIC WORKS

0280

(Dept.)

(Signature)

11-29-00

(Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the COUNTY OF SANTA CRUZ (Agency)  
Peterson Tractor Co.  
and P. O. Box 5258, San Leandro, CA 94577-0610 (Name & Address)

2. The agreement will provide for parts and supplies for Caterpillar heavy equipment and  
off-site and on-site repair work for the landfill and transfer station  
operations and maintenance program

3. The agreement is needed because the work can be handled most expeditiously by contract

4. Period of the agreement is from July 1, 2000 to June 30, 2001

5. Anticipated cost is \$ 200,000.00 (Fixed amount; Monthly rate; Not to exceed)

6. Remarks: Contract \$200,000.00; 7% Overhead \$14,000.00; Total \$214,000.00

7. Appropriations are budgeted in 625110 | 51320 | 3590 | \$170,000 (Index#) 3590 (Subobject)  
625110 | 51350 | 3590 | \$ 30,000

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. C002308 Date 11-30-00  
are not will be

GARY A. KNUTSON, Auditor - Controller

By F. Silbaugh Deputy.

Formerly on P.O.'s

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
Director of Public Works to execute the same on behalf of the Department of

Public Works (Agency).

Remarks: DM (Analyst)

BY [Signature] County Administrative Officer Date 12/1/00

Agreement approved as to form. Date \_\_\_\_\_

RPM:bbs

### Distribution:

Bd. of Supv. - White  
Auditor. Controller - Blue  
County Counsel - Green \*  
Co. Adm. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss

I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_

By \_\_\_\_\_ Deputy Clerk

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(6/95)