



County of Santa Cruz FOOT 0489

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

(831) 454-2718 FAX: (831) 454-2710 TDD: (831) 454-2123

BOB WATSON, DIRECTOR

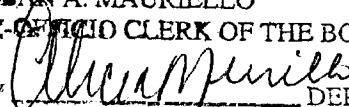
November 3, 2000

APPROVED AND FILED
BOARD OF SUPERVISORS

AGENDA: November 14, 2000

DATE: 11/14/00
COUNTY OF SANTA CRUZ

Board of Supervisors
COUNTY OF SANTA CRUZ
701 Ocean Street
Santa Cruz, California 95060

SUSAN A. MAURIELLO
EX-OFFICIO CLERK OF THE BOARD
BY  DEPUTY

REQUEST TO ADVERTISE ASSESSOR /TAX COLLECTOR REMODEL
#00C1-011

Members of the Board:

As part of the 200012001 Plant Budget and the General Services Building Maintenance Fund, financing was allocated to provide for the remodel of the Assessors Lobby, including the incorporation of the Information Booth, and the remodel of the Treasurer Tax Collector's Office. Plans and specifications have been prepared by the Department of General Services and Teall Messer Architect. These items and associated documents related to the project must be approved by your Board prior to solicitation of written proposals. Funds will be made available in Budget Index 191050/Q10040, Sub-Object 6610 from the 200012001 Plant Budget and savings from Plant projects that were completed in prior years. The cost of the this project is estimated to be \$215,000.

It is therefore RECOMMENDED that your Board take the following actions:

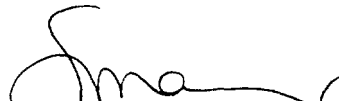
1. Approve plans and specifications on file with the Clerk of the Board for the Assessor / Tax Collector Remodel project;
2. Direct the General Services Department to advertise for bids; and
3. Set the bid opening for 10:45 a.m. on December 12, 2000.

Very truly yours,

RECOMMENDED:



BOB WATSON
Director



SUSAN A. MAURIELLO
County Administrative Officer

BW:mc

cc: County Administrative Office
Auditor-Controller
County Counsel
General Services Department - Fiscal

Treasurer
General Services Department
Assessor