



County of Santa Cruz

DEPARTMENT OF PUBLIC WORKS

701 OCEAN STREET, SUITE 410, SANTA CRUZ, CA 95060
(831) 454-2160 FAX (831) 454-2385 TDD (831) 454-2123

THOMAS L. BOLICH
DIRECTOR OF PUBLIC WORKS

AGENDA: January 23, 2001
January 17, 2001

SANTA CRUZ COUNTY BOARD OF SUPERVISORS
701 Ocean Street
Santa Cruz, California 95060

SUBJECT: PUBLIC WORKS DEPARTMENT ACCOUNTING POSITIONS

Members of the Board:

The Department of Public Works currently has two vacant Accountant I/II positions. We have performed an analysis of the workload and responsibilities of the fiscal division, and are proposing that a more appropriate division of labor would be accommodated with a Senior Accounting Technician position and an Accountant III position. This change would allow for better supervision, continuity, and cross-training in the fiscal section and still provide the professional expertise needed for general accounting. The Auditor/Controller and the Personnel Director have been consulted and concur with the proposed staffing changes, which will result in a reduced annual cost of approximately \$2,000.

It is therefore recommended that the Board of Supervisors take the following action:

1. Approve the deletion of two vacant Accountant I/II positions and the addition of a Senior Accounting Technician and an Accountant III position to the Department of Public Works.
2. Direct the Personnel Department to classify these positions.

Yours truly,

THOMAS L. BOLICH
Director of Public Works

CDK:mg

1

60

copy to: Public Works
Auditor/Controller
Personnel

ACCM