



# County of Santa Cruz 0017

## GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

(831) 454-2718 FAX: (831) 454-2710 TDD: (831) 454-2123

BOB WATSON, DIRECTOR

January 30, 2001

AGENDA: February 13, 2001

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, California 95060

### REQUEST TO ADVERTISE REDWOODS CLASSROOM A/C UPGRADE#00C1-015

Members of the Board:

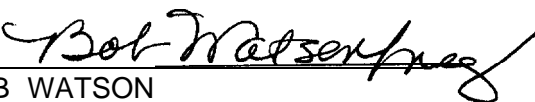
As part of the 2000/2001 Plant Budget, your Board allocated funds to provide for a licensed contractor to provide labor and materials to install a new gas-fired HVAC unit to serve the classroom at Redwoods Probation Center, to demolish and remove existing duct work, and reconfigure the system to create three (3) zones. Plans and specifications have been prepared by the Department of General Services and Salas O'Brien Engineers, Inc. These items and associated documents related to the project must be approved by your Board prior to solicitation of written proposals. Funds are available in Budget Index 191142/Q24001, Sub-Object 6610. The cost of the project is estimated to be \$20,000.

It is therefore RECOMMENDED that your Board take the following actions:

1. Approve plans and specifications on file with the Clerk of the Board for the Redwoods Classroom A/C Upgrade project;
2. Direct the General Services Department to advertise for bids; and
3. Set the bid opening for 10:45 a.m. on March 13, 2001.

Very truly yours,

RECOMMENDED:

  
BOB WATSON  
Director

  
SUSAN A. MAURIELLO  
County Administrative Officer

BW:

cc: Auditor-Controller  
General Services Department  
Fiscal - GSD



# County of Santa Cruz

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BOB WATSON, DIRECTOR

February 13, 2001

Engineer's Estimate: \$20,000

Notice to Contractors #OOCI-015  
REDWOODS CLASSROOM A/C UPGRADE

Sealed proposals shall be delivered to the Purchasing Agent of Santa Cruz County, 701 Ocean Street, Santa Cruz, California, 95060-4073, Room 330, no later than 10:00 a.m. on March 13, 2001 and at 10:45 a.m., or soon after, they will be publicly opened and read in the Supervisor's Hearing Room, Room 525, Government Center, 701 Ocean Street, Santa Cruz, California, for a licensed contractor to provide labor and materials to install a new gas-fired HVAC unit to serve the classroom at the Redwoods Probation Center, to demolish and remove existing duct work, and reconfigure the system to create three (3) zones in accordance with the Specifications and Drawings therefore, to which special reference is made as follows: REDWOODS CLASSROOM A/C UPGRADE #00C1-015.

Bids are required for the entire work as described on the plans and specifications prepared by the County of Santa Cruz and Salas O'Brien Engineering, Inc.

Plans, Specifications and Proposal forms to be used for bidding on this project can only be obtained at the Office of the Purchasing Agent, 701 Ocean Street, Room 330, Santa Cruz, California, 95060-4073. A non-refundable fee of \$30.00 is required per set of bid documents. Mailing costs will be charged extra at \$5.00 per set. Any request for bid documents must be accompanied by a check for the correct charges.

Prospective bidders must be fully qualified, licensed, certified and insured to perform the work requested. All work performed must meet all current State and local laws and regulations.

Prior to bidding, interested contractors should attend a pre-bid conference and review of the work site conducted by the Engineer. Prospective bidders should meet at the work site front entrance to Probation Center Offices at 3650 Graham Hill Road, Santa Cruz CA, at 10:00 a.m. on February 27, 2001 for the pre-bid conference. All pre-bid questions should be directed John Jansen, Building Equipment Supervisor (831) 454-4608.

No bid will be considered unless it is made on the form furnished by the Purchasing Agent and is made in accordance with the provisions of the specifications.

County will be the sole judge as to the technical acceptability of any proposals and any award will be as determined most advantageous to the County considering such factors as completeness and responsiveness to Request for Proposal, experience, references and anticipated costs. The County reserves the right to reject any or all proposals or parts thereof and to waive any informality or irregularity in any proposal.

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Board Date: February 13, 2001  
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Bids shall be accompanied by certified or cashier's check payable to the order of the County of Santa Cruz, in the amount of ten percent (10%) of the bid, or by a bid bond in that amount signed by a corporate surety. The check shall be forfeited or the bond shall become payable to the County in case the bidder does not enter into a contract with the County within ten (10) days, not including Sundays and legal holidays, after written notice that the contract has been awarded.

Pursuant to Section 1770 of the Labor Code, the Director of the Department of Industrial Relations, State of California, has ascertained the general prevailing rate of per diem wages applicable to the work to be performed, which rates are filed in the Office of the Purchasing Agent, and copies of which are available to any interested parties on request.

Any bid proposal, or other response to a solicitation for bid or proposal which proposes or calls for the use of any tropical hardwood or wood product in performance of the contract shall be deemed nonresponsive pursuant to County Code Section 2.37.107.