

# County of Santa Cruz



## HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE  
SANTA CRUZ, CA 95061  
(831) 454-4066 FAX: (831) 454-4770

### HEALTH SERVICES AGENCY ADMINISTRATION

January 30, 2001

AGENDA: February 13, 2001

### BOARD OF SUPERVISORS

Santa Cruz County  
701 Ocean Street  
Santa Cruz, CA 95060

Re: AUTHORIZE APPLICATION FOR 2001-2002 TITLE II RYAN WHITE CARE ACT FUNDS AND RELATED ACTIONS

Dear Board Members:

The Health Services Agency is requesting authorization to apply for continuation funding from Title II of the Ryan White Comprehensive AIDS Resources Emergency (CARE) Act for the period April 1, 2001 through March 31, 2002. Title II of the Ryan White Act provides access to various health and social services for low-income persons with HIV infections. Although the application deadline is February 16, 2001, the State has not yet released the final 2001 - 2002 allocation amount. The State has informed HSA that the allocation will be equal to or approximately \$10,000 to \$15,000 more than the current allocation of \$111,806, for a maximum projected allocation of \$126,806. The completed application will be placed on file with the Clerk of the Board on or before February 16. This letter also requests authorization for HSA to take related actions in connection with the State revenue agreement and Title II service agreements, as described below.

To receive Title II funds, the County must submit a formal application to the State reflecting local needs as determined by the Santa Cruz County HIV Services Consortium. Services are based on recommendations by the Consortium. The County, as the Consortium's fiscal agent, develops and administers contracts for the recommended services. The Consortium has finalized its recommendations, and the existing agreements with the Santa Cruz AIDS Project (SCAP) and Food and Nutrition Services, Inc., (Food and Nutrition) will be renewed for 2001-2002. SCAP's services include a medical assistance fund, benefits advocacy, psychosocial case management, and an emergency rent/utility assistance fund for program clients. The Consortium recommended awarding any additional Title II allocation up to \$15,000 to SCAP for housing assistance and support services. The maximum award authorized by the

Consortium for SCAP in 2001-2002 was \$117,691. Food and Nutrition provides home-delivered meals for HIV/AIDS clients through its Meals on Wheels program. The Consortium authorized an award of \$3,231 for Food and Nutrition in 2001-2002. The Meals on Wheels program retains three slots on a continuous basis for persons with HIV.

HSA is requesting authority to negotiate and sign these renewal agreements provided there are no major changes in services and the individual contract amounts vary no more than the maximum allocation increase of \$15,000 authorized by the Consortium. As in previous years, HSA is also requesting authority to execute contract amendments as needed to reflect minor program changes during the course of the new funding cycle or funding adjustments of up to 10 percent of the original contract amount. Total available funding will not be exceeded even if adjustments are required. Such adjustments and changes may be necessary because of revised funding priorities by the local HIV Services Consortium or to accommodate State revisions. These service agreements are not County funded, and any changes would be within current State funding limits and State contractual authorization. HSA will return to your Board if there are changes in the 2001-2002 Title II allocation greater than \$15,000, substantive service changes, changes in contract amounts greater than 10 percent, or if new contractors are to be added.

The County is authorized to retain a portion of the Title II funding award to offset administrative costs for acting as the Consortium's fiscal agent, as permitted by Title II funding regulations. It is recommended that HSA maintain its current administrative allowance of \$5,884. The funding application will also include the current State required Memorandum of Understanding between the County and the Consortium which structures the Consortium's duties in establishing local funding priorities and the County's duties as the Consortium's fiscal agent. The 2001-2002 MOU will have only minor changes and updates from the current year's document.

Title II continuation funding for the April 1 - June 30, 2001, period was anticipated and is included in the 2000-2001 adopted County budget. The balance of the funding award will be included in HSA's 2001-2002 budget request.

It is therefore RECOMMENDED that your Board:

1. Authorize the Health Service Agency Administrator to submit the application for 2001-2002 Ryan White CARE Act Title II funding for a maximum projected allocation of \$126,806 and to sign the required certifications;
2. Authorize the HSA Administrator to negotiate and sign Title II HIV Consortium Services agreements up to a maximum amount of \$117,691 with the Santa Cruz AIDS Project and for the amount of \$3,231 with Food and Nutrition Services, Inc., both for the period of April 1, 2001 through March 31, 2002 and to execute contract amendments reflecting minor service changes or funding adjustments of up to 10 percent of the original contract amount;

3. Authorize the HSA Administrator to sign the 2001-2002 Memorandum of Understanding with the HIV Services Consortium of Santa Cruz County; and
4. Authorize the HSA Administrator to sign the Title II State revenue agreement for 2001 - 2002 when received.

Sincerely,



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Rama Khalsa, Ph.D.,  
HSA Administrator

RECOMMENDED:



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Susan A. Mauriello  
County Administrative Officer

cc: County Administrative Office  
Auditor-Controller  
County Counsel  
HSA Administration  
Public Health Administration  
HIV Services Consortium of Santa Cruz County  
Food and Nutrition Services, Inc.  
Santa Cruz AIDS Project