



County of Santa Cruz

PROBATION DEPARTMENT

P.O. BOX 1812, SANTA CRUZ, CA 95061-1812

(831) 454-2150 FAX: (831) 454-3035

JOHN P. RHOADS
CHIEF PROBATION OFFICER

February 14, 2001

Agenda: March 6, 2001

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

Resolution Accepting and Appropriating Unanticipated Revenue in Probation Department

Dear Board Members:

The Probation Department is in receipt of unanticipated revenue in the amount of \$128,923 from the FY 1998-99 and 1999-2000 SB-90 State Mandated Claims Reimbursement Program, as well as \$55,155 from FY 1999-2000 Title IV-E reimbursement for Probation case management services.

The State Controller's Office issued claiming instructions in November 1999 that allowed the Probation Department to file reimbursement claims under SB-90 State Mandated Costs for eligible Probation services provided under the Domestic Violence Treatment Authorization and Case Management program. Probation staff perform many of the reimbursable activities identified in the claiming instructions. As reimbursement for these claims is subject to available State appropriations, the revenue for these prior year invoices was not included in the current year budget.

The Probation Department receives Federal Title IV-E funds claimed through the Human Resources Agency Administrative Claiming process, based on staff time studies for reimbursable activities related to foster care. Due to program changes and aggressive claiming practices, the Department is in receipt of unanticipated revenue of approximately \$55,155 in the current fiscal year.

The Probation Department requests that these one-time unanticipated funds, totaling \$184,078, be used to fund the following capital (fixed asset) items:

1. One lot modular furniture, in the amount of \$45,000 to maximize limited office space for Probation staff at various sites. Modular units would replace worn out and non-ergonomic desks and chairs at various Probation offices.
2. One lot computer equipment, in the amount of \$134,000 to facilitate the replacement of all existing mainframe computer dumb terminals in the Department with personal computer systems. The Information Systems Division supports the Department's transition from terminals to personal computers as new data and e-mail systems require personal computer technology. Estimated unit cost per computer system is \$3,000 each including software.
3. One LCD/computer color video projection system, in the amount of \$5,078 to be used by Probation staff for training purposes, and for public presentations on Probation programs.

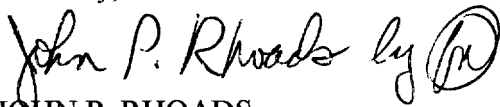
It is now necessary to accept the unanticipated revenue and appropriate these funds in the Probation Index, per the attached AUD 60 form. There is no increase in cost to the County associated with this action.

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IT IS THEREFORE RECOMMENDED that your Board:

1. Approve the attached resolution accepting unanticipated revenue in the amount of \$184,078 and appropriate these funds as described in the attached AUD 60; and
2. Approve the fixed asset purchase of
 - 1) One lot modular furniture, \$45,000;
 - 2) One lot computer equipment \$134,000; estimated unit cost \$3000 each including software; and
 - 3) One LCD/color video projection system \$5,078.

Sincerely,



JOHN P. RHOADS
Chief Probation Officer

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

Attachment: AUD 60

cc: County Administrative Office
Auditor-Controller
General Services
Probation Department

**BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA**

Batch # _____ RESOLUTION NO. _____
 Date: _____
 Document# _____
 Amount: _____
 LNS _____
 T/C Hash _____
 On the motion of Supervisor _____
 duly seconded by Supervisor _____
 the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from State Controller's Office for SB-90 State Mandates Reimbursement and Title IV-E Foster Care Case Management Reimbursement program; and

WHEREAS, the County is recipient of funds in the amount of \$ 184,078 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c)/29064(b), such funds may be made available for specific appropriation by a four-fifths vote of the Board of Supervisors;

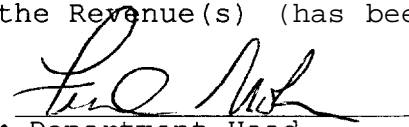
NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County A-editor-Controller accept funds in the amount of \$ 184,078 into Department Probation

T/C	INDEX NUMBER	REVENUE SUBOBJECT NUMBER	ACCOUNT NAME	AMOUNT
001	574000	0872	State Mandated Costs	\$128,923
001	574000	1096	Fed Title IV-E	\$ 55,155

and that such funds be and are hereby appropriated as follows:

T/C	INDEX NUMBER	EXPENDITURE SUBOBJECT NUMBER	PRJ/UCD	ACCOUNT	AMOUNT
021	574000	8410		Office Equipment	\$184,078

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been) (will be) received within the current fiscal year.

By 
 Department Head

Date: 2-14-2001

COUNTY ADMINISTRATIVE OFFICER

Recommended to Board

Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____, 2001 by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ASSENT: SUPERVISORS

Chairperson of the Board

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

Henry A. Oberhelman III
County Counsel 12/14/97

#574000 - Various

APPROVED AS TO ACCOUNTING DETAIL:

P. Silbaugh 2-16-01
Auditor-Controller

Distribution:

- Auditor-Controller
- County Counsel
- County Administrative Officer
- Originating Department

AUD60 (REV 12/97)

c:\audit\aud60.wpd