



County of Santa Cruz

0061

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073
(831) 454-2718 FAX: (831) 454-2710 TDD: (831) 454-2123

BOB WATSON, DIRECTOR

March 5, 2001

AGENDA: March 13, 2001

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

REQUEST TO ADVERTISE 701 OCEAN STREET - ROOM 120 REMODEL

Members of the Board:

Plans and specifications to remodel the Courts' administrative office area at the Government Center (Room 120) have been prepared by the William Fisher Architect, Inc. and the General Services staff. This project was approved as part of the Fiscal Year 2000/2001 Plant Budget. These items and associated documents related to the project must be approved by your Board prior to solicitation of written proposals. Funds are available within various plant and court operating budget indices and the financial detail will be provided with the recommendation of award. The cost of the project is estimated to be \$119,900.

It is therefore RECOMMENDED that your Board take the following actions:

1. Approve plans and specifications on file with the Clerk of the Board for the 701 Ocean Street - Room 120 Remodel project;
2. Direct the General Services Department to advertise for bids; and
3. Set the bid opening for 10:45 a.m. on April 17, 2001.

Very truly yours,

RECOMMENDED:

BOB WATSON
Director

SUSAN A. MAURIELLO
County Administrative Officer

BW:NCG:mc

cc: Auditor-Controller
General Services Department
Superior Court Administrator



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March 13, 2001

Engineer's Estimate: \$119,900

Notice to Contractors #OOCI-017
701 OCEAN STREET - ROOM 120 REMODEL

Sealed proposals shall be delivered to the Purchasing Agent of Santa Cruz County, 701 Ocean Street, Santa Cruz, California, 95060-4073, Room 330, no later than 10:00 a.m. on April 17, 2001 and at 10:45 a.m., or soon after, they will be publicly opened and read in the Board Chambers, Room 525, Government Center, 701 Ocean Street, Santa Cruz, California, for a licensed contractor to remodel Room 120, including: to construct ramp and low platform, lower existing pass thru windows, construct new file viewing room, demolish existing walls, install/relocate exiting door, remove and replace the carpet; and, install two (2) new doors and a new exit sign in accordance with the Specifications and Drawings therefore, to which special reference is made as follows: 701 Ocean Street - Room 120 Remodel #00C1-017.

Bids are required for the entire work as described on the plans and specifications prepared by County of Santa Cruz and William Fisher Architecture, Inc.

Plans, Specifications and Proposal forms to be used for bidding on this project can only be obtained at the Office of the Purchasing Agent, 701 Ocean Street, Room 330, Santa Cruz, California, 995060-4073. A non-refundable fee of \$30.00 is required per set of bid documents. Mailing costs will be charged extra at \$5.00 per set. Any request for bid documents must be accompanied by a check for the correct charges.

Prospective bidders must be fully qualified, licensed, certified and insured to perform the work requested. All work performed must meet all current State and local laws and regulations.

Prior to bidding, interested contractors should attend a pre-bid conference and review of the work site conducted by the Engineer. Prospective bidders should meet at the work site 701 Ocean Street, Room 330, Santa Cruz CA, at 10:00 a.m. on March 23, 2001 for the pre-bid conference. All pre-bid questions should be directed Date Bisby, Building Construction Project Manager (831) 454-4613.

No bid will be considered unless it is made on the form furnished by the Purchasing Agent and is made in accordance with the provisions of the specifications.

County will be the sole judge as to the technical acceptability of any proposals and any award will be as determined most advantageous to the County considering such factors as completeness and responsiveness to Request for Proposal, experience, references and anticipated costs. The County reserves the right to reject any or all proposals or parts thereof and to waive any informality or irregularity in any proposal.

Notice to Contractors #00C1-017
Board Date: March 13, 2001
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Bids shall be accompanied by a certified or cashier's check payable to the order of the County of Santa Cruz, in the amount of ten percent (10%) of the bid, or by a bid bond in that amount signed by a corporate surety. The check shall be forfeited or the bond shall become payable to the County in case the bidder does not enter into a contract with the County within ten (10) days, not including Sundays and legal holidays, after written notice that the contract has been awarded.

Pursuant to Section 1770 of the Labor Code, the Director of the Department of Industrial Relations, State of California, has ascertained the general prevailing rate of per diem wages applicable to the work to be performed, which rates are filed in the Office of the Purchasing Agent, and copies of which are available to any interested parties on request.

Any bid proposal, or other response to a solicitation for bid or proposal which proposes or calls for the use of any tropical hardwood or wood product in performance of the contract shall be deemed nonresponsive pursuant to County Code Section 2.37.107.