



County of Santa Cruz

HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061
(831) 454-4066 FAX: (831) 454-4770

HEALTH SERVICES AGENCY
ADMINISTRATION

April 3, 2001

Agenda: April 17, 2001

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

**SUBJECT: Status Report on Elderday South and Long Term Care
Integration Project and Related Actions**

Dear Members of the Board:

On March 13, 2001, your Board directed the Health Services Agency Administrator to return with a proposed contract with Food and Nutrition Services, Inc. concerning the start-up and operation of an adult day health care program in south county. Your Board also requested recommendations concerning related facility and space issues and an overall status report on the long term care integration project.

Elderday Program in South County

As reported in March, the Health Services Agency has been working with Food & Nutrition Services, Inc. and Watsonville Residential Care on Montecito Avenue to establish an adult day health care program in south county. This program will serve medically frail elderly and functionally disabled adults. The majority of the participants will be very low income and those eligible for SSI and Medi-Cal assistance.

The attached \$250,000 agreement will allow Food and Nutrition Services, Inc. to plan, develop and implement an Elderday program in south county. The multi-year agreement covers a fifteen month period ending June 30, 2002 and is supported by County funds already included in HSA's budget for 2000-01 for this project. As your Board is aware, Food and Nutrition Services, Inc. already operates a highly successful Elderday program

in Santa Cruz and has many years of experience advocating and serving the frail elderly in north county.

Watsonville Residential Care has agreed to lease approximately 3,600 square feet to the Health Services Agency for the south county Elderday program, beginning in September 2001. HSA would initially lease the west wing, with a view to purchasing the building to provide space for compatible non-profit agencies. Many local non-profit agencies face the prospect of displacement or costly relocation when their leases expire. Similarly, County facilities are also stretched to the limit. Purchasing the property on Montecito Avenue would serve many seniors and would also assist the County with co-location of programs in south county. HSA will return to your Board for approval of the lease agreement with Watsonville Residential Care. and for further recommendations concerning purchase of the property.

HSA and Food & Nutrition Services, Inc. agree that the location and building are ideal for providing high quality services to elderly residents of South County. Renovations are needed to serve the projected number of elderly clients and to comply with State Community Care Licensing and ADA regulations. Based on an evaluation earlier this year by County facility managers, the cost of renovations necessary to attain licensure and certification is estimated at \$125,000. Additional Mental Health Short-Doyle Medical revenue is available for these renovations. Attached is a resolution accepting and appropriating these funds. HSA anticipates that it will contract with Food and Nutrition Services, Inc. to complete the renovations and will return to your Board for approval of this agreement.

Status Report on the Long Term Care Integration Project

Attached is the Mid-Term Report on Long Term Care Integration Grant (2000-2001) Executive Summary that describes in detail the accomplishments attained in the first six month period of the project's second year planning grant.

On March 16, 2001, HSA submitted a grant proposal to the Office of Long Term Care for a third year of funding. We expect to hear from the State regarding the award in mid-April 2001.

It is therefore, RECOMMENDED that your Board:

1. Approve the attached multi-year agreement in the amount of \$250,000 with Food and Nutrition Services, Inc. for an adult day health care program in south county, and authorize the Health Services Agency Administrator to sign the agreement.
2. Adopt the attached resolution accepting and appropriating \$125,000 in unanticipated revenue for building renovations in connection with the south county adult day health care program.
3. Authorize the Health Services Agency Administrator to negotiate a lease agreement with Watsonville Residential Care for the facility on Montecito Avenue, Watsonville.

4. Accept and file the Mid-Term Report on the Long Term Care Integration Project.
5. Direct the Health Services Agency to return to your Board on May 22nd with an overall status report to consider purchasing Watsonville Residential Care on Montecito Avenue.

Respectfully submitted,



Rama Khalsa, Ph.D.
Health Services Agency Administration

Attachments: ADM-29
Contract with Food and Nutrition, Inc.
AUD-61, Resolution Accepting/Appropriating Unanticipated Revenue
Mid-term Report on the Long Term Integration Project

RECOMMENDED:



Susan Mauriello
County Administrative Officer

cc: County Administrative Office
County Counsel
Auditor Controller
General Services
Health Services Agency Administration
Mental Health Administration
Long Term Care Integration Project Steering Committee
Food and Nutrition, Inc.
Watsonville Residential Care

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: Health Service Agency (Dept.)

Rm Khalsan (Signature) 4/4/01 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the Health Services Agency (Agency)
and Food & Nutrition Services, Inc., 236 Santa Cruz Ave, Aptos. (Name & Address)
- The agreement will provide adult day healthcare services to the medically frail elderly and functionally disabled adults. The majority of the participants will be very low income and eligible for SSI and Medi-Cal assistance
- The agreement is needed as overall in Santa Cruz County, 4.0% of residents, age 65 and over are in institutions; however, in the Watsonville area, 6.4% of the age 65 and over are institutionalized. This will insure longer community placement.
- Period of the agreement is from April 17, 2001 to June 30, 2002
- Anticipated cost is \$ 250,000. (Fixed amount; Monthly rate; Not to exceed)
- Remarks: Multi-year contract, supported by County funds included in FY 2000-01 adopted County budget for HSA.
- Appropriations are budgeted in 360120 (Index#) 5191 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. 0002386 Date 4-5-01
are not will be

GARY A. KNUTSON, Auditor - Controller

By P. Silbaugh Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the _____ to execute the same on behalf of the _____

_____ (Agency).

Remarks GH (Analyst)

County Administrative Officer 4/10/01
By Wh Ed Date 4/10/01

Agreement approved as to form. Date _____

Distribution:

Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green *
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss

I, _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____

_____ 19__ By _____ Deputy Clerk

Mid-Term Report on Long Term Care Integration Grant (2000-2001)

Executive Summary

Santa Cruz County's Long Term Care Integration Pilot Project has used the first six-month period of its 2nd year planning grant productively. Major accomplishments include: completing administrative preparation for grant award^{GOAL I}; proceeding with financial and data analysis^{GOAL II}; working towards finalization of the service model design^{GOAL III}; progressing toward a finalized governance model^{GOAL IV}; and, gaining experience in high level coordination^{GOAL VI}. In addition to our stated goals, Santa Cruz's Long Term Care Steering Committee has become politically active in advocating for the AB1040 Integration projects on a statewide level.

Goal I: Plan oversight of planning completion process

All of the major task areas under Goal 1 .A were accomplished. Major stakeholders, including the Task Force, Board of Supervisors, and Steering Committee were notified that the grant was received in June 2000. The Health Services Administration set up the grant protocols, and scheduled meetings of the Task Force and Steering Committees. Technical components of the design teams were established. Consumer leadership teams were established, and the first of several consumer input forums for the year was held in Watsonville in September 2000. The Consumer Leadership Team also developed a basic LTC presentation and took it to numerous groups throughout the community. In addition, the project director surveyed Task Force members for input on the planning process to date, and a summary report with recommendations was compiled. Recommendations from that report were incorporated in the Steering Committee's direction of project work.

Goal II: Complete Financial and Data Analysis

Some progress was made on completing the financial and data analysis. One significant accomplishment was obtaining funding to complete the comprehensive evaluation of data. \$25,000 in funding was sought and obtained from the Santa Cruz County Community Foundation, and matching funds were designated by the Health Services Agency. With that funding, Health Services contracted for data-analysis with Tim Reilly of Pacific Health Consulting Group.

A unique problem and opportunity exists for Santa Cruz County in the data analysis exists because of our County Organized Health System. Mr. Reilly's work to date has mostly involved **acting as a liason between various entities with data, trying** to coordinate the gathering of **accurate data**. To date, various reports we've received from UCLA/ USC and the State have not presented a full picture of local long-term care services. The efforts necessary to co-mingle state data **with** the County Organized Health System data have proven surprisingly difficult for all parties, and required significant time and effort for all involved. **Mr.** Reilly is working to sort out the entire data analysis.

Goal III: Finalize Service Model Design

The Service Design Team has continued to make progress on finalizing its service design. In November, a meeting was held with various service providers to conceptualize ways each might participate in a pilot model. Specific commitments were made as a result of this meeting; in addition, a list of **necessary resources** to implement the pilot project was **created**. The team has also continued with its work in creating a standardized assessment and referral protocol. In addition, a model for centralizing care coordination through technology was developed, and technology partners were **recruited**.

Goal IV: Finalize a LTCIPP Governance and Administrative Structure

The Governance Group **examined various** options in-order to make the final determination. The options under strongest consideration **include** dovetailing integration with concurrent development of the Public Authority, creating a risk-sharing model between the County Organized Health System and the County, or some version of the two. The Steering Committee has also looked seriously at the possibility of developing an On-Lok satellite for the frailest population, and building an extended system from that model. Final selection of a governance model is dependent on completion of the Financial and Data Analysis (Goal II).

Goal VI: Gain experience in High Level Coordination

The **community** process; led by the Long Term Care Task Force, that created a vision **for the Governor's** Innovations Grant allowed us to look at a variety of successful models of partnership in Santa Cruz County. To create Innovation Grants, we looked at the Cal Works One Stop, as well as the County Organized Health System, and the Managed Care implementation for Mental Health. Those involved in the innovations grants learned of the risks and opportunities in creating health system change. Although the grants were not selected for funding, the labor-intensive process necessary for submission enabled the entire **LTCI** community to unite in a more tangible way.

Participating actively in State Long Term Care Developments

Through the Project Manager, Santa Cruz's LTCIP Steering Committee and Task Force have participated actively in state activities. The project manager has attended statewide meetings such as the Long Term Care Council and brought extensive notes back to the local group. The project manager has also participated in data Workgroup meetings. Santa Cruz has gained a lot from these meetings through networking with other counties. Specifically, our Workgroup has received materials and ideas from San Francisco, San Mateo, Contra Costa, and Riverside Counties.

Santa Cruz's participation in statewide political activities has not been limited to meeting attendance. Santa Cruz has reviewed and actively responded to materials from the State Long Term Care Council through letters. In addition, Santa Cruz's Project Director has lobbied our state representatives to provide more support for **AB1040** projects at the State and Federal levels.

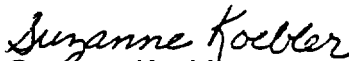
Conclusion

With a goal as important as integrating long-term care service delivery so that consumers can have a system of good quality, broad choice, and easy access, it's hard not to wish the process could go more quickly. We all wish that we could have all of the answers instantly. However, with a project as all-encompassing and financially and politically complicated as LTCI, we must be content to progress at whatever pace we can. We hope that this report shows some examples of our progress, while at the same time informing you of some of the obstacles we are yet to surmount.

Respectfully Submitted,



Carmen Robles
LTCI Project Mgr.



Suzanne Koebler
Former Project Mgr.



Rama Khalsa
Health Services Agency
Chair, Task Force

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from _____
Short-Doyle Medi-Cal for Community Mental Health program; and

WHEREAS, the County is recipient of funds in the amount of \$ 125,000
which are ~~either~~ in excess of ~~those anticipated~~ or are not specifically set
forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c)/29064(b), such funds
may be made available for specific appropriation by a four-fifths vote of
the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County
Auditor-Controller accept funds in the amount of \$125,000 into

Department Health Services Agency

T/C	Index Number	Revenue Subobject Number	Account Name	Amount
col	363101	0626	ST Short-Doyle	125,000

and that such funds be and are hereby appropriated as follows:

T/C	Index Number	Expenditure Subobject Number	PRJ/UCD	Account Name	Amount
c21	363210	3665		Prof'l & Other Svces	125,000

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been
researched and that the Revenue(s) (has been) (will be) received within the
current fiscal year.

By Rama Khalsa
RAMA KHALSA Department Head

Date 4-5-01

COUNTY ADMINISTRATIVE OFFICER

☒ Recommended to Board

☐ Not Recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz,
State of California, this _____ day of _____ 19____
by the following vote (requires three-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

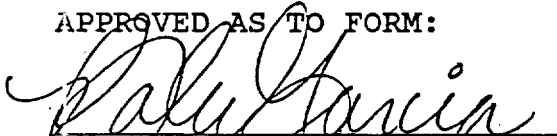
ABSENT: SUPERVISORS

CHAIR OF THE BOARD

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:


County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

Auditor-Controller

Distribution:

Auditor-Controller
County Council
County Administrative Officer
Originating Department